

WASHOE-STOREY CONSERVATION DISTRICT MINUTES

Date: Monday, August 4th, 2025

Time: 3:30 PM

Location: Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431

Link: https://teams.microsoft.com/join/19%3ameeting_ZjJiZTI5MWItMTVIZi00ZmlzLTk0ODctZjJiMGJhODg2ODk5%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d

Meeting ID: 227 801 070 338 1 passcode: Az36zu6H

Call in information: 775-321-6111 PIN 753 008 718#

The Washoe-Storey Conservation District (WSCD) Board will consider possible action on the attached agenda items. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more items, remove items or delay discussion relating to item(s) on the agenda. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Contact the Washoe-Storey Conservation District Administrative & Conservation Technician for additional meeting information. Alisa Kim (562) 400-0885, alisa.wscd@gmail.com.

Public Comment*

If you wish to make a public comment, you may do so verbally in person or virtually. Public comment may be submitted via email to alisa.wscd@gmail.com or by written mail to the Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431. Public comment is for all matters, both on or off the agenda as designated on the agenda, and will be limited to three minutes per person. Public comment will also be heard during individual action items on the agenda prior to action taken. The Board may prohibit or limit comment of the content if the comments are a topic not relevant to, or within the authority of the Board, or if they are irrational or amounting to personal attacks or interfering with the rights of other speakers but will not restrict comments based on viewpoint only. The WSCD reserves the right to reduce the time or limit in writing on the agenda items and/or attend and make comments on that item at the meeting.

Note: **(For possible action)** denotes all items on which the Board may take action. Action will be taken according to open meeting law.

Minutes

The Conservation District will consider and act on the following items unless otherwise noted:

The meeting was called to order at 3:38 PM.

I. Call to Order

A. Introductions, determination of board quorum, and introduction of guests.

Present in-person were Chair Lyndsey Langsdale, Board Supervisor Darcy Phillips, Board Supervisor Elena Larsen, Marlee Jenkins with Department of Conservation and Natural Resources, Jake Dick with Nevada Department of Agriculture, Alisa Kim with Washoe-Storey Conservation District, and Gayle Bowers, a concerned member of the public. Present virtually or by phone was Storey County Representative Kathy Canfield, Treasurer Jim Shaffer, Kevin Piper with Nevada Association of Conservation Districts, and Graham Mills with Nevada Department of Wildlife.

B. Determination of agenda order – Agenda items may be taken out of order or deleted for lack of time.

No agenda items have been moved or deleted.

II. Public Comment* – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

Marlee Jenkins made a public comment about adding a possible emergency meeting item for passing the contract with Nevada Department of Wildlife Interlocal Agreement, but it turns out the contract does not need immediate action so will be added to the next agenda item.

III. External Agency Items and Reports – Not for Possible Action

A. **Natural Resources Conservation Service** – Carson Hicks – Updates

Carson Hicks was not present.

B. **Department of Conservation and Natural Resources** – Marlee Jenkins – Updates

Marlee Jenkins presented on two open positions for Department of Conservation and Natural Resources, one that just closed based in Las Vegas and one that will open soon based in Elko., Conservation Districts annual reports are due September 30th, 2025, along with an annual budget and possible future proof using receipts for use of state funding. Marlee also presented on the end of the Nevada legislative action and the bills that were and were not passed.

C. **Nevada Association of Conservation Districts** – Updates

Kevin Piper presented on an overview of the Nevada Association of Conservation Districts as well as changes to their bylaws, which included an annual regional area meeting rather than one large annual meeting. This would still include the annual business meeting the week of November 17th but allow for more localized and specialized regional services outside of this meeting. There is a new agreement to work directly with National Resource Conservation District field offices and they are currently hiring for a liaison position and a technician position in the Elko field office. Lastly, they are bringing back wildlife sportsman tickets to help fund scholarships.

D. Nevada Department of Wildlife – Graham Mills – Updates

Graham Mills had updates about the Interlocal Agreement between Nevada Department of Wildlife and Washoe-Storey Conservation District which will be covered in the next meeting.

