

WASHOE-STOREY CONSERVATION DISTRICT MINUTES

Date: Monday, August 4th, 2025

Time: 3:30 PM

Location: Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431

Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjJiZTI5MWltMTVIZi00ZmlzLTk0ODctZjJiMGJhODg2ODk5%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d

Meeting ID: 227 801 070 338 1 passcode: Az36zu6H

Call in information: 775-321-6111 PIN 753 008 718#

The Washoe-Storey Conservation District (WSCD) Board will consider possible action on the attached agenda items. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more items, remove items or delay discussion relating to item(s) on the agenda. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Contact the Washoe-Storey Conservation District Administrative & Conservation Technician for additional meeting information. Alisa Kim (562) 400-0885, alisa.wscd@gmail.com.

Public Comment*

If you wish to make a public comment, you may do so verbally in person or virtually. Public comment may be submitted via email to alisa.wscd@gmail.com or by written mail to the Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431. Public comment is for all matters, both on or off the agenda as designated on the agenda, and will be limited to three minutes per person. Public comment will also be heard during individual action items on the agenda prior to action taken. The Board may prohibit or limit comment of the content if the comments are a topic not relevant to, or within the authority of the Board, or if they are irrational or amounting to personal attacks or interfering with the rights of other speakers but will not restrict comments based on viewpoint only. The WSCD reserves the right to reduce the time or limit in writing on the agenda items and/or attend and make comments on that item at the meeting.

Note: **(For possible action)** denotes all items on which the Board may take action. Action will be taken according to open meeting law.

Minutes

The Conservation District will consider and act on the following items unless otherwise noted:

The meeting was called to order at 3:38 PM.

I. Call to Order

- A. Introductions, determination of board quorum, and introduction of guests.

Present in-person were Chair Lyndsey Langsdale, Board Supervisor Darcy Phillips, Board Supervisor Elena Larsen, Marlee Jenkins with Department of Conservation and Natural Resources, Jake Dick with Nevada Department of Agriculture, Alisa Kim with Washoe-Storey Conservation District, and Gayle Bowers, a concerned member of the public. Present virtually or by phone was Storey County Representative Kathy Canfield, Treasurer Jim Shaffer, Kevin Piper with Nevada Association of Conservation Districts, and Graham Mills with Nevada Department of Wildlife.

- B. Determination of agenda order – Agenda items may be taken out of order or deleted for lack of time.

No agenda items have been moved or deleted.

II. Public Comment* – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

Marlee Jenkins made a public comment about adding a possible emergency meeting item for passing the contract with Nevada Department of Wildlife Interlocal Agreement, but it turns out the contract does not need immediate action so will be added to the next agenda item.

III. External Agency Items and Reports – Not for Possible Action

- A. **Natural Resources Conservation Service** – Carson Hicks – Updates

Carson Hicks was not present.

- B. **Department of Conservation and Natural Resources** – Marlee Jenkins – Updates

Marlee Jenkins presented on two open positions for Department of Conservation and Natural Resources, one that just closed based in Las Vegas and one that will open soon based in Elko., Conservation Districts annual reports are due September 30th, 2025, along with an annual budget and possible future proof using receipts for use of state funding. Marlee also presented on the end of the Nevada legislative action and the bills that were and were not passed.

- C. **Nevada Association of Conservation Districts** – Updates

Kevin Piper presented on an overview of the Nevada Association of Conservation Districts as well as changes to their bylaws, which included an annual regional area meeting rather than one large annual meeting. This would still include the annual business meeting the week of November 17th but allow for more localized and specialized regional services outside of this meeting. There is a new agreement to work directly with National Resource Conservation District field offices and they are currently hiring for a liaison position and a technician position in the Elko field office. Lastly, they are bringing back wildlife sportsman tickets to help fund scholarships.

D. Nevada Department of Wildlife – Graham Mills – Updates

Graham Mills had updates about the Interlocal Agreement between Nevada Department of Wildlife and Washoe-Storey Conservation District which will be covered in the next meeting.

E. Nevada Department of Agriculture – Jake Dick – Updates

Jake Dick presented on new bio-control for specific weed species as spotted knapweed and field bindweed and is looking for sites to release biocontrol. They are also looking for a new site for trying a biocontrol for yellow starthistle to potentially put transects in and monitor continuously. Sites need the correct density and continuity. There is still an opportunity for purple loosestrife biocontrol release sites that staff can monitor. It will be a while before getting the hoary cress agent to release. He also presented on the ongoing ventenada treatment utilizing herbicide for private property use, along with follow-up monitoring and an upcoming workshop to educate residents of Washoe Valley on identification and treatment. Lastly, rush skeletonweed was recently found in Washoe Valley and will likely be difficult to treat because of the lack of extensive foliage.

Motion #08-01: Darcy Phillips makes a motion to move Item IV. E. Canepa Ranch item to before IV. A., Lyndsey Langsdale seconds. Motion passes unanimously with 5 ayes.

IV. District Projects – For Possible Action

A. Canepa Ranch – Marlee Jenkins and Alisa Kim will present on potential project opportunity for early detection and rapid response species targeting with potential aerial drone treatment contracting from Nevada Department of Agriculture in junction with other government agencies.

