

April, 2025

Dear Nevada Conservation Districts,

Every year, Nevada's 28 Conservation Districts have the chance to invest in their future by becoming a member of the **Nevada Association of Conservation Districts (NvACD)**.

Conservation Districts around the nation have tremendous potential to be the local voice in their community while being a division of state government. We want to increase that potential by working with the Nevada Conservation District Program, stakeholders within your communities, and in local and federal governments to get the funding and support you deserve.

We had a productive 2024! We held a well-attended annual meeting in Reno, Nevada, with the theme **"Every Acre Counts- Rural to Urban"**. This last year, NvACD has seen tremendous growth with a new cooperative agreement with the Nevada Natural Resources Conservation Service (NRCS). We are developing funding agreements with CDs to increase capacity to assist with implementation of NRCS program funds to local producers. We continue to work closely with the Nevada Conservation District Program on outreach, communication, and advocacy. NvACD provides zoom conferencing to all CD's, we facilitate the POOL/PACT insurance program for CDs and facilitate the annual scholarship program and the National Association of Conservation Districts Poster Contest. We have implemented a new communication format in the NvACD Newsletter that provides communications to CDs and stakeholders statewide. CD employee meetings will continue to be promoted throughout the coming year.

We need your yearly investment to be your voice in Nevada and help you fulfill your conservation district's needs. CD supervisors who are volunteers oversee the NVACD Board and the three-part time paid positions of Treasurer, Executive Director, and Communications/Outreach. **The board is:**

President:	Mark Damron, Southern Nevada CD
1 st Vice President:	Phillip Moore, Lahontan CD
2 nd Vice President:	Robert Fagundes, Lahontan CD
NACD Representative:	Jake Tibbitts, Eureka CD
Non-board members include:	
Executive Director:	Kevin Piper
Communications/outreach	Connie Lee
Treasurer:	Adriane Tibbitts
Past Presidents:	Doug Martin, Gary McCuin, Agee Smith, Maggie Orr

Please consider continuing your investment in NVACD. Thank you for the time you spend all year long to make your local Conservation District a success!

Sincerely,
Mark Damron

Mark Damron, President



With your support, NvACD will continue to advocate for ALL CONSERVATION DISTRICTS Please invest in NvACD

The **Nevada Association of Conservation Districts (NvACD)** is a non-profit, nongovernmental organization providing support and coordination to all 28 Conservation Districts (CDs) in Nevada. Your association officers are Conservation District supervisors who volunteer their time to support NvACD. Three part time positions, the Executive Director, Treasurer, and Communications/Outreach help to maintain the NvACD organizational structure. NvACD is made up of three regional area associations of CDs and serves as a state voice for conservation districts on state policy, legislation, communication, and funding for conservation activities. As such, NvACD is the advocacy voice for conservation and funding. NvACD provides forums to inform, train and educate CD supervisors and partners to recognize and support Nevada Conservation Districts.

Activities that benefit your Conservation District include:

- 1. CD Legislative Funding Advocacy-** NvACD works on behalf of the 28 CDs in Nevada to promote increased funding and recognition.
- 2. Annual Meeting/ Scholarships / CD Awards-** Annual and regional meetings provide opportunities to learn about CDs, obtain information and training on new initiatives such as soil health, Resource Needs Assessments, water issues, and to network with others. The annual CD Awards Program recognizes CD supervisors and partners for their contributions to conservation. The Scholarship Program provides financial aid to deserving high school seniors or current college students from Nevada. Scholarships are typically funded from the Sportsman's Raffle, the auction at the annual meeting, or through yearly donations.
- 3. Strategic Planning to benefit CD functions -** In 2020, NvACD developed this planning strategy to insure we are using your input to improve our ability to help you through actions such as training, grant information, collaboration, public information, and promotion. We seek your continued input on this effort.
- 4. Insurance-** NvACD is the umbrella entity for individual CD coverage in the Nevada Public Agency Insurance and Workers Comprehensive Pool (POOL/PACT) Program. Any dues-paying CD can sign up at any time.
- 5. Resource Needs Assessments (RNA)-** NvACD will continue to work with all Nevada CDs to complete RNAs and related Conservation Action Plans. NvACD will continue to seek funding and technical assistance for your CD to complete the RNA's which are critical for comprehensive planning.
- 6. Coordination with the National Association of Conservation Districts -**NACD Board Member Jake Tibbitts continues to represent Nevada and NvACD to deliver Nevada's concerns for National Policy, Communication, grant and learning opportunities.
- 7. Communications-** NvACD collaborates closely with the CD program staff, facilitates a CD employee quarterly coordination meeting, provides funding announcements, and training opportunities through the newsletter, website, newsletter and listserv. www.nvacd.org
- 8. Statewide networking, voice and advocacy in multiple settings, including-** State Conservation Commission, National Wild Horse and Burro Advisory Board, Sagebrush Ecosystem Council (SEC,) Nevada Dept. of Wildlife, Central Nevada Regional Water Authority, Nevada Association of Counties Workshop on Public Lands Plans (NACO), Legislature's Interim Committee on Public Lands, Bureau of Land Management and United States Forest Service, Nevada Farm Bureau, Grazing Boards, Society for Range Management and Nevada Section Society for Range Management, County Commissions, Sage Grouse Local Area Work Groups, and others.