E. Nevada Department of Agriculture – Jake Dick – Updates

Jake Dick presented on new bio-control for specific weed species as spotted knapweed and field bindweed and is looking for sites to release biocontrol. They are also looking for a new site for trying a biocontrol for yellow starthistle to potentially put transects in and monitor continuously. Sites need the correct density and continuity. There is still an opportunity for purple loosestrife biocontrol release sites that staff can monitor. It will be a while before getting the hoary cress agent to release. He also presented on the ongoing ventenada treatment utilizing herbicide for private property use, along with follow-up monitoring and an upcoming workshop to educate residents of Washoe Valley on identification and treatment. Lastly, rush skeletonweed was recently found in Washoe Valley and will likely be difficult to treat because of the lack of extensive foliage.

Motion #08-01: Darcy Phillips makes a motion to move Item IV. E. Canepa Ranch item to before IV. A., Lyndsey Langsdale seconds. Motion passes unanimously with 5 ayes.

IV. District Projects – For Possible Action

A. Canepa Ranch – Marlee Jenkins and Alisa Kim will present on potential project opportunity for early detection and rapid response species targeting with potential aerial drone treatment contracting from Nevada Department of Agriculture in junction with other government agencies.

Marlee Jenkins presented on Canepa Ranch and Tom Cooke area barbed goatgrass identification and future treatment, which is made of land owned by the United States Forest Service (USFS), Nevada Department of Wildlife (NDOW), and Washoe County. A potential project would be aerial treatment of utilizing drones for herbicide application. USFS already has some treatment planned on their lands, including backpack spraying and either boom or drone treatment. However, drone treatments cannot be within 300 feet of any water. Nevada Department of Wildlife and Nevada Department of Agriculture both have Shared Stewardship Funding and are considering working with Washoe-Storey Conservation District to either contract an external drone pilot or do it themselves. There was further discussion on herbicide options and the extent of impact to the seeds and area.

Motion #08-02: Elena Larsen makes a motion to continue exploring options for treatment of barbed goatgrass in the Canepa Ranch area with multiple agency partners, Lyndsey Langsdale seconds. Motion passes with 4 ayes and 1 absention by Darcy Phillips.

B. Washoe County Planning Reviews – Updates from Jim Shaffer.

1. Sierra Reflections development planning review discussion

Jim Shaffer presented on the Sierra Reflections development which was submitted and approved by Washoe County and the Truckee Meadows Planning Authority in 2006, which lapsed and has been resubmitted for approval. Washoe-Storey Conservation District is

asking for a revegetation plan to be submitted as well as replace removed trees on a 1 to 1 ratio. There will also be feedback about fencing used, including color and materials. For the issue of leaching mercury into Steamboat Creek, the Conservation District will recommend to include xeriscaping or a buffer for any turf to prevent as much water as possible from releasing into the creek. The developer's plan includes ditches and a detention basin, with a recommendation to include swales to slow down the water. Another recommendation will include providing information from the housing association on mercury leachate and its effects on human health along with signage along the creek about possible mercury inclusion. Gayle Bowers, a member of the public, raised concerns about wetland protection and impacts of the development on wildlife and vegetation. Jim Shaffer relayed that this area is unfortunately not considered a wetland because it has a history of being irrigated, and proposed more communication with the residents and the Homeowner's Association that will be there to address some of these issues.

C. **Storey County Projects** – Updates from Kathy Canfield.

No updates from Kathy Canfield.

D. **Reno Food Systems Back 40 Project** – Updates on project planning and funding opportunities.

Lyndsey Langsdale presented on applying for the Truckee River Fund from the Truckee Meadows Water Authority to help fund the leased land as a grazing demonstration. The farm affects Allen Creek which is a tributary to Truckee River.

E. **Nevada Division of Forestry Education & Outreach Grant** – Update on grant process.

Alisa Kim provided an update on Nevada Division of Forestry's feedback to the Conservation District's grant application. The main item was the lack of a SAM number, but they provided more detailed notes on what could be improved for a stronger application next year.

V. District Supervisor Reports – Not for Possible Action

Darcy Phillips presented on the Truckee River Cleanup Day on September 13th with 25 sites.