Marlee Jenkins presented on Canepa Ranch and Tom Cooke area barbed goatgrass identification and future treatment, which is made of land owned by the United States Forest Service (USFS), Nevada Department of Wildlife (NDOW), and Washoe County. A potential project would be aerial treatment of utilizing drones for herbicide application. USFS already has some treatment planned on their lands, including backpack spraying and either boom or drone treatment. However, drone treatments cannot be within 300 feet of any water. Nevada Department of Wildlife and Nevada Department of Agriculture both have Shared Stewardship Funding and are considering working with Washoe-Storey Conservation District to either contract an external drone pilot or do it themselves. There was further discussion on herbicide options and the extent of impact to the seeds and area.

Motion #08-02: Elena Larsen makes a motion to continue exploring options for treatment of barbed goatgrass in the Canepa Ranch area with multiple agency partners, Lyndsey Langsdale seconds. Motion passes with 4 ayes and 1 absention by Darcy Phillips.

B. Washoe County Planning Reviews – Updates from Jim Shaffer.

1. Sierra Reflections development planning review discussion

Jim Shaffer presented on the Sierra Reflections development which was submitted and approved by Washoe County and the Truckee Meadows Planning Authority in 2006, which lapsed and has been resubmitted for approval. Washoe-Storey Conservation District is

asking for a revegetation plan to be submitted as well as replace removed trees on a 1 to 1 ratio. There will also be feedback about fencing used, including color and materials. For the issue of leaching mercury into Steamboat Creek, the Conservation District will recommend to include xeriscaping or a buffer for any turf to prevent as much water as possible from releasing into the creek. The developer's plan includes ditches and a detention basin, with a recommendation to include swales to slow down the water. Another recommendation will include providing information from the housing association on mercury leachate and its effects on human health along with signage along the creek about possible mercury inclusion. Gayle Bowers, a member of the public, raised concerns about wetland protection and impacts of the development on wildlife and vegetation. Jim Shaffer relayed that this area is unfortunately not considered a wetland because it has a history of being irrigated, and proposed more communication with the residents and the Homeowner's Association that will be there to address some of these issues.

C. **Storey County Projects** – Updates from Kathy Canfield.

No updates from Kathy Canfield.

D. **Reno Food Systems Back 40 Project** – Updates on project planning and funding opportunities.

Lyndsey Langsdale presented on applying for the Truckee River Fund from the Truckee Meadows Water Authority to help fund the leased land as a grazing demonstration. The farm affects Allen Creek which is a tributary to Truckee River.

E. **Nevada Division of Forestry Education & Outreach Grant** – Update on grant process.

Alisa Kim provided an update on Nevada Division of Forestry's feedback to the Conservation District's grant application. The main item was the lack of a SAM number, but they provided more detailed notes on what could be improved for a stronger application next year.

V. District Supervisor Reports – Not for Possible Action

Darcy Phillips presented on the Truckee River Cleanup Day on September 13th with 25 sites.

VI. Internal District Issues – For Possible Action (unless otherwise noted)

A. **Review, Amendment, and Approval** of Minutes from previous meeting, conducted 7/14/25.

Motion #08-03: Jim Shaffer makes a motion to approve the meeting minutes from 7/14/25 as presented, Lyndsey Langsdale seconds. Motion passes with 5 ayes.

B. **Financial Reports** – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.

Jim Shaffer presented on the Checkings account total of \$8,632.67 and a Savings account total of \$3,626.21. The Certificate of Deposit account as of 6/15/25 total is \$28,385.28. Alisa Kim's total hours are 9 hours at \$22 an hour and mileage of 22.2 miles at \$0.70 per mile for a total of \$213.54.

Motion #08-3:04: Lyndsey Langsdale makes a motion to approve the Treasurer's Report as presented, Darcy Phillips seconds. Motion passes with 5 ayes.

- C. **Potential reassignment of District Treasurer** (for discussion only) – Discussion of reassigning Treasurer duties as Treasurer Shaffer has served in the position for years and will also be out of town much more in the coming months.

There was a discussion about reassigning Treasurer duties, including recruiting another board member who has previous Treasury experience. No decisions were made and Jim Shaffer continues to be the District Treasurer.

- D. **SAM registration updates** (for discussion only) – The District is currently working to apply for a SAM.gov registration number, to be eligible to receive federal grant funding. Staff will provide updates on the application process.

Alisa Kim updated on the current process of the SAM number registration. Marlee Jenkins received the IRS letter at the Nevada Department of Agriculture office, so now we are waiting on the Nevada Secretary of State office's confirmation of change of address.

E. **General Correspondence Updates**

1. **Review and delegate tasks** to be completed by the next meeting.

Alisa Kim had an update on an email from a Truckee Meadows student who is interested in agriculture and reached out for volunteering opportunities. While the Conservation District does not have many opportunities currently, Reno Food Systems is always looking for volunteers. Alisa will respond with tabling dates and times as a possible volunteer opportunity as well.

F. **Outreach planning and opportunities for tabling**

1. Discussion on tabling at two Night Out events in Storey County in August and any other upcoming tabling opportunities the board would like to consider.

Alisa Kim and Kathy Canfield will attend both Night Out tabling events.

2. Washoe-Storey Conservation District is seeking one new member to join the board of supervisors (elected volunteers).

VII. District Staff Reports – Not For Possible Action (unless otherwise noted) –

Alisa Kim – Updates

Alisa Kim does not have anything to present.

VIII. Public Comments – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

IX. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action

Typically the second Monday of each month: September 8, 2025, at 3:30pm.

X. Adjourn

The meeting was adjourned at 5:36 PM.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify our office by writing to the Washoe-Storey Conservation District Administrative & Conservation Technician Alisa Kim by email at alisa.wscd@gmail.com or calling (562) 400-0885 no later than two (2) working days prior to the scheduled meeting.

