



Nevada Department of Agriculture
Noxious Weed Program
June 1, 2014



NEVADA DEPARTMENT OF AGRICULTURE INVASIVE PLANT MANAGEMENT FUNDING

REQUEST FOR PROPOSALS

The Nevada Department of Agriculture announces the availability of funding for invasive plant management projects that benefit sage-grouse and Nevada rangelands. This is a formal request for proposals for 2014-2015 season projects.

PROPOSALS DUE no later than 5:00 pm on July 11, 2014

Proposals should be emailed to jgreer@agri.nv.gov or mailed hard copy to:

Nevada Department of Agriculture
ATTN: Noxious Weed Program
405 South 21st Street
Sparks, NV 89431

For additional information or if you have any questions or comments please contact the NDA Noxious Weed Program.

Jamie Greer
jgreer@agri.nv.gov
775-353-3640

Robert Little
rlittle@agri.nv.gov
775-353-3673

Amount of Funding Available: \$85,000

Award Period: August 11, 2014 – December 15, 2015

Applicant Eligibility:

- Open to any federal, state, or local government entities, Cooperative Weed Management Areas (CWMA), Conservation Districts (CD), Weed District (WD), or private party (provided that they are an LLC or INC).
- Applicant must have a mechanism for receiving, documenting and reporting on funds and activities in place. Reporting accurate financial records is required.
- Applicant must not be in default on any other contracts or grants with the Nevada Department of Agriculture.

Additional Project/Funding Criteria:

- The project must focus on control or removal of noxious or invasive plants.
- Pre and post monitoring of the project area by collecting before and after pictures and basic vegetation community data throughout the life of the project is required.

- Funding expenditures to support invasive plant management activities can be used for the following: materials and supplies, and labor (direct or contractual) for on-the-ground activities.
- Match contributions are not required but are desired.
- Administrative overhead/indirect charges cannot exceed 10%
- Project site data must be encompassed into EDDMaps in statewide weed database.
- Site must be entirely or partially within the state of Nevada and can be used on any land ownership type.

PROPOSAL REQUIREMENTS: Proposals will be scored and awarded on a competitive basis. See Attachment A for proposal scoring criteria. Projects may be fully or partially funded.

All of the following must be included in the proposal:

Project Narrative – Maximum of 5 pages (min. 11 pt font). Should include the following:

- I. Contact Information
 - Applicant's Name
 - Project Manager Name
 - Address
 - Phone Number
 - Email Address

- II. Total Funding Requested

- III. Other Resources
 - List any other sources of funding you have secured that may support this project. This funding may be used to supplement a larger project.

- IV. Financial Management Contract Information
 - Financial Manager Name
 - Address
 - Phone Number
 - Email
 - Tax ID Number
 - DUNS Number
 - NV Vendor Number

- V. Project Goals and Expected Outcomes
 - What do you expect to accomplish with this funding?
 - Estimated acres to be treated, inventoried, or re-vegetated is preferred to be listed here.
 - How will this project benefit sage-grouse and Nevada agriculture?

- VI. Project Site Description
 - Location and size
 - Land ownership
 - Sage-grouse habitat and agricultural use type

- Targeted invasive plants

VII. Work Plan - Planned Activities

- How will you use this funding on-the-ground?
- What is the estimated time frame for on-the-ground activities and overall project?
- Weed control strategies to be used (mowing, hand pull, herbicides, grazing, etc.) How is integrated vegetation management being implemented?
- What are your plans for re-vegetation to achieve restoration?
- What technologies will be used in data collection and mapping?
- What monitoring techniques will be used to measure success and vegetation changes?

Project Budget 1 - 2 pages

For each category below please indicate the amount of funding that will be used and give a brief breakdown of how the amount was reached.

- I. Personnel
- II. Travel
- III. Operating Supplies (includes herbicide, office supplies, field equipment <\$5,000, etc.)
- IV. Contractual
- V. Indirect
- VI. Estimated breakdown of match if provided

ATTACHMENT A

Scoring Rubric

All proposals will be scored by committee and awarded on a competitive basis. Final decision on awards will be made by the director of the Nevada Department of Agriculture.

CRITERIA	DECISION CONSIDERATIONS	Total Points
Applicant qualifications	<ul style="list-style-type: none">• Is there a high level of commitment from participants?• Does the applicant have the necessary expertise and organizational structure in place to successfully complete the project?	10
Project Need	<ul style="list-style-type: none">• Is the site appropriate and meet funding requirements?• Are there other funding sources currently used on this project?	20
Project Management Plan	<ul style="list-style-type: none">• Does the project propose to implement an integrated vegetation management plan that is appropriate for the targeted weed species?• Does the project have a solid mapping and data collection component utilizing EDDMaps?• Is re-vegetation addressed for after treatment?	25
Project Goals	<ul style="list-style-type: none">• Are the short term and long term goals with this project realistic and obtainable?	5
Budget	<ul style="list-style-type: none">• Are the arrangements for financial management appropriate?• Are the category figures realistic and accompanied by breakdown details?• Is there matching included in this project? (not required but preferred)	20
Sage-Grouse	<ul style="list-style-type: none">• Is there a clear benefit to sage-grouse habitat narrated in this proposal?	10
Agriculture	<ul style="list-style-type: none">• Does this project benefit agricultural land use in Nevada?• Does this project aim to create positive relationships between Nevada agriculture and the sage-grouse?	10