VI. Internal District Issues – For Possible Action (unless otherwise noted)

A. **Review, Amendment, and Approval** of Minutes from previous meeting, conducted 7/14/25.

Motion #08-03: Jim Shaffer makes a motion to approve the meeting minutes from 7/14/25 as presented, Lyndsey Langsdale seconds. Motion passes with 5 ayes.

B. **Financial Reports** – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.

Jim Shaffer presented on the Checkings account total of \$8,632.67 and a Savings account total of \$3,626.21. The Certificate of Deposit account as of 6/15/25 total is \$28,385.28. Alisa Kim's total hours are 9 hours at \$22 an hour and mileage of 22.2 miles at \$0.70 per mile for a total of \$213.54.

Motion #08-3:04: Lyndsey Langsdale makes a motion to approve the Treasurer's Report as presented, Darcy Phillips seconds. Motion passes with 5 ayes.

- C. **Potential reassignment of District Treasurer** (for discussion only) – Discussion of reassigning Treasurer duties as Treasurer Shaffer has served in the position for years and will also be out of town much more in the coming months.

There was a discussion about reassigning Treasurer duties, including recruiting another board member who has previous Treasury experience. No decisions were made and Jim Shaffer continues to be the District Treasurer.

- D. **SAM registration updates** (for discussion only) – The District is currently working to apply for a SAM.gov registration number, to be eligible to receive federal grant funding. Staff will provide updates on the application process.

Alisa Kim updated on the current process of the SAM number registration. Marlee Jenkins received the IRS letter at the Nevada Department of Agriculture office, so now we are waiting on the Nevada Secretary of State office's confirmation of change of address.

E. **General Correspondence Updates**

1. **Review and delegate tasks** to be completed by the next meeting.

Alisa Kim had an update on an email from a Truckee Meadows student who is interested in agriculture and reached out for volunteering opportunities. While the Conservation District does not have many opportunities currently, Reno Food Systems is always looking for volunteers. Alisa will respond with tabling dates and times as a possible volunteer opportunity as well.

F. **Outreach planning and opportunities for tabling**

1. Discussion on tabling at two Night Out events in Storey County in August and any other upcoming tabling opportunities the board would like to consider.

Alisa Kim and Kathy Canfield will attend both Night Out tabling events.

2. Washoe-Storey Conservation District is seeking one new member to join the board of supervisors (elected volunteers).

VII. District Staff Reports – Not For Possible Action (unless otherwise noted) –

Alisa Kim – Updates

Alisa Kim does not have anything to present.

VIII. Public Comments – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

IX. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action

Typically the second Monday of each month: September 8, 2025, at 3:30pm.

X. Adjourn

The meeting was adjourned at 5:36 PM.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify our office by writing to the Washoe-Storey Conservation District Administrative & Conservation Technician Alisa Kim by email at alisa.wscd@gmail.com or calling (562) 400-0885 no later than two (2) working days prior to the scheduled meeting.

Virtual Access

Full Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjJiZTI5MWItMTViZi00ZmlzLTk0ODctZjJiMGJhODg2ODk5%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d

Date	Time In	Time Out	Hours Worked	Task		Total
8/4/2025	3:15 PM	5:15 PM	2	July meeting		
8/14/2025	1:00 PM	2:00 PM	1	Check emails, work on SAM registration		
8/18/2025	9:00 AM	9:30 AM	0.5	Emails, work on the damn SAM registration again		
8/19/2025	8:30 AM	9:30 AM	1	Work on annual report		
8/19/2025	1:30 PM	2:00 PM	0.5	Go pick up tabling materials from Marlee		
8/19/2025				Mileage from UNR to NDA and back	7.4 miles	
8/19/2025	4:30 PM	8:00 PM	3.5	Tabling in Lockwood		
8/19/2025				Mileage from UNR to Lockwood and back	20 miles	
8/25/2025	9:00 AM	10:00 AM	1	Emails & work on annual report		
8/26/2025	2:00 PM	3:00 PM	1	Work on Sept meeting agenda and annual report		
8/27/2025	10:00 AM	1:00 PM	3	Send out agenda, work on annual report, check WSCD gmail		
8/29/2025	3:00 PM	4:30 PM	1.5	Work on annual budget, review annual report		
9/2/2025	11:00 AM	11:30 AM	0.5	Check emails		
9/2/2025	1:00 PM	1:30 PM	0.5	Attend Canepa Ranch meeting with NDA NDOW USFS etc.		
9/2/2025	8:00 PM	9:30 PM	1.5	Review minutes, put together meeting materials, sort files on computer		
				Hours	17.5	\$385.00
				Mileage	27.4	\$19.18
				Total		\$404.18