Virtual Access

Full Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjJiZTI5MWItMTVlZi00ZmlzLTk0ODctZjJiMGJhODg2ODk5%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d

Washoe Storey Conservation District
Treasurer's Report, 9/8/2025

STATEMENT

ACCOUNTS

9/8/2025

1) Western Alliance - Checking	\$7,999.95	as of 9/3/2025
2) Western Alliance - Savings	\$3,626.61	
3) Western Alliance - CD account	\$16,335.78	
TOTAL	\$27,962.34	

PENDING PAYMENTS

Alisa's hours, 8/4/25-9/2/25 - \$404.18 (17.5 hrs * \$22, 27.4 miles * \$0.70/mile)

Date	Time In	Time Out	Hours Worked	Task		Total
8/4/2025	3:15 PM	5:15 PM	2	July meeting		
8/14/2025	1:00 PM	2:00 PM	1	Check emails, work on SAM registration		
8/18/2025	9:00 AM	9:30 AM	0.5	Emails, work on the damn SAM registration again		
8/19/2025	8:30 AM	9:30 AM	1	Work on annual report		
8/19/2025	1:30 PM	2:00 PM	0.5	Go pick up tabling materials from Marlee		
8/19/2025				Mileage from UNR to NDA and back	7.4 miles	
8/19/2025	4:30 PM	8:00 PM	3.5	Tabling in Lockwood		
8/19/2025				Mileage from UNR to Lockwood and back	20 miles	
8/25/2025	9:00 AM	10:00 AM	1	Emails & work on annual report		
8/26/2025	2:00 PM	3:00 PM	1	Work on Sept meeting agenda and annual report		
8/27/2025	10:00 AM	1:00 PM	3	Send out agenda, work on annual report, check WSCD gmail		
8/29/2025	3:00 PM	4:30 PM	1.5	Work on annual budget, review annual report		
9/2/2025	11:00 AM	11:30 AM	0.5	Check emails		
9/2/2025	1:00 PM	1:30 PM	0.5	Attend Canepa Ranch meeting with NDA NDOW USFS etc.		
9/2/2025	8:00 PM	9:30 PM	1.5	Review minutes, put together meeting materials, sort files on computer		
				Hours	17.5	\$385.00
				Mileage	27.4	\$19.18
				Total		\$404.18

CETS #:	30750
Agency Reference #:	25-79

INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between the State of Nevada
Acting by and through its

Public Entity #1:	Nevada Department of Wildlife
Address:	6980 Sierra Center Parkway, Suite 120
City, State, Zip Code:	Reno, Nevada 89511
Contact:	Susie Young
Phone:	(775) 688-1402
Email:	ndowcontracts@ndow.org

and

Public Entity #2:	Washoe-Storey Conservation District
Address:	405 S. 21st Street
City, State, Zip Code:	Sparks, Nevada 89431
Contact:	Alisa Kim
Phone:	(775) 722-6302
Email:	washoestoreycd@gmail.com

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, it is deemed that the services hereinafter set forth are both necessary and in the best interests of the State of Nevada.

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **REQUIRED APPROVAL.** This Contract shall not become effective until and unless approved by appropriate official action of the governing body of each party.
2. **DEFINITIONS**

TERM	DEFINITION
State	The State of Nevada and any State agency identified herein, its officers, employees and immune contractors.
Contracting Entity	The public entities identified above.
Fiscal Year	The period beginning July 1 st and ending June 30 th of the following year.
Contract	Unless the context otherwise requires, 'Contract' means this document titled Interlocal Contract Between Public Agencies and all Attachments or Incorporated Documents.

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3. **CONTRACT TERM.** This Contract shall be effective as noted below, unless sooner terminated by either party as specified in *Section 4, Termination*.

Effective From:	November 1, 2025	To:	October 31, 2029
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4. **TERMINATION.** This Contract may be terminated by either party prior to the date set forth in *Section 3, Contract Term*, provided that a termination shall not be effective until **30** days after a party has served written notice upon the other party. This Contract may be terminated by mutual consent of both parties or unilaterally by either party without cause. The parties expressly agree that this Contract shall be terminated immediately if for any reason State and/or federal funding ability to satisfy this Contract is withdrawn, limited, or impaired.
5. **NOTICE.** All communications, including notices, required or permitted to be given under this Contract shall be in writing and directed to the parties at the addresses stated above. Notices may be given: (a) by delivery in person; (b) by a nationally recognized next day courier service, return receipt requested; or (c) by certified mail, return receipt requested. If specifically requested by the party to be notified, valid notice may be given by facsimile transmission or email to the address(es) such party has specified in writing.
6. **INCORPORATED DOCUMENTS.** The parties agree that this Contract, inclusive of the following Attachments, specifically describes the Scope of Work. This Contract incorporates the following Attachments in descending order of constructive precedence:

ATTACHMENT AA:	SCOPE OF WORK
ATTACHMENT BB:	FEDERAL ADDENDUM

Any provision, term or condition of an Attachment that contradicts the terms of this Contract, or that would change the obligations of the State under this Contract, shall be void and unenforceable.

7. **CONSIDERATION.** The parties agree that the services specified in *Section 6, Incorporated Documents* at a cost as noted below:

Total Contract Not to Exceed:	\$44,353
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Any intervening end to a biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) or a termination as the result of legislative appropriation may require.