C/O Adriane Tibbitts | P.O. Box 571 | Eureka, NV 89316
Phone: 208.241.4307 | Email: treasurer@nvacd.org

CONSERVING NATURAL RESOURCES FOR OUR FUTURE

2025 NvACD Investment and Contact List Update

Please note: this contact list is one of the most important forms we use to stay in contact with your CD supervisors. Please complete this!

2025 Investment Request - \$600

Name of District: _____

List of Supervisors and Staff:

<u>Name/Title</u>	<u>Mailing Address</u>	<u>Email Address</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____

Date Paid: _____ Check #: _____

Please make checks payable to: Nevada Association of Conservation Districts
Mail form and dues to: NvACD
c/o Adriane Tibbitts
P.O. Box 571
Eureka, NV 89316

Please keep a copy of this statement for your records.

We value your investment. Each district's participation is essential to furthering our collective conservation districts' goals and objectives. Thank you!

Sincerely,
Mark Damron, President



Washoe-Storey Conservation District

Bret Tyler, Chairman
Jim Shaffer, Treasurer
Kathy Canfield, Storey Co. App.
Jeanne Herman, Washoe Co. App.
Lyndsey Langsdale, Board Member

MINUTES 02/10/25

The Washoe-Storey Conservation District held a Public Meeting on
Monday, February 10th, 2025, at 3:30 p.m.

**The meeting was held online and in person at the
Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431**

To participate online, please RSVP to alisa.wscd@gmail.com
or use the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTEzYzg5ZjQtNmFhZi00ZTY2LWE1ZWYtYjQwNGRhNTczNzVI%40thread.v2/0?content=%7b%22id%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d

Or enter the following information into Microsoft Teams to join:

Meeting ID: 261 468 729 923

Passcode: LR9tZ3rL

If needed, download the Microsoft Teams app here:

<https://www.microsoft.com/en-us/microsoft-teams/download-app>

Or call in (audio only)

tel: +1 775-321-6111 United States, Reno

Phone Conference ID: 621 055 447#

Notice of this meeting is publicly posted at:

Nevada Department of Agriculture

405 S. 21st Street, Sparks, Nevada 89431

Please contact alisa.wscd@gmail.com to request meeting materials.

All meetings are audio-recorded.

The Conservation District considered and acted on the following items unless otherwise noted:

The meeting was called to order on February 10, 2025 at 3:35 PM. A quorum was present.

I. Call to Order

A. Introductions, determination of board quorum, and introduction of guests.

Present were Supervisors Jim Shaffer, Kathy Canfield, and Lyndsey Langsdale. Also present were Marlee Jenkins with Department of Conservation and Natural Resources, Graham Mills with the Nevada Department of Wildlife, Daniel Moss with the City of Reno, and Alisa Kim with the Washoe Storey Conservation District.

- B. Determination of agenda order – Agenda items may be taken out of order or deleted for lack of time.

Items VI. Internal Districts and V. External Agency Items will be moved to the top of the agenda.

Motion 2025-02-01: Jim Shaffer makes a motion to move V. External Agency Items and VI. A, B, and C to the top of the agenda, Lyndsey Langsdale seconds. Motion passes unanimously.

II. Public Comments – Not for Possible Action – Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

V. External Agency Items and Reports – Not for Possible Action

- A. **Natural Resources Conservation Service** – Carson Hicks – Updates

Carson Hicks sent an email of updates, stating that through a new executive order, they have lost the pool of funding for climate-smart EQIP funding. However, the regular EQIP programs as well as AMA and CSP programs are going to continue being funded. They are also in a hiring freeze and were already understaffed in Nevada, so offices will be slow with action and requests patience with how long things take.

- B. **Department of Conservation and Natural Resources** – Marlee Jenkins – Updates

Marlee Jenkins gave an update on the State Conservation Commission meeting after the Nevada Association of Conservation Districts annual meeting and Washoe Storey Conservation District is in good standing. The Department of Conservation and Natural Resources is also putting together a list of relevant legislature as a resource, including AB 80, the Soil Health Bill. The Nevada Association of Conservation Districts is also planning a Legislative Day on 1/27 to connect Conservation Districts to legislative politicians.

- C. **Nevada Association of Conservation Districts** – Updates

Kevin Piper is not present.