Annual Report

Washoe-Storey Conservation District

FY25'

September 30, 2025

Instructions: Please leave all text in place and submit your answers below each bullet point. If the bullet point is not something the Conservation District board can answer or is not relevant to your Conservation District, please note that with NA. Please remember to SIGN and DATE.

NOTE: you may attach pictures, PDFs, or any additional information the board would like submitted to the SCC at the end of the document. You may use the excel or word version.

Please email to convprogram@dcnr.nv.gov you may also cc maten@dcnr.nv.gov

Conservation District Information:

- **Please identify the Conservation District board members, their positions, and seated terms.**
 - Chair Lyndsey Langsdale (Jan. 1, 2025 - Dec. 31, 2028)
 - Treasurer Jim Shaffer (Jan. 1, 2023 - Dec. 31, 2026)
 - Storey County Appointee Kathy Canfield (2024-2025)
 - Washoe County Appointee Jeanne Herman (2024-2025)
 - Board Member Elena Larsen (April 7, 2025 - Dec. 31, 2026). Supervisor Larsen was appointed to fill the vacant seat left by Spencer Scott..
 - Board Member Darcy Phillips (April 7, 2025 - Dec. 31, 2026). Supervisor Phillips was appointed to fill the vacant seat left by Tory Friedman.

- **Briefly describe your Conservation Districts mission:**

The Washoe-Storey Conservation District (WSCD) creates an understanding of the interrelationships between people and our environment through educating our citizens and building opportunities and partnerships to foster conservation and restoration efforts on all lands and to aid urban growth in an environmentally responsible manner, identify environmental needs and facilitate aid.

- **Describe the Conservation Districts major achievements for the FY.**

WSCD has continued hosting monthly meetings at the Nevada Department of Agriculture Office and was approved to make the office their official physical address in order to prove entity status. Bret Tyler, previous Chair, stepped down in December 2024 and Lyndsey Langsdale with Reno Food Systems stepped into the role in January 2025. The District also recruited two new

board members, Darcy Phillips with Keep Truckee Meadows Beautiful and Elena Larsen, making the board more robust than it has been in the last few years. A volunteer workday was hosted in October to spread native seeds to revegetate after a noxious weeds removal effort was completed last year in Lockwood, NV. The District has continued reviewing development plans for new construction and development projects for Washoe County, including the slated Sierra Reflections housing development along Steamboat Creek. The District is continuing to sell sage-grouse fence markers at cost to individuals and agencies interested in increasing species protection on their property.

A main objective to expand on from last year was to focus on outreach and education, increasing volunteer days and attending tabling events. Details are below in the Outreach and Education section. Another focus for the District was to secure a SAM number to be able to apply for any federally-funded grants through state agencies such as Nevada Division of Forestry or Nevada Department of Agriculture. Funding will help the District participate in more projects and engage community members.

Meetings:

- **Please list all meetings dates for the Conservation Districts of the last fiscal year:**
 - July 8th, 2024
 - August 26th, 2024
 - September 16th, 2024
 - October 14th, 2024
 - November 4th, 2024 (election meeting)
 - December 9, 2024
 - January 13th, 2025
 - February 10th, 2025
 - March 17th, 2025
 - April 7th, 2025
 - May 12th, 2025
 - June 9th, 2025

Minutes & Agendas can be found at nevadaconservation.com.