8. **ASSENT.** The parties agree that the terms and conditions listed in the incorporated Attachments of this Contract are also specifically a part of this Contract and are limited only by their respective order of precedence and any limitations expressly provided.
9. **INSPECTION & AUDIT**
- A. **Books and Records.** Each party agrees to keep and maintain under general accepted accounting principles full, true and complete records, agreements, books, and document as are necessary to fully disclose to the State or United States Government, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with all State and federal regulations and statutes.

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- B. **Inspection & Audit.** Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to the work product shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the State Auditor, Employment Security, the Department of Administration, Budget Division, the Nevada State Attorney General's Office or its Fraud Control Units, the State Legislative Auditor, and with regard to any federal funding, the relevant federal agency, the Comptroller General, the General Accounting Office, the Office of the Inspector General, or any of their authorized representatives.
- C. **Period of Retention.** All books, records, reports, and statements relevant to this Contract must be retained a minimum three years and for five years if any federal funds are used in this Contract. The retention period runs from the date of termination of this Contract. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.
10. **BREACH - REMEDIES.** Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs. It is specifically agreed that reasonable attorneys' fees shall not exceed \$150.00 per hour.
11. **LIMITED LIABILITY.** The parties will not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any State breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.
12. **FORCE MAJEURE.** Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, acts of public enemy, acts of terrorism, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.
13. **INDEMNIFICATION.** Neither party waives any right or defense to indemnification that may exist in law or equity.
14. **INDEPENDENT PUBLIC AGENCIES.** The parties are associated with each other only for the purposes and to the extent set forth in this Contract, and in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or constructed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.
15. **WAIVER OF BREACH.** Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.
16. **SEVERABILITY.** If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.
17. **ASSIGNMENT.** Neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party.
18. **OWNERSHIP OF PROPRIETARY INFORMATION.** Unless otherwise provided by law any reports, histories, studies, tests, manuals, instructions, photographs, negatives, blue prints, plans, maps, data, system designs, computer code (which is intended to be consideration under this Contract), or any other documents or drawings, prepared or in the course of preparation by either party in performance of its obligations under this Contract shall be the joint property of both parties.

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19. **PUBLIC RECORDS.** Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.
20. **CONFIDENTIALITY.** Each party shall keep confidential all information, in whatever form, produced, prepared, observed or received by that party to the extent that such information is confidential by law or otherwise required by this Contract.
21. **FEDERAL FUNDING.** In the event, federal funds are used for payment of all or part of this Contract, the parties agree to comply with all applicable federal laws, regulations and executive orders, including, without limitation the following:
 - A. The parties certify, by signing this Contract, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to Executive Orders 12549 and 12689 and Federal Acquisition Regulation Subpart 9.4, and any relevant program-specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.
 - B. The parties and its subcontractors shall comply with all terms, conditions, and requirements of the Americans with Disabilities Act of 1990 (P.L. 101-136), 42 U.S.C. 12101, as amended, and regulations adopted thereunder, including 28 C.F.R. Section 35, inclusive, and any relevant program-specific regulations.
 - C. The parties and its subcontractors shall comply with the requirements of the Civil Rights Act of 1964 (P.L. 88-352), as amended, the Rehabilitation Act of 1973 (P.L. 93-112), as amended, and any relevant program-specific regulations, and shall not discriminate against any employee or offeror for employment because of race, national origin, creed, color, sex, religion, age, disability or handicap condition (including AIDS and AIDS-related conditions.)
 - D. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended. Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
22. **PROPER AUTHORITY.** The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services set forth in ***Section 6, Incorporated Documents***.
23. **GOVERNING LAW – JURISDICTION.** This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the exclusive jurisdiction of and venue in the First Judicial District Court, Carson City, Nevada for enforcement of this Contract.
24. **ENTIRE AGREEMENT AND MODIFICATION.** This Contract and its integrated Attachment(s) constitute the entire agreement of the parties and as such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated Attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such Attachment and this Contract shall be construed consistent with the terms of this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto, approved by the Office of the Attorney General.

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IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

Washoe-Storey Conservation District Authorized Date
Signature

Title

Nevada Department of Wildlife Authorized Date
Signature

Title

APPROVED BY BOARD OF EXAMINERS

Signature – Board of Examiners

On: _____
Date

Approved as to form by:

Deputy Attorney General for Attorney General

On: _____
Date

ATTACHMENT AA

SCOPE OF WORK

The Nevada Department of Wildlife (NDOW) and the Washoe Storey Conservation District (WSCD) agree to provide wildlife habitat and ecological restoration services. The parties agree the services to be performed shall be specifically described in task order amendments to this agreement. Each task order will be in accordance with this Contract and will include a scope (or scopes) of work for a specific project (or projects) to be conducted by NDOW and/or WSCD, the cost of providing the services, and a signature page to be signed by both parties. Travel or per diem expenses will not exceed Federal General Services Administration rates.

The services to be included in the task orders will include some or all of a wide range of wildlife habitat and ecological restoration activities, including but not limited to noxious and invasive weed treatment and other types of weed/fuel treatment methods, pinyon/juniper treatment, fence installation/removal, the purchase of seeds, seedlings and other types of restoration materials and supplies, the planting and/or seeding of shrubs, trees, or grasses, collection of seed or plant materials, erosion control and water quality improvement methods, and the maintenance of treatment areas.