- D. **Nevada Department of Wildlife** – Graham Mills – Updates

Graham Mills introduces himself. No other updates.

E. Nevada Department of Agriculture – Jake Dick – Updates

Jake Dick is not present.

F. City of Reno Utility Services – Daniel Moss – Updates

Daniel Moss works in Stormwater Quality and is looking for partners in establishing a local coordinated working group to identify partners working on noxious weeds in Washoe and Storey County.

VI. Internal District Issues – For Possible Action (unless otherwise noted)

A. National Association of Conservation Districts annual membership dues

Discussion of when to pay for membership dues.

Motion 2025-02-02: Lyndsey Langsdale makes a motion to table the annual membership dues for the National Association of Conservation Districts, Jim Shaffer seconds. Motion passes unanimously.

B. Review, Amendment, and Approval of Minutes from previous meeting, conducted 1/13/2025.

Motion 2025-02-03: Lyndsey Langsdale makes a motion approve the meeting minutes from 1/13/25 with amendments, Jim Shaffer seconds. Motion passes unanimously.

C. Financial Reports – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.

Treasurer Jim Shaffer reports on the monthly financial report.

Motion 2025-02-04: Kathy Canfield makes a motion to approve the January Financial reports, Jim Shaffer seconds. Motion passes unanimously.

III. District Projects – For Possible Action

A. Washoe County Planning Reviews – Updates from Jim Shaffer.

No recent projects.

B. Storey County Projects – Updates from Kathy Canfield.

No recent projects.

C. Reno Food Systems Back 40 Project – Updates on project planning and funding opportunities.

Supervisor Langsdale presented an update on presenting to the County Commission about the Back 40 project land lease. The commission was generally supportive and is also reviewing their process of taking the highest bidder for their lessee. The county will need to make the decision before applying for the Nevada Association of Conservation Districts Urban & Community Grant due April 1st.

D. Hug High School Sullivan Fire Restoration Project – Updates on partner planning for potential post-fire restoration project with Washoe County and Hug High School.

Marlee Jenkins presented a background on the project to new attendees. Next steps would be to meet with the Hug High School teacher and the County to review what supplies and resources are available and what they need to better identify what Washoe Storey Conservation District can provide.

E. Mayberry Park / Tom Cooke Trail Goatgrass Earth Day Patagonia Volunteer Event – Supervisor Langsdale presented on meeting with Meghan Wolfe at Patagonia for possible tabling on Earth Day and pulling goatgrass at Mayberry Park on 4/22. Jake Dick from Nevada Department of Agriculture would train either someone at Patagonia or Washoe Storey Conservation District to train employees for the day, as well as for future weeding by employees in the area. Marlee Jenkins also presented about a tabling event at the Patagonia store.

F. Noxious Weeds Contact List for Local Working Group – Consideration of forming a contact list for the potential organization of a Local Working Group Meeting for the southern Washoe County and Storey County areas to connect on noxious weed efforts.

Marlee Jenkins presented on the possibility of the Washoe Storey Conservation District hosting a local working group that meets on a continuous basis to bring together partners who are working on noxious weeds in the area. Supervisor Langsdale pointed out that as the board stands, this is beyond the current board's capacity, but it would be possible with a specific board member who is interested in starting this working group. Marlee Jenkins will reach out to the North American Weed Management Association to see if they know anyone who would be interested in serving on the board.

VI. Internal District Issues – For Possible Action (unless otherwise noted)

D. Outreach – Washoe Storey Conservation District is seeking new members to join the board of supervisors (elected volunteers).

Martha Jenkins has reached out to Washoe County again to send a representative.

E. General Correspondence Updates

Alisa Kim gave an update on a United States Census survey for local government finances. Washoe Storey Conservation District also has a new P.O. Box at the downtown United States Postal Service office at P.O. Box 111. There is also a Facebook but the login is unknown, and a new Instagram account.

F. Review and delegate tasks to be completed by the next meeting.

IV. District Supervisor Reports – Not for Possible Action

No District Supervisor Reports.

VII. Public Comments – Not for Possible Action – Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

VIII. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action -- (typically second Monday of each month), March 17, 2025, at 3:30pm

IX. Adjourn

Meeting is adjourned on February 10, 2025 at 4:40 PM.