- **List meeting guest speakers or guest presentations which helped the Conservation District meet its goals and mission statement.**
- The District did not have any specific guest speakers or presentations at its public meetings. However, partner attendance at meetings was strong, including regular interaction with Jake Dick (Nevada Department of Agriculture), Graham Mills (Nevada Department of Wildlife), Jessica Gwerder (NRCS), Marlee Jenkins and Melany Aten (NRCD) and Kevin Piper and Connie Lee (NvACD). The District also had a concerned member of the public, Gayle Bower, attend multiple meetings to raise awareness about natural resource concerns associated with the Sierra Reflections development near Steamboat Creek.
- **Did the CD complete any training? Please list any training provided.**

The CD did not complete any trainings. **Did Alisa attend the CD Staff Admin training that Melany put on April 22 & 23?**

Goals:

- **Briefly describe your Conservation Districts goals:**
 - Maintain a healthy, viable conservation District organization.
 - Restore and enhance natural resources.
 - Implement conservation practices emphasizing water quantity and quality, fish and wildlife habitat, stream and wetland restoration, Sage Grouse habitat restoration, rangeland management, and flood control.
 - Identify, map, and control noxious weeds.
 - Encourage environmentally responsible urban land use.
 - Assist in the development of recreation opportunities.
 - Emphasize fire fuel reduction in urban-rural interface lands.
 - Work with elected officials and others in the private sector to attain our goals.
 - To connect local residents with support to eradicate invasive species along the Truckee River in Washoe and Storey County and maintain native species on public and private land, as well as presenting important information to residents.
 - Support urban agriculture and food systems education and volunteer engagement.
 - Spread awareness of the existence of the Washoe-Storey Conservation District as a community resource and liaison to government agencies.
- **What goals did your Conservation District accomplish this year?**

Maintain a healthy, viable conservation District organization.

The CD added two new board supervisors this year, filling all the board positions save one seat. The board has struggled to recruit new members in the last few years so this is very exciting to re-invigorate the District's priorities and projects. We are still working to find someone that can be appointed as a Washoe County representative to attend meetings and be engaged on the board.

Work with partners, elected officials, and residents to implement noxious weed removal and habitat improvement:

The District partnered with Patagonia and Nevada Department of Agriculture (NDA) to host an Earth Day volunteer weed pull on April 22, 2025, targeting the Early Detection & Rapid Response species, barbed goatgrass, and other noxious species along the Tom Cooke Trail. At this event, NDA and the CD helped Patagonia staff identify and mechanically remove these species. Jake Dick from Nevada Department of Agriculture and Marlee Jenkins from Department of Conservation and Natural Resources also presented on invasive species at a staff-attended workshop. Currently, there is a potential project opportunity to work alongside NDA, Nevada Department of Wildlife, and other partners to apply herbicide targeting annual grasses in the same location but extending further into the recreationally used public lands.

Encourage and assist with environmentally responsible urban land use.

Board Supervisor Jim Shaffer continues to provide feedback and ask for amendments to development plans submitted to Washoe County. In particular, he provided extensive suggestions for the Sierra Reflections development along the Steamboat Creek trail based on WSCD's previous involvement in the Steamboat Creek Restoration Plan and in consideration of input from concerned members of the public.

Support urban agriculture and food systems education and volunteer engagement.

Board Chair Lyndsey Langsdale was able to leverage her position at Reno Food Systems to provide a field trip for the annual Nevada Association of Conservation Districts meeting on November 20th, 2024. Furthermore, the District was able to provide support for Lyndsey to be granted a land-use lease by Washoe County for approximately 15 acres behind Reno Food Systems, to potentially be used as an educational grazing demonstration.

Spread awareness of the existence of the Washoe-Storey Conservation District as a community resource and liaison to government agencies.

The District focused on improving tabling and its presence at community events, further outlined in the Outreach and Education section below.

- **What goals did the CD struggle to accomplish and why?**

The main goals the CD struggled to accomplish include applying for grants due to not having a SAM number and not having a permanent address besides a P.O. Box at the beginning of the year which prevented applying for a SAM number. This lack of grant funding prevented the CD from taking on new projects such as an interpretive panel and bootbrush station at the Tom Cooke trailhead to prevent grass seed dispersion. Another issue the CD struggled with is not having a representative from Washoe County attend meetings or be involved in the board. The District plans to request annual County funding from both Washoe and Storey Counties in the new calendar year in order to support the expansion of District community services and projects in collaboration with the counties.