The goals of the restoration activities to be included in the task order amendments to this Contract are listed below:

- Improve wildlife and fisheries habitat and diversity
- Improve recreational opportunities
- Decrease fire risks, frequency, and impacts
- Improve visual quality
- Restore vegetative and wetland communities to functioning condition
- Improve water quality
- Educate the region's community about the importance of weed control/fuel treatments and wildlife habitat and ecological restoration activities
- Complement and positively affect related activities on adjacent or nearby federal, state, county and private lands

ATTACHMENT BB: FEDERAL ADDENDUM

Federal Addendum

(A) Contracts for more than the simplified acquisition threshold currently set at \$250,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(D) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week.

The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(E) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(F) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352}-Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(G) Equal Employment Opportunity. During the performance of this contract, the contractor agrees as follows:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.

3. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

4. The contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

6. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

7. In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

8. The contractor will include the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

(H) Buy America Provision

Required Use of American Iron, Steel, Manufactured Products, and Construction Materials for Infrastructure

As required by Section 70914 of the Infrastructure Investment and Jobs Act (Pub. L. 117-58), on or after May 14, 2022, none of the funds under a federal award that are part of a Federal financial assistance program for infrastructure may be obligated for a project unless all the iron, steel, manufactured products, and construction materials used in the project are produced in the United States, unless subject to an approved waiver. Recipients must include the requirements in this section all subawards, including all contracts and purchase orders for work or products under this program.

None of the funds provided under this award may be used for a project for infrastructure unless: All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States,

1. All manufactured products used in the project are produced in the United States. This means the manufactured product was manufactured in the United States, and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation, and
2. All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.
3. This Buy America preference only applies to articles, materials, and supplies consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

For more information, visit the Department's Buy America site at www.doi.gov/grants/BuyAmerica and the Office of Management and Budget's site at www.whitehouse.gov/omb/management/made-in-america/.

Definitions:

Construction materials includes an article, material, or supply that is or consists primarily of:

- non-ferrous metals, plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables),
- glass (including optic glass),
- lumber, or
- drywall.

Construction materials does not include cement and cementitious materials, aggregates such as stone, sand, or gravel, or aggregate binding agents or additives. Domestic content procurement preference means all iron and steel used in the project are produced in the United States; the manufactured products used in the project are produced in the United States; or the construction materials used in the project are produced in the United States.

Infrastructure includes, at a minimum, the structures, facilities, and equipment for, in the United States, roads, highways, and bridges; public transportation; dams, ports, harbors, and other maritime facilities; intercity passenger and freight railroads; freight and intermodal facilities; airports; water systems, including drinking water and wastewater systems; electrical transmission facilities and systems; utilities; broadband infrastructure; and buildings and real property. Infrastructure includes facilities that generate, transport, and distribute energy.

Project means the construction, alteration, maintenance, or repair of infrastructure in the United States.

(I) § 200.216 Prohibition on certain telecommunications and video surveillance services or equipment.

(a) Recipients and subrecipients are prohibited from obligating or expending loan or grant funds to:

(1) Procure or obtain;

(2) Extend or renew a contract to procure or obtain; or

(3) Enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system. As described in Public Law 115-232, section 889, covered telecommunications equipment is telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(i) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(ii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iii) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(b) In implementing the prohibition under Public Law 115-232, section 889, subsection (f), paragraph (1), heads of executive agencies administering loan, grant, or subsidy programs

shall prioritize available funding and technical support to assist affected businesses, institutions and organizations as is reasonably necessary for those affected entities to transition from covered communications equipment and services, to procure replacement equipment and services, and to ensure that communications service to users and customers is sustained.

(c) See Public Law 115-232, section 889 for additional information.

§ 200.471 Telecommunication costs and video surveillance costs.

(a) Costs incurred for telecommunications and video surveillance services or equipment such as phones, internet, video surveillance, cloud servers are allowable except for the following circumstances:

(b) Obligor or expending covered telecommunications and video surveillance services or equipment or services as described in § 200.216 to:

- (1) Procure or obtain, extend or renew a contract to procure or obtain;
- (2) Enter into a contract (or extend or renew a contract) to procure; or
- (3) Obtain the equipment, services, or systems.

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Annual Report

Washoe-Storey Conservation District

FY25'

September 30, 2025

Instructions: Please leave all text in place and submit your answers below each bullet point. If the bullet point is not something the Conservation District board can answer or is not relevant to your Conservation District, please note that with NA. Please remember to SIGN and DATE.

NOTE: you may attach pictures, PDFs, or any additional information the board would like submitted to the SCC at the end of the document. You may use the excel or word version.

Please email to convprogram@dcnr.nv.gov you may also cc maten@dcnr.nv.gov

Conservation District Information:

- **Please identify the Conservation District board members, their positions, and seated terms.**

- Chair Lyndsey Langsdale (Jan. 1, 2025 - Dec. 31, 2028)
- Treasurer Jim Shaffer (Jan. 1, 2023 - Dec. 31, 2026)
- Storey County Appointee Kathy Canfield (2024-2025)
- Washoe County Appointee Jeanne Herman (2024-2025)
- Board Member Elena Larsen (April 7, 2025 - Dec. 31, 2026). Supervisor Larsen was appointed to fill the vacant seat left by Spencer Scott..
- Board Member Darcy Phillips (April 7, 2025 - Dec. 31, 2026). Supervisor Phillips was appointed to fill the vacant seat left by Tory Friedman.

- **Briefly describe your Conservation Districts mission:**

The Washoe-Storey Conservation District (WSCD) creates an understanding of the interrelationships between people and our environment through educating our citizens and building opportunities and partnerships to foster conservation and restoration efforts on all lands and to aid urban growth in an environmentally responsible manner, identify environmental needs and facilitate aid.

