

 **SPECIAL MEETING MINUTES**

The Washoe-Storey Conservation District held a public meeting on **Friday, May 15, 2020.**

**10:00a.m.** The meeting will be held digitally via the Zoom app-

The Conservation District will consider and act on the following items unless otherwise noted:

**I. Call to Order**

 A. Introduction Determination of Board Quorum and Introduction of Guests:

Bret Tyler, Naomi DeVore, Jim Shaffer, Sean Gephart, Kathy Canfield, Melany Aten

 B. Determination of agenda order – Agenda items may be taken out of order or deleted for lack of time

**II. Public Comments**

**III. District Projects – For Action**

1. Review and Approve Annual Proposed Plan + Budget: The Annual Plan was reviewed and approved as presented. The proposed budget was edited with input from the Board. The final numbers for the proposed budget were approved. A final draft will be prepared by Naomi and sent to Melany by June 1.

**IV. External Agency Items and Reports – For Possible Action**

1. Review and Approve Letter for Washoe County Commissioners detailing how $1500 will be spent: The letter was reviewed and approved as presented and will be sent to Washoe County Commissioners immediately.

**V. Internal District Issues – For Possible Action**

A. Review and Approve financial report including employee salary from April-May: Jim Shaffer reports on current bank balances. Naomi DeVore’s hours for April-May were reviewed and approved, checks will be mailed.

One other item regarding employee funding was suggested by Kathy Canfield and approved by the board.

**VI. Public Comments**

 **VII. Next Scheduled WSCD Board Meeting –**

 **Next Meeting will be planned after an update regarding open meeting law**

**VIII. Adjourn – Action**