Outreach and Education:

- **What outreach methods did the Conservation District use in the fiscal year?**

The Conservation District focused its energy on tabling to get the word out at local community events. The District tabled at Patagonia's staff Earth Day Event on April 22 and the Sheriff's Nights Out in both Lockwood and Virginia City. Other tabling events that were considered were Earth Day at Idyllwild and Field Day at University of Nevada, Reno. However, these coincided with other opportunities the board thought may be more beneficial.

To support these extended tabling priorities, the board supported utilizing funds to purchase a table, chairs, canopy, and other supplies for a more engaging tabling experience. With the

storage facility behind the Sheriff's office in Lockwood installed and available for the District's use, these supplies can be stored within easy reach for future tabling events.

Another method was leveraging existing partnerships and liaisons brought by strong board members to forge further relationships, such as getting connected with Patagonia or participating in Keep Truckee Meadows Beautiful's Truckee River Cleanup Day.

- **What education or outreach opportunities did the Conservation District participate in?**

The Conservation District participated in hosting workshops and presenting talks, such as at Patagonia's staff workshop event on invasive plant species with Jake Dick from NDA and a presentation on Conservation Districts at the Rosewood Science Series by Marlee Jenkins with DCNR.

- **What is needed for the Conservation District to provide more outreach and education?**

A few more supplies such as a collapsible wagon, swag to hand out, and some kind of interactive simulation or demo would be wonderful to better engage the public. Further, a new logo and an updated website as well as social media presence would provide WSCD with a better sense of organizational identity and more easily reach a broader audience.

- **Did your district offer a scholarship?**

The District did not offer a scholarship this year.

- **Did your district sponsor any kids for Range Camp this year?**

No, the District did not sponsor any kids for Range Camp this year.

Natural Resources:

- **What natural resource concerns did the Conservation District address?**

The District has addressed invasive plant species such as barbed goatgrass, medusahead, and thistles. Jim Shaffer reviewed development plans for Washoe County that affected water quality, urban aesthetics, and restoration of invasive species removal. The District continued to address responsible wildlife habitat management by providing sage-grouse fence markers at cost to landowners.

- **What natural resources concerns were brought forward but not addressed? And why were they not addressed by the Conservation District?**

Some natural resources concerns that were brought forward but not addressed include wetland mitigation, flooding, and private property invasive species control. These concerns were not addressed by the Conservation District either because of a lack of legal standing or correct delineation of ecosystem or referral to an agency that could better address these concerns with their specific expertise.

- **What natural resource concerns does the Conservation District need more information on?**

The Conservation District would like to continue working on expanding into natural resource concerns of urban agriculture and education including community gardens, school gardens, and other public open spaces in more urban areas.

LWG:

- **What natural resource concerns did the Conservation Districts Local Work Group with NRCS identify as the top priority?**

Unfortunately, the Minden NRCS Local Working Group did not hold a meeting this year. The priority resource concerns identified last year include: 1) Plant Pest Pressure, 2) Water Quality, 3) Water Quantity, 4) Inadequate Livestock Water, and 5) Concentrated Erosion (Floodplain/Floodway Protection).

- **What technical assistance did the Conservation District or staff provide for NRCS?**

The District did not provide technical assistance to NRCS this year. We would like to strengthen the relationship and work more with NRCS in future years. A barrier to this may be the reduction in federal funding this year that will likely continue in future years.

Projects/ Grants:

- **What new grant/s were awarded to the CD?**

The CD was not awarded any new grants. We wrapped up the work in Lockwood at Rainbow Bend the previous year, and were limited by the grants we could apply to because of a lack of a SAM number. We hope to apply to and be awarded grants this upcoming fiscal year.

- **Describe the grant work and goals, the amount awarded and any partners on the grant.**

None applicable.

- **What grant/s were closed out this fiscal year?**

- **Describe the grant work and goals accomplished.**
- **What was the final amount of grant money spent?**
- **What monetary and/or in-kind matched was provided by the CD?**

No grants were closed out this fiscal year.

- **What grant/s are ongoing, and describe the work done this year?**

There are no ongoing grants.

- **What overall grant needs were identified by the Conservation District?**

A main grant need identified this year was registration with [SAM.gov](https://www.sam.gov) in order to be eligible to receive federal funding. The District has begun to address this need by requesting a permanent physical address with the Nevada Department of Agriculture and completing paperwork with the IRS, Secretary of the State, the District's bank, and others to update their physical address and gather paperwork to prove entity status for [SAM.gov](https://www.sam.gov). Another grant challenge is the modest amount of beginning baseline funding the District holds to spend up front on a project, as most grants are reimbursable.