- **Describe the Conservation Districts major achievements for the FY.**

WSCD has continued hosting monthly meetings at the Nevada Department of Agriculture Office and was approved to make the office their official physical address in order to prove entity status. Bret Tyler, previous Chair, stepped down in December 2024 and Lyndsey Langsdale with Reno Food Systems stepped into the role in January 2025. The District also recruited two new

board members, Darcy Phillips with Keep Truckee Meadows Beautiful and Elena Larsen, making the board more robust than it has been in the last few years. A volunteer workday was hosted in October to spread native seeds to revegetate after a noxious weeds removal effort was completed last year in Lockwood, NV. The District has continued reviewing development plans for new construction and development projects for Washoe County, including the slated Sierra Reflections housing development along Steamboat Creek. The District is continuing to sell sage-grouse fence markers at cost to individuals and agencies interested in increasing species protection on their property.

A main objective to expand on from last year was to focus on outreach and education, increasing volunteer days and attending tabling events. Details are below in the Outreach and Education section. Another focus for the District was to secure a SAM number to be able to apply for any federally-funded grants through state agencies such as Nevada Division of Forestry or Nevada Department of Agriculture. Funding will help the District participate in more projects and engage community members.

Meetings:

- **Please list all meetings dates for the Conservation Districts of the last fiscal year:**

- July 8th, 2024
- August 26th, 2024
- September 16th, 2024
- October 14th, 2024
- November 4th, 2024 (election meeting)
- December 9, 2024
- January 13th, 2025
- February 10th, 2025
- March 17th, 2025
- April 7th, 2025
- May 12th, 2025
- June 9th, 2025

Minutes & Agendas can be found at nevadaconservation.com.

- **List meeting guest speakers or guest presentations which helped the Conservation District meet its goals and mission statement.**
- The District did not have any specific guest speakers or presentations at its public meetings. However, partner attendance at meetings was strong, including regular interaction with Jake Dick (Nevada Department of Agriculture), Graham Mills (Nevada Department of Wildlife), Jessica Gwerder (NRCS), Marlee Jenkins and Melany Aten (NRCD) and Kevin Piper and Connie Lee (NvACD). The District also had a concerned member of the public, Gayle Bower, attend multiple meetings to raise awareness about natural resource concerns associated with the Sierra Reflections development near Steamboat Creek.
- **Did the CD complete any training? Please list any training provided.**

The CD did not complete any trainings. Did Alisa attend the CD Staff Admin training that Melany put on April 22 & 23?

Goals:

- **Briefly describe your Conservation Districts goals:**
 - Maintain a healthy, viable conservation District organization.
 - Restore and enhance natural resources.
 - Implement conservation practices emphasizing water quantity and quality, fish and wildlife habitat, stream and wetland restoration, Sage Grouse habitat restoration, rangeland management, and flood control.
 - Identify, map, and control noxious weeds.
 - Encourage environmentally responsible urban land use.
 - Assist in the development of recreation opportunities.
 - Emphasize fire fuel reduction in urban-rural interface lands.
 - Work with elected officials and others in the private sector to attain our goals.
 - To connect local residents with support to eradicate invasive species along the Truckee River in Washoe and Storey County and maintain native species on public and private land, as well as presenting important information to residents.
 - Support urban agriculture and food systems education and volunteer engagement.
 - Spread awareness of the existence of the Washoe-Storey Conservation District as a community resource and liaison to government agencies.
- **What goals did your Conservation District accomplish this year?**

Maintain a healthy, viable conservation District organization.

The CD added two new board supervisors this year, filling all the board positions save one seat. The board has struggled to recruit new members in the last few years so this is very exciting to re-invigorate the District's priorities and projects. We are still working to find someone that can be appointed as a Washoe County representative to attend meetings and be engaged on the board.

Work with partners, elected officials, and residents to implement noxious weed removal and habitat improvement:

The District partnered with Patagonia and Nevada Department of Agriculture (NDA) to host an Earth Day volunteer weed pull on April 22, 2025, targeting the Early Detection & Rapid Response species, barbed goatgrass, and other noxious species along the Tom Cooke Trail in west Reno near the Patagonia Service Center in Washoe County. At this event, NDA and the CD helped Patagonia staff identify and manually remove these species. Jake Dick from Nevada Department of Agriculture and Marlee Jenkins from Department of Conservation and Natural Resources also presented on invasive species at a staff-attended workshop. Currently, there is a potential project opportunity to work alongside NDA, Nevada Department of Wildlife, and other partners to apply herbicide targeting annual grasses in the same location but extending further into the recreationally used public lands.

Encourage and assist with environmentally responsible urban land use.

Board Supervisor Jim Shaffer continues to provide feedback and ask for amendments to development plans submitted to Washoe County. In particular, he provided extensive suggestions for the Sierra Reflections development along the Steamboat Creek trail based on WSCD's previous involvement in the Steamboat Creek Restoration Plan and in consideration of input from concerned members of the public.

Support urban agriculture and food systems education and volunteer engagement.

Board Chair Lyndsey Langsdale was able to leverage her position at Reno Food Systems to provide a field trip for the annual Nevada Association of Conservation Districts meeting on November 20th, 2024. Furthermore, the District was able to provide support for Lyndsey to be granted a land-use lease by Washoe County for approximately 15 acres behind Reno Food Systems, to potentially be used as an educational grazing demonstration.

