



Washoe-Storey Conservation District

Lyndsey Langsdale, Chair
Jim Shaffer, Treasurer
Kathy Canfield, Storey Co. App.
Jeanne Herman, Washoe Co. App.
Elena Larsen, Supervisor
Darcy Phillips, Supervisor

AGENDA 5/12/25

The Washoe-Storey Conservation District will hold a Public Meeting on
Monday, May 12th, 2025, at 3:30 p.m.

**The meeting will be held online and in person at the
Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431**

To participate online, please RSVP to alisa.wscd@gmail.com
or use the following link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWFiNTE4MWItZGY2NC00NWUwLTgxMGEtMWlyNTRjYzU5YTU1%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d

Or enter the following information into Microsoft Teams to join:

Meeting ID: 278 571 174 069

Passcode: M4Ff6Bf6

If needed, download the Microsoft Teams app here:

<https://www.microsoft.com/en-us/microsoft-teams/download-app>

Or call in (audio only)

tel: +1 775-321-6111 United States, Reno

Phone Conference ID: 687 854 289#

Notice of this meeting is publicly posted at:

Nevada Department of Agriculture

405 S. 21st Street, Sparks, Nevada 89431

Please contact alisa.wscd@gmail.com to request meeting materials.

All meetings are audio-recorded.

The Conservation District will consider and act on the following items unless otherwise noted:

I. Call to Order

- A. Introductions, determination of board quorum, and introduction of guests.
- B. Determination of agenda order – Agenda items may be taken out of order or deleted for lack of time.

II. Public Comments – Not for Possible Action – Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

III. External Agency Items and Reports – Not for Possible Action

- A. **Natural Resources Conservation Service** – Carson Hicks – Updates
- B. **Department of Conservation and Natural Resources** – Marlee Jenkins – Updates
- C. **Nevada Association of Conservation Districts** – Updates
- D. **Nevada Department of Wildlife** – Graham Mills – Updates
- E. **Nevada Department of Agriculture** – Jake Dick – Updates

IV District Projects – For Possible Action

- A. **Washoe County Planning Reviews** – Updates from Jim Shaffer.
- B. **Storey County Projects** – Updates from Kathy Canfield.
- C. **Reno Food Systems Back 40 Project** – Updates on project planning and funding opportunities.
- D. **Mayberry Park / Tom Cooke Trail Goatgrass Earth Day Patagonia Volunteer Event** – Update on goatgrass and annual invasive grass pulling volunteer event with Patagonia on Earth Day.
- E. **Nevada Division of Forestry Education & Outreach Grant** – Update on grant process.

V. District Supervisor Reports – Not for Possible Action

VI. Internal District Issues – For Possible Action (unless otherwise noted)

A. **National Association of Conservation Districts annual membership dues**

Discussion and decision of paying National Association of Conservation Districts annual membership dues. Minimum dues are \$775.

B. **Review, Amendment, and Approval** of Minutes from previous meeting, conducted 4/7/25.

C. **Financial Reports** – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.

1. Discussion and action on spending for the items below.

- a. **Vehicle Purchase** - Discussion on purchasing a retired Nevada State vehicle or trailer that will be surplused otherwise which are being offered to Conservation Districts.
- b. **Tabling Resources & Purchases** – Discussion of tabling materials and interactive exhibits to put on display for future tabling and educational outreach opportunities in the future.

D. **Annual Planning Report and Budget** - Discussion and approval of the Fiscal Year 2026 Annual Planning Report and Budget due to the State Conservation Commission by June 1st. This annual plan details what the District plans to accomplish in the upcoming fiscal year.

E. **Employee Contract and Job Description for Alisa Kim** - Discussion and approval of an annual employee contract and associated job description for District employee Alisa Kim.

F. **SAM registration updates** (for discussion only) - Progress report on the SAM number registration process, a federal Unique Entity ID number that will allow the District to receive federal grant funding.

G. **General Correspondence Updates**

1. **Review and delegate tasks** to be completed by the next meeting.

H. **Outreach** – Washoe Storey Conservation District is seeking one more new member to join the board of supervisors (elected volunteers).

VII. Internal District Issues – Not For Possible Action (unless otherwise noted)

A. **Add a Staff Report item for Alisa** (for discussion only)

VIII. Public Comments – Not for Possible Action – Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

IX. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action -- (typically second Monday of each month), June 9, 2025, at 3:30pm.

X. Adjourn