

NOTICE OF BOARD MEETING AND AGENDA WASHOE-STOREY CONSERVATION DISTRICT



Date: Monday, October 13th, 2025
Time: 3:30 PM

Location: Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431

Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTk4YWVhNmItNDQxMi00M2EzLTlhM2EtNmI5ZThhNDUwNDZj%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d

Meeting ID: 285 569 793 716 7 passcode: 5es2cf6u

Call in information: 775-321-6111 PIN: 451 042 55#

Notice

The Washoe-Storey Conservation District (WSCD) Board will consider possible action on the attached agenda items. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more items, remove items or delay discussion relating to item(s) on the agenda. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda.

Contact the Washoe-Storey Conservation District Administrative & Conservation Technician for additional meeting information. Alisa Kim (562) 400-0885, alisa.wscd@gmail.com

Public Comment*

If you wish to make a public comment, you may do so verbally in person or virtually. Public comment may be submitted via email to alisa.wscd@gmail.com or by written mail to the Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431. Public comment is for all matters, both on or off the agenda as designated on the agenda, and will be limited to three minutes per person. Public comment will also be heard during individual action items on the agenda prior to action taken. The Board may prohibit or limit comment of the content if the comments are a topic not relevant to, or within the authority of the Board, or if they are irrational or amounting to personal attacks or interfering with the rights of other speakers but will not restrict comments based on viewpoint only. The WSCD reserves the right to reduce the time or limit in writing on the agenda items and/or attend and make comments on that item at the meeting.

Note: **(For possible action)** denotes all items on which the Board may take action. Action will be taken according to open meeting law.

The Washoe-Storey Conservation District is committed to Equal Employment Opportunity/Affirmative Action in recruitment of its Supervisors and employees and do not discriminate on the basis of race, color, religion, sex, age, creed, nation origin, veteran status, physical or mental disability, sexual orientation, genetic information, gender identity, or gender expression. The Board employs only United States citizens and aliens lawfully authorized to work in the United States.

Special notice

Members of the public who are disabled and require special assistance or accommodations to attend the meeting . If special arrangements for the meeting are required, please notify Alisa Kim at (562) 400-0885 at least two days prior to the meeting.

This meeting has been properly noticed and posted at the following locations:

Nevada Department of Agriculture 405 21st St, Sparks, NV 89431	Open Meeting Law Website at: https://notice.nv.gov
Washoe-Storey Conservation District website at: Nevadaconservation.com	

Full Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTk4YWWVhNmItNDQxMi00M2EzLTlM2EtNmI5ZThhNDUwNDZj%40thread.v2/0?content=%7b%22id%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d

Posted 10/8/2025

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Agenda

The Conservation District will consider and act on the following items unless otherwise noted:

I. Call to Order

A. Introductions, determination of board quorum, and introduction of guests.

II. Public Comment* – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

III. Approval of today's agenda, October 13th, 2025 with the inclusion of any emergency items and deletion of any items. – For Possible Action

Any items that need to be taken out of order, edited, or removed may be proposed for consideration at this time.

IV. External Agency Items and Reports – Not for Possible Action

- A. **Natural Resources Conservation Service** – Carson Hicks – Updates
- B. **Department of Conservation and Natural Resources** – Marlee Jenkins – Updates
- C. **Nevada Association of Conservation Districts** – Updates
- D. **Nevada Department of Wildlife** – Graham Mills – Updates
- E. **Nevada Department of Agriculture** – Jake Dick – Updates

V. District Projects – For Possible Action

- A. **Washoe County Planning Reviews** – Updates from Jim Shaffer.
- B. **Storey County Projects** – Updates from Kathy Canfield.
- C. **Reno Food Systems Back 40 Project** – Updates on project planning and funding opportunities.
- D. **Canepa Ranch** – Marlee Jenkins will provide updates on the project proposal and public notice document for aerial drone treatment of early detection and rapid response species with Nevada Department of Agriculture and other agencies.
 - 1. Review and approval of final project Scope of Work (SOW) and budget.
 - 2. Review and approval of a Memorandum of Understanding with the City of Reno for herbicide treatments near the Tom Cook trailhead.
 - 3. Review and approval of a Right-of-Entry document for Washoe County.

VI. District Supervisor Reports – Not for Possible Action

VII. Internal District Issues – For Possible Action (unless otherwise noted)

- A. **Review, Amendment, and Approval** of Minutes from previous meeting, conducted 9/8/25.
- B. **Financial Reports** – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.
- C. **Potential reassignment of District Treasurer** (for discussion only) – Discussion of reassigning Treasurer duties as Treasurer Shaffer has served in the position for years and will also be out of town much more in the coming months.

- D. **Obtaining funds from Washoe County and Storey County** (for discussion only) – Discussion of methods to request funding opportunities from Washoe County and Storey County to support the Conservation District.
- E. **Conservation Districts Annual Report** – Consideration of amendments and approval of annual report for fiscal year 2024-2025 due September 30th.
- F. **General Correspondence Updates**
 - 1. **Review and delegate tasks** to be completed by the next meeting.
- G. **Outreach planning and opportunities for tabling**
 - 1. Washoe Storey Conservation District is seeking one new member to join the board of supervisors (elected volunteers).

VIII. District Staff Reports – Not For Possible Action (unless otherwise noted) –
Alisa Kim – Updates

- 1. Update on filing Fiscal Year 2025's annual report and budget.
- 2. Opportunity for farmers and ranchers to attend a national soil health project through Utah State University.
- 3. Creating a grant schedule to keep track of funding opportunities.
- 4. Request from a Storey County School District's Outreach Coordinator Kim Hames for a presentation opportunity in science classes.
- 5. Clarity on recording mileage and work time on timesheet.

IX. Public Comments – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

X. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action

Typically the second Monday of each month: November 10th, 2025, at 3:30pm.

XI. Adjourn

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify our office by writing to the Washoe-Storey Conservation District Administrative & Conservation Technician Alisa Kim by email at alisa.wscd@gmail.com or calling (562) 400-0885 no later than two (2) working days prior to the scheduled meeting.

Virtual Access

Full Meeting Link: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTk4YWVhNmItNDQxMi00M2EzLThIM2EtNmI5ZThhNDUwNDZj%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d