The Nevada Division of Forestry Education and Outreach Grant would be wonderful to fund an educational project for barbed goatgrass awareness at Tom Cooke Trail. Nevada Department of Agriculture's Shared Stewardship funding would work well for when the Conservation District hosts volunteer programs or has a project tackling noxious weeds. Lastly, a grant to fund a full-time staff member working as a Conservation Specialist or District Manager would benefit scoping and applying to further grants as well as overseeing projects.

Partners:

- **What Partners did the Conservation District work within the FY?**

Partners included the National Resources Conservation Services, Storey County, City of Reno, Reno Food Systems, Nevada Association of Conservation Districts, Nevada Department of Agriculture, Nevada Department of Wildlife, Lockwood Homeowners Association, Highland Homeowners Association, the Storey County Sheriff's Department, and other Conservation Districts such as Dayton Valley.

- **What Partners would the Conservation District like to collaborate with in the future?**

Future potential partners include River Justice, Soulful Seeds, Keep Truckee Meadows Beautiful, the University of Nevada Reno Cooperative Extension, and the United States Forest Service.

Needs:

- Identify some of the needs that came up for the CD in the fiscal year.

Some of the needs that came up for the CD include the ability for online banking, a SAM number, more coordination and outreach with nearby agencies, and future projects and funding streams.

Please add any information, photos, questions and or concerns identified as part of the fiscal year close-out process.

Signed by:

Date:

WASHOE STOREY CONSERVATION DISTRICT

SUMMARY OF EXPENDITURES

Fiscal Year Ending June 30, 2025

<u>EXPENDITURE</u>	<u>AMOUNT</u>	
Spending Categories		
Telephone		
Postage	\$210.00	PO Box charge
Copying Expense		
Office Supplies	\$60.00	This says trophy (Greenbrae...) on itemized, not sure what that is
Education-Higher Ed Scholarships & Range Camp		
Outreach-	\$341.41	Home Depot for tabling supplies
Equipment Purchase-Hardware/Software		
Equipment Expenses (maintenance, repair, operation)	\$118.19	IonOS dues
Bank Charges	\$271.64	
Dues – NvACD		
Dues – NACD	\$775.00	
Annual dinner		
Bond and Insurance Expenses	\$1,925.00	Pool insurance and 925 for???
Donations- <i>(list who)</i>		
Admin payment - Alisa Kim wages	\$1,553.04	
Total (all)	\$5,254.28	
Grant expenditures (OPTIONAL on this form)		
Total (grants)	\$0.00	
TRAVEL Expenditures		
Registrations		
Hotel/Motel		
Mileage/Airfare		
Per Diem		
Total (travel)	\$0.00	

<i>TOTAL EXPENSES</i>	<i>\$5,254.28</i>

WASHOE STOREY CONSERVATION DISTRICT

FINANCIAL SUMMARY For the Fiscal Year Ending June 30, 2025

BEGINNING OF YEAR FUND BALANCE:

List all bank accounts: FOR INFORMATION ONLY NOT ADDED TO TOTAL

Total Income from last fiscal report	\$	7,855.75
Total Expenditures from last Fiscal report	\$	11,251.00

FOR INFORMATION ONLY NOT ADDED TO TOTAL

Checking Account.....(for example on 6/30/23)	enter current checking
Savings Account.....(for example on 6/30/23)	enter current saving

END OF YEAR INCOME:

Total from receipts page (automatically populates)	\$7,819.34
Any pending payments	
Total Income..... This is all income and pending payments for the year	\$7,819.34

END OF YEAR EXPENDITURES:

Total from expenditures page (automatically populates)	\$5,254.28
Any Pending expenditures	
Total expenditures..... This is all expenditures and pending payments for the year	\$5,254.28

SUMMARY: (these will populate as you fill out sheets)

Total of INCOME from above	\$7,819.34
Total of Expenditures from above	\$5,254.28
Summary for the year	\$2,565.06