Spread awareness of the existence of the Washoe-Storey Conservation District as a community resource and liaison to government agencies.

The District focused on improving tabling and its presence at community events, further outlined in the Outreach and Education section below.

- **What goals did the CD struggle to accomplish and why?**

The main goal the CD struggled to accomplish was applying for grants. This was due to not having a SAM number or a permanent address aside from a P.O. Box at the beginning of the year which prevented applying for a SAM number. This lack of grant funding prevented the CD from taking on new projects such as an interpretive panel and bootbrush station at the Tom Cooke trailhead to minimize grass seed dispersion. Another issue the CD struggled with is not having a representative from Washoe County attend meetings or be involved in the board. The District plans to request annual County funding from both Washoe and Storey Counties in the new calendar year in order to support the expansion of District community services and projects in collaboration with the counties.

Outreach and Education:

- **What outreach methods did the Conservation District use in the fiscal year?**

The Conservation District focused its energy on tabling to get the word out at local community events. The District tabled at Patagonia's staff Earth Day Event on April 22 and the Sheriff's Nights Out in both Lockwood and Virginia City. Other tabling events that were considered were Earth Day at Idlewild and Field Day at University of Nevada, Reno. However, these coincided with other opportunities the board thought may be more beneficial.

To support these extended tabling priorities, the board supported utilizing funds to purchase a table, chairs, canopy, and other supplies for a more engaging tabling experience. With the

storage facility behind the Sheriff's office in Lockwood installed and available for the District's use, these supplies can be stored within easy reach for future tabling events.

Another method was leveraging existing partnerships and liaisons brought by strong board members to forge further relationships, such as getting connected with Patagonia or participating in Keep Truckee Meadows Beautiful's Truckee River Cleanup Day.

- **What education or outreach opportunities did the Conservation District participate in?**

The Conservation District participated in hosting workshops and presenting talks, such as at Patagonia's staff workshop event on invasive plant species with Jake Dick from NDA and a presentation on Conservation Districts at the Rosewood Science Series by Marlee Jenkins with DCNR.

- **What is needed for the Conservation District to provide more outreach and education?**

A few more supplies such as a collapsible wagon, swag to hand out, and some kind of interactive simulation or demo would be wonderful to better engage the public. Further, a new logo and an updated website as well as social media presence would provide WSCD with a better sense of organizational identity and more easily reach a broader audience.

- **Did your district offer a scholarship?**

The District did not offer a scholarship this year.

- **Did your district sponsor any kids for Range Camp this year?**

No, the District did not sponsor any kids for Range Camp this year.

Natural Resources:

- **What natural resource concerns did the Conservation District address?**

The District has addressed invasive plant species such as barbed goatgrass, medusahead, and thistles. Jim Shaffer reviewed development plans for Washoe County that affected water quality, urban aesthetics, and restoration utilizing invasive species removal. The District continued to address responsible wildlife habitat management by providing sage-grouse fence markers at cost to landowners.

- **What natural resources concerns were brought forward but not addressed? And why were they not addressed by the Conservation District?**

Some natural resources concerns that were brought forward but not addressed include wetland mitigation, flooding, and private property invasive species control. These concerns were not addressed by the Conservation District either because of a lack of legal standing or correct delineation of ecosystem or referral to an agency that could better address these concerns with their specific expertise.

- **What natural resource concerns does the Conservation District need more information on?**

The Conservation District would like to continue working on expanding into natural resource concerns of urban agriculture and education including community gardens, school gardens, and other public open spaces in more urban areas.

LWG:

- **What natural resource concerns did the Conservation Districts Local Work Group with NRCS identify as the top priority?**

Unfortunately, the Minden NRCS Local Working Group did not hold a meeting this year. The priority resource concerns identified last year include: 1) Plant Pest Pressure, 2) Water Quality, 3) Water Quantity, 4) Inadequate Livestock Water, and 5) Concentrated Erosion (Floodplain/Floodway Protection).

- **What technical assistance did the Conservation District or staff provide for NRCS?**

The District did not provide technical assistance to NRCS this year. We would like to strengthen the relationship and work more with NRCS in future years. A barrier to this may be the reduction in federal funding this year that will likely continue in future years.

Projects/ Grants:

- **What new grant/s were awarded to the CD?**

The CD was not awarded any new grants. We wrapped up the work in Lockwood at Rainbow Bend the previous year, and were limited by the grants we could apply to because of a lack of a SAM number. We hope to apply to and be awarded grants this upcoming fiscal year.

- **Describe the grant work and goals, the amount awarded and any partners on the grant.**

None applicable.

- **What grant/s were closed out this fiscal year?**

- **Describe the grant work and goals accomplished.**
- **What was the final amount of grant money spent?**
- **What monetary and/or in-kind matched was provided by the CD?**

No grants were closed out this fiscal year.

- **What grant/s are ongoing, and describe the work done this year?**

There are no ongoing grants.

- **What overall grant needs were identified by the Conservation District?**

A main grant need identified this year was registration with [SAM.gov](https://sam.gov) in order to be eligible to receive federal funding. The District has begun to address this need by requesting a permanent physical address with the Nevada Department of Agriculture and completing paperwork with the IRS, Secretary of the State, the District's bank, and others to update their physical address and gather paperwork to prove entity status for [SAM.gov](https://sam.gov). Another grant challenge is the modest amount of beginning baseline funding the District holds to spend up front on a project, as most grants are reimbursable.