**Washoe Storey Conservation District
Treasurer's Report, 3/17/25**

STATEMENT

ACCOUNTS

3/12/2025

1) First Interstate - Checking	\$7,633.12
2) First Interstate - Savings	\$3,701.61
3) First Interstate - CD account	\$15,819.56 (will mature March 17, 2025)
TOTAL	\$27,154.29

PENDING PAYMENTS

Alisa hours, 2/5/25 - 3/11/25	\$103.50 (5.75 hrs * \$18)
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Date	Time In	Time Out	Hours Worked	Task
2/5/2025	8:30 AM	9:30 AM	1	Update website, organize files, social media
2/10/2025	3:15 PM	5:00 PM	1.75	WSCD meeting
2/15/2025	1:00 PM	1:30 PM	0.5	Work on ed grant
3/5/2025	9:00 AM	10:00 AM	1	Check emails, work on website
3/10/2025	5:30 PM	6:30 PM	1	Make and send out March agenda
3/11/2025	12:00 PM	12:30 PM	0.5	Finalize agenda, review February minutes
		Total	5.75	

WSCD Meeting 3/17/2025 – Agenda Item VI., D. Outreach

1. Darcy Phillips Statement of Interest

“As a long-time advocate for the health of our land and waters, I would be honored to serve on the Washoe Storey Conservation District. While running River Wranglers, I had the opportunity to work closely with the Carson Valley, Dayton, and Lahontan Conservation Districts. I learned how each district worked on challenges unique to their area and what their priorities were. Now, running Keep Truckee Meadows Beautiful, I have the chance to work on projects in this region that directly impact the trees, plants, dirt, and water in the area. I would welcome the chance to bring my skills and talents to this organization.”

PERFORMANCE EVALUATION

Employee's Name: Alisa Kim

Conservation District: Washoe Storey

Employee's Title: Part-Time District Secretary

Period Covered: Feb. 19th, 2024 to Feb. 19th, 2025

PART 1

Indicators of Performance Levels:
5 - Outstanding: Performance far exceeds standards with minimal supervision
4 - Excellent: Performance consistently above standards with minimal supervision
3 - Satisfactory Plus: Performance above standards on regular basis
2 - Satisfactory: Performance fully meets minimum standards
1 - Satisfactory Minus: Performance fails below minimum standards

Performance Duties and Standards (according to job description)	Performance Rating	
	Notes	Rating
Prepares agendas, minutes, notes, and other meeting materials and posts in a timely manner		
Available to meet the second Monday of each month at 3:30 p.m. or to be flexible with schedule when necessary		
Ability to answer and correspond with partners and the general public during regular business hours Monday through Friday		
Ability to communicate clearly with board members		
Capable of making field visits and to check on projects		
Performs duties in accordance with Open Meeting Law		

PERFORMANCE EVALUATION

Employee's Name: Alisa Kim

Conservation District: Washoe Storey

Employee's Title: Part-Time District Secretary

Period Covered: Feb. 19th, 2024 to Feb. 19th, 2025

PART 2

Indicators of Performance Levels:

5 - Outstanding: Performance far exceeds standards with minimal supervision
4 - Excellent: Performance consistently above standards with minimal supervision
3 - Satisfactory Plus: Performance above standards on regular basis
2 - Satisfactory: Performance fully meets minimum standards
1 - Satisfactory Minus: Performance fails below minimum standards

GENERAL APPRAISAL OF EMPLOYEE PERFORMANCE		Rating
Job Knowledge:	Knowledge of duties and responsibilities of position	
Productivity:	Amount of work generated and completed successfully as compared to amount of work expected of position	
Quality:	Correctness, completeness, accuracy and economy of work - overall quality	
Initiative:	Self motivation - amount of direction required - seeks improved methods and techniques - consistence in trying to do better - responds to need for extra effort	
Use of Time:	Uses available time wisely - is punctual in reporting to work - absenteeism - accomplishes required work on or ahead of schedule	
Planning:	Plans and organizes own work - anticipates and prepares for future requirements - establishes logical priorities - maintains control of workloads	
Follow-up:	Finishes all projects begun - leaves no loose ends - ensures assignments are completed in a timely manner	
Human Relations:	Establishes and maintains cordial work climate - promotes harmony and enthusiasm - displays sincere interest in assisting other employees and the public - tactful - diplomatic	
Adaptability:	Adapts quickly to new or different situations - flexible - willingness to accept change	
Oral Communications:	Speaks well - communicates thoughts clearly - uses proper grammar	
Written Communications:	Writes clearly and concisely - well organized train of thought - creative - neat - uses proper grammar, sentence structure, punctuation, etc.	

PERFORMANCE EVALUATION

Employee's Name: Alisa Kim

Conservation District: Washoe Storey

Employee's Title: Part-Time District Secretary

Period Covered: Feb. 19th, 2024 to Feb. 19th, 2025

PART 3

OVERALL PERFORMANCE EVALUATION

(check one)

5 - Outstanding: Performance far exceeds standards with minimal supervision

4 - Excellent: Performance consistently above standards with minimal supervision

3 - Satisfactory Plus: Performance above standards on regular basis

2 - Satisfactory: Performance fully meets minimum standards

1 - Satisfactory Minus: Performance fails below minimum standards

Additional Comments:

Supervisor's signature _____ Supervisor's title _____

Employee's signature _____ Date of evaluation _____