



## Washoe-Storey Conservation District

Bret Tyler, Chairman  
Jim Shaffer, Treasurer  
Kathy Canfield, Storey Co. App.  
Jeanne Herman, Washoe Co. App.

### **AGENDA 1/29/24**

The Washoe-Storey Conservation District will hold a Public Meeting on  
**Monday January 29<sup>th</sup>, 2024, at 3:30 p.m.**

**The meeting will be held online and in person at the  
Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431**

to participate online please RSVP to [mjenkins@dcnr.nv.gov](mailto:mjenkins@dcnr.nv.gov) or  
use the following link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZmM3YjUzYzAtMTYwNy00MzFkLWJmMmMtOGUxYzQyN2FiZDIh%40thread.v2/0?context=%7b%22id%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZmM3YjUzYzAtMTYwNy00MzFkLWJmMmMtOGUxYzQyN2FiZDIh%40thread.v2/0?context=%7b%22id%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d)

Meeting ID: 268 059 855 796

Passcode: R6CbMk

<https://www.microsoft.com/en-us/microsoft-teams/download-app>

**Or call in (audio only)**

tel: +1 775-321-6111 United States, Reno

Phone Conference ID: 984 408 191#

The Conservation District will consider and act on the following items unless otherwise noted:

#### **I. Call to Order**

- A. Introductions, determination of board quorum, and introduction of guests.
- B. Determination of agenda order – Agenda items may be taken out of order or deleted for lack of time.

**II. Public Comments** – Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

#### **III. District Projects – For Possible Action**

- A. **Washoe County Planning Reviews** – Updates from Jim Shaffer
- B. **Storey County Projects** – Storey County general updates from Kathy Canfield.
  - 1. Updates and next actions on Rainbow Bend Weed Abatement Project, project timeline, communications, and liability updates. Review and approval for next steps in January and February.
- C. **Sage-Grouse Projects** – Updates from Brett Tyler on sage-grouse tags.

#### **IV. External Agency Items and Reports – For Possible Action**

- A. **Natural Resources Conservation Service** – Jessica Gwerder – Updates
  - 1. Civil Rights Responsibilities for Partners – Review and discussion of Civil Rights and Equal Opportunity requirements for institutions that participate in or administer USDA federally conducted and/or federally assisted programs. Distribution of form for board members' signatures.
- B. **Department of Conservation and Natural Resources** – Marlee Jenkins – Updates
- C. **Nevada Association of Conservation Districts** – Updates
- D. **Nevada Department of Wildlife** – Partner Biologist, Victoria Cernoch – Updates
- E. **Nevada Department of Agriculture** – Jake Dick – Updates

## **V. Internal District Issues – For Possible Action (unless otherwise noted)**

A. **Review, Amendment, and Approval** of Minutes from previous meeting, conducted 11/27/23.

B. **Financial Reports** – Treasurer Jim Shaffer

1. Treasurer's Report- Balances and Financial Reports, Delegate Funds from Washoe and Storey Counties and the State of Nevada

C. **Outreach**

1. The Washoe Storey Conservation District is seeking:
  - New members to join the board of supervisors (elected volunteers).
  - An Office Administrator (hired position, minimum 15 hours per month).

*This item will remain on the agenda until positions are filled.*

D. **Review and delegate tasks** to be completed by the next meeting.

E. **Closed session<sup>1</sup> – Not for Action**

1. Motion required to move into closed session as authorized by NRS 241.030.
2. This closed session is intended for the discussion of resumes submitted and interviews conducted for filling the vacant staff position of Secretary/Office Administrator for the Washoe Storey Conservation District. The session is closed in the interest of applicants' privacy and to discuss wages to be included in the offer letter.
3. Closed session will adjourn at 4:35 p.m.

F. **Reconvene in open session at 4:40 p.m.**

1. Hiring of WSCD board secretary and approval to send offer letter.

**VI. Public Comments** – Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

**VII. Next Scheduled WSCD Board Meeting – (second Monday) February 12, 2024, at 3:30pm**

**VIII. Adjourn – Action**

<sup>1</sup> Closed sessions are typically used to discuss sensitive matters such as personnel issues, legal matters, or real estate negotiations. The purpose of a closed session is to protect the privacy of individuals involved and to allow for candid discussion among board members. The public is not allowed to attend closed sessions, and the board is not allowed to take any formal action during a closed session.