The Nevada Division of Forestry Education and Outreach Grant would be wonderful to fund an educational project for barbed goatgrass awareness at Tom Cooke Trail. Nevada Department of Agriculture's Shared Stewardship funding would work well for when the Conservation District hosts volunteer programs or has a project tackling noxious weeds. Lastly, a grant to fund a full-time staff member working as a Conservation Specialist or District Manager would benefit scoping and applying to further grants as well as overseeing projects.

Partners:

- **What Partners did the Conservation District work within the FY?**

Partners included the National Resources Conservation Services, Storey County, City of Reno, Reno Food Systems, Nevada Association of Conservation Districts, Nevada Department of Agriculture, Nevada Department of Wildlife, Lockwood Homeowners Association, Highland Homeowners Association, the Storey County Sheriff's Department, and other Conservation Districts such as Dayton Valley.

- **What Partners would the Conservation District like to collaborate with in the future?**

Future potential partners include River Justice, Soulful Seeds, Keep Truckee Meadows Beautiful, the University of Nevada Reno Cooperative Extension, and the United States Forest Service.

Needs:

- Identify some of the needs that came up for the CD in the fiscal year.

Some of the needs that came up for the CD include the ability for online banking, a SAM number, more coordination and outreach with nearby agencies, and future projects and funding streams.

Please add any information, photos, questions and or concerns identified as part of the fiscal year close-out process.

Signed by:

Date:

WASHOE STOREY CONSERVATION DISTRICT

SUMMARY OF RECEIPTS

For the Fiscal Year Ending June 30, 2025

RECEIPT SOURCE **AMOUNT**

State Funds	\$5,027.82
Additional State Funds	\$0.00
County Funds	\$0.00
City Funds	\$0.00
Other Government Funds (specify)	\$91.52
Administrative Income (specify)	\$0.00
Interest – CD, Savings and Checking	\$616.43
TOTAL (all)	\$5,735.77
Grants Income (optional on this form)	
Total (grants)	\$0.00
Other Sources of Income-Reimbursement	
Donations	
Other - Sage grouse fence markers	\$0.00
Total (other)	\$0.00
TOTAL INCOME	\$5,735.77

Reimbursement from Dayton Valley CD for Alisa Kim's hours on Dalmation toadflax at Gold Hills

I did the June renewal statement amount (\$16,283.18) minus the treasurer's report CD account amount from July 2024 (\$15,666.75)

WASHOE STOREY CONSERVATION DISTRICT

SUMMARY OF EXPENDITURES

Fiscal Year Ending June 30, 2025

EXPENDITURE	AMOUNT
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What is the \$600 check for??
What is annual 71.88 description Jim Shaffer?

Spending Categories		
Telephone		
Postage	\$210.00	PO Box charge
Copying Expense		
Office Supplies	\$71.88	Check what check #1280 is
Education-Higher Ed Scholarships & Range Camp		
Outreach-	\$341.41	Home Depot for tabling supplies
Equipment Purchase-Hardware/Software	\$128.38	IonOS dues
Equipment Expenses (maintenance, repair, operation)		
Bank Charges	\$631.64	
Dues – NvACD	\$1,200.00	Two NvACD payments, F24 was late
Dues – NACD	\$775.00	
Annual awards	\$60.00	Plaque for Bret Tyler
Bond and Insurance Expenses	\$1,925.00	Two POOL payments, F24 was late
Donations- (list who)		
Admin payment - Alisa Kim wages	\$1,621.04	
Total (all)	\$6,964.35	
Grant expenditures (OPTIONAL on this form)		
Total (grants)	\$0.00	
TRAVEL Expenditures		
Registrations		
Hotel/Motel		
Mileage/Airfare		
Per Diem		
Total (travel)	\$0.00	

<i>TOTAL EXPENSES</i>	<i>\$6,964.35</i>

WASHOE STOREY CONSERVATION DISTRICT

FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2025

BEGINNING OF YEAR FUND BALANCE:

List all bank accounts: FOR INFORMATION ONLY NOT ADDED TO TOTAL

Total Income from last fiscal report	\$ 7,855.75
Total Expenditures from last Fiscal report	\$ 11,251.00

FOR INFORMATION ONLY NOT ADDED TO TOTAL

Checking Account.....(for example on 6/30/23)	\$ 13,627.98
Savings Account.....(for example on 6/30/23)	\$ 16,283.18

END OF YEAR INCOME:

Total from receipts page (automatically populates)	\$5,735.77
Any pending payments	
Total Income..... This is all income and pending payments for the year	\$5,735.77

END OF YEAR EXPENDITURES:

Total from expenditures page (automatically populates)	\$6,964.35
Any Pending expenditures	
Total expenditures..... This is all expenditures and pending payments for the year	\$6,964.35

SUMMARY: (these will populate as you fill out sheets)

Total of INCOME from above	\$5,735.77
Total of Expenditures from above	\$6,964.35
Summary for the year	(\$1,228.58)

WASHOE STOREY CONSERVATION DISTRICT

USE OF STATE APPROPRIATED FUNDS

For the Fiscal Year Ending June 30, 2025

Amount State Appropriated Funds	\$5,027.82
Funds Expended:	
Staff Funds	\$1,621.04
Memberships (<i>NACD</i>)	\$775.00
Insurance	\$1,925.00
Sage grouse fence marker supplies	\$0.00
Dues and Subscriptions	\$128.38
Bank Charges	\$631.64
Balance Remaining:	-\$53.24
Matching Funds Spent:	\$1,936.53

Authorized Signature: