

**BOARD MEETING MINUTES  
WASHOE-STOREY CONSERVATION DISTRICT**



**Date: Monday, January 12th, 2026  
Time: 3:30 PM**

**Location: Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431**

**Link:** [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZTBjYTdlNmMtMzcyNi00M2ZiLWI4MzQtMDU1NzcwNDE2NWM3%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTBjYTdlNmMtMzcyNi00M2ZiLWI4MzQtMDU1NzcwNDE2NWM3%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d)  
Meeting ID: 258 587 390 734 69 passcode: rQ7CS3T3  
**Call in information:** 775-321-6111 PIN: 729 614 411#

The Washoe-Storey Conservation District (WSCD) Board considered possible action on the attached agenda items. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more items, remove items or delay discussion relating to item(s) on the agenda. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Contact the Washoe-Storey Conservation District Administrative & Conservation Technician for additional meeting information. Alisa Kim (562) 400-0885, [alisa.wscd@gmail.com](mailto:alisa.wscd@gmail.com).

**Public Comment\***

If you wish to make a public comment, you may do so verbally in person or virtually. Public comment may be submitted via email to [alisa.wscd@gmail.com](mailto:alisa.wscd@gmail.com) or by written mail to the Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431. Public comment is for all matters, both on or off the agenda as designated on the agenda, and will be limited to three minutes per person. Public comment will also be heard during individual action items on the agenda prior to action taken. The Board may prohibit or limit comment of the content if the comments are a topic not relevant to, or within the authority of the Board, or if they are irrational or amounting to personal attacks or interfering with the rights of other speakers but will not restrict comments based on viewpoint only. The WSCD reserves the right to reduce the time or limit in writing on the agenda items and/or attend and make comments on that item at the meeting.

Note: **(For possible action)** denotes all items on which the Board may take action. Action will be taken according to open meeting law.

**Minutes**

The Conservation District considered and acted on the following items unless otherwise noted:

**The meeting was called to order at 3:30 PM.**

## **I. Call to Order**

- A. Introductions, determination of board quorum, and introduction of guests.

Present in-person were Chair Lyndsey Langsdale, Supervisor Elena Larsen, and Alisa Kim with Washoe-Storey Conservation District. Present virtually or by phone was Storey County Representative Kathy Canfield until 4:32 pm and Supervisor Jim Shaffer.

## **II. Public Comment\* – Not for Possible Action**

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

## **III. Approval of today's agenda, January 12, 2026 with the inclusion of any emergency items and deletion of any items. – For Possible Action**

Any items that need to be taken out of order, edited, or removed may be proposed for consideration at this time.

## **IV. External Agency Items and Reports – Not for Possible Action**

- A. **Natural Resources Conservation Service** – Updates

Alisa Kim presented on behalf of Carson Hicks with a reminder that the Environmental Quality Incentives Program (EQIP) deadline is coming up on January 15, 2026.

- B. **Department of Conservation and Natural Resources** – Marlee Jenkins – Updates

Alisa Kim presented on behalf of Marlee Jenkins on a few items.

- 1) Districts have been receiving their state funding so we should be receiving the \$5,500 soon.
- 2) A reminder was sent out that Conservation District supervisors do not need to fill out a financial disclosure form for their position.
- 3) The Conservation Districts program is meeting with the Nevada Association of Conservation Districts to discuss planning of the annual meeting, including which region it will be held in. Once a location is determined, the Conservation Districts in the area will assist with topics and field visits; more information forthcoming.
- 4) The State Conservation Commission Sage Grouse Habitat Improvement Grant is opening in late March and will be open for 35 days with awards in May and a short turnaround time to appropriate funds.
- 5) There are other upcoming funding opportunities, including the Nevada Fire Chiefs Association Wildfire Risk Reduction Program, the Conserve Nevada Grant, and the Nevada Division of Forestry Conservation Education & Outreach Grant.

- C. **Nevada Association of Conservation Districts** – Updates

Alisa Kim presented on behalf of Kevin Piper on plans that Nevada Association of Conservation Districts is discussing with the Department of Conservation and Natural Resources and Conservation District directors to hold an area meeting in one of three areas in Nevada this year. More information will be provided as it comes up.

- D. **Nevada Department of Wildlife** – Graham Mills – Updates  
Graham Mills was not present.
- E. **Nevada Department of Agriculture** – Jake Dick – Updates  
Jake Dick was not present.

## **V. District Projects – For Possible Action**

- A. **Washoe County Planning Reviews** – Updates from Jim Shaffer.  
Jim Shaffer did not have any projects to present on.
- B. **Storey County Projects** – Updates from Kathy Canfield.  
Kathy Canfield updated on the flood evacuation drill in December with the Lockwood community, which went well. Ways to improve the drill in the future were discussed after the event. She also updated on the Truckee Meadows Flood Management Agency reaching out to the District to provide weed abatement feedback for the Vista Narrows project to manage water flows along the Truckee River past Sparks.
- C. **Reno Food Systems Back 40 Project** – Updates on project planning and funding opportunities.  
Lyndsey Langsdale updated on partnering with One Truckee River to apply for a grant for Allen Creek with the Nevada Department of Environmental Protection Nonpoint Source Program, which they were awarded. They will also be hiring an apprentice to run the ranching on the lands along with Desert Research Institute. Another aspect of the project will be to engage the Caughlin Ranch Homeowner's Association to be better stewards upriver of Allen Creek.
- D. **Canepa Ranch** – Updates on project closeout and confirmation of reimbursement through funding from the Nevada Department of Wildlife.  
Alisa Kim presented on the receipt of the invoice and reimbursement from Nevada Department of Wildlife received into the bank account and closure of this stage of the project.
- E. **Nevada Division of Forestry, Conservation Education & Outreach Grant** – The board will discuss revising the application that was submitted last year for this grant, in consideration of feedback that was received from the granting agency. Applications for this grant funding cycle are due March 1<sup>st</sup>, 2026.

There was discussion about the application that was submitted last year as well as feedback received from Nevada Division of Forestry. Supervisor Elena Larsen was interested in working on this grant to incorporate feedback and utilize her previous experience applying for this grant and skills in grantwriting generally.

**Motion #2026-01-01: Elena Larsen makes a motion to work on and present a finalized version of the Nevada Division of Forestry Conservation Education & Outreach Grant, Kathy Canfield seconds. Motion passes unanimously with 4 ayes.**

## **VI. District Supervisor Reports – Not for Possible Action**

Supervisor Elena Larsen presented on a golf course closing at Wingfield Park, which has many wetlands included and possibly slated for development. Supervisor Jim Shaffer noted that Wingfield Springs Homeowner Associations will be included in providing feedback, so they could be engaged by the District.

Supervisor Jim Shaffer asked for an update on the Lincoln School urban agriculture projects such as the school garden at Lincoln Park Elementary. Chair Lyndsey Langsdale and Supervisor Elena Larsen have not yet contacted the school but will plan to reach out soon.

Kathy Canfield would like to continue pursuing outreach and tabling opportunities, including pressed and framed plants for common invasive species.

## **VII. Internal District Issues – For Possible Action (unless otherwise noted)**

- A. Review, Amendment, and Approval** of Minutes from previous meeting, conducted 12/8/25.

**Motion #2026-01-02: Jim Shaffer makes a motion to approve the meeting minutes from 12/8/25 as presented, Lyndsey Langsdale seconds. Motion approves with 4 ayes.**

- B. Financial Reports** – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.

Treasurer Jim Shaffer presented the financial report, which included a reimbursement from the Nevada Department of Wildlife for the Canepa Ranch project. Expenses included service charges from the bank, a website fee, and Alisa Kim's wages.

**Motion #2026-01-03: Elena Larsen makes a motion to approve the financial report as presented, Kathy Canfield seconds. Motion approves with 4 ayes.**

- C. Obtaining funds from Washoe County and Storey County** (for discussion only) – Discussion of methods to request funding opportunities from Washoe County and Storey County to support the Conservation District.

- 1.** Update on meeting with Dave Solaro, Assistant County Manager of Washoe County, to discuss request of funding.

Lyndsey Langsdale presented on the meeting with Dave Solaro with Washoe County. Their fiscal year starts in June, but they are likely setting aside funding for their upcoming budget. Dave Solaro seemed to be more confident about receiving the \$10,000 initial funding but was less confident about having regular funding after that. He was also hopeful in having the Washoe County representative send a replacement for District meetings.

- 2.** Discussion of documentation to present to Storey County with request for funding.

There was discussion on what would be the best strategy to put documents together to ask Storey County for funds, which entailed discussions about if Washoe County's funding approval would affect Storey County's funding. Specific projects tying the benefit to Storey County would increase likelihood of funding. Documents will be presented to Kathy Canfield.

- D. Potential goals for 2026** (for discussion only) – Discussion of the District's priorities and possible projects for the new year.

1. Upcoming grant opportunities for the District to apply to or prepare documentation for.
  - a. Nevada Division of Forestry Conservation & Education Grant application.

There was previously already discussion about the Nevada Division of Forestry Conservation & Education Grant. This discussion centered around applying for other grants, but there was consensus that it would be hard to apply for grants without a specific project. Supervisor Canfield noted she would like to see a continuation of more outreach and educational workshops geared towards homeowners associations and homeowners about weed abatement and other issues they may have.

Kathy Canfield left the meeting at 4:32 pm.

- E. **Update on enrollment of online banking** (for discussion only) – Discussion of opening online banking with Chair Langsdale and staff Alisa Kim alongside Treasurer Jim Shaffer.

**Lyndsey**

#### **F. General Correspondence Updates**

1. **Review and delegate tasks** to be completed by the next meeting.

Alisa Kim will send back the IT survey for POOL/PACT and will also work on logging in to access our account.

#### **G. Outreach planning and opportunities for tabling**

1. Washoe Storey Conservation District is seeking one new member to join the board of supervisors (elected volunteers).

### **VIII. District Staff Reports – Not For Possible Action (unless otherwise noted)** – Alisa Kim – Updates

1. Update on correspondences with Riley Miarecki, member of the public interested in drone application.

Alisa Kim provided an update on sending Riley the requirements for drone application of herbicides on public lands sent by Vanze Lum from the Nevada Department of Agriculture. He will start working towards those requirements.

### **IX. Public Comments – Not for Possible Action**

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

### **X. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action**

Typically the second Monday of each month: February 9th, 2026, at 3:30pm.

### **XI. Adjourn**

**The meeting was adjourned at 4:39 PM.**

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify our office by writing to the Washoe-Storey Conservation District Administrative & Conservation Technician Alisa Kim by email at [alisa.wscd@gmail.com](mailto:alisa.wscd@gmail.com) or calling (562) 400-0885 no later than two (2) working days prior to the scheduled meeting.

**Virtual Access**

Full Meeting Link: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZTBjYTdlNmMtMzcyNi00M2ZiLWI4MzQtMDU1NzcwNDE2NWM3%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%22228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTBjYTdlNmMtMzcyNi00M2ZiLWI4MzQtMDU1NzcwNDE2NWM3%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%22228e9fe95-2573-49dc-b9cf-955deb738bcb%22%7d)

Washoe-Storey Conservation District - December 2025 Timesheet						
Employee:		Alisa Kim				12/3/2025 - 1/6/2026
Title:	Conservation & Administrative Technician					
Date	Time In	Time Out	Hours Worked	Mileage	Task	Total
1/12/2026	3:30 PM	5:00 PM	1.5		January meeting	
1/21/2026	11:00 AM	11:30 AM	0.5		Check emails	
1/28/2026	10:00 AM	11:00 AM	1		Work on Storey County funding, ask for agenda items for upcoming meeting, reply to CD emails	
2/3/2026	12:30 PM	1:30 PM	1		Work on upcoming meeting agenda	
2/4/2026	7:30 AM	8:00 AM	0.5		Finalize agenda and emails	
2/6/2026	4:00 PM	5:00 PM	1		Work on meeting materials	
					Total regular hours	5.5
					Hourly rate	\$22.00
					Total wages	\$121.00
					Total travel distance (miles)	0
					GSA mileage rate	\$0.70
					Total mileage reimbursement	\$0.00
					<b>Monthly Total</b>	<b>\$121.00</b>
					Employee signature:	
					Date:	1/4/2026
					Check #:	

## **NDOW – Washoe-Storey Conservation District Funding Request FY27 – February 2026**

### **Project Request #1 – Canepa Ranch Noxious Weed Treatments**

The Washoe-Storey Conservation District (WSCD) began working on the Canepa Ranch project in 2025 in partnership with NDOW, USFS, Washoe County, and City of Reno partners. The project consists of a broad area near Mogul, NV and includes Canepa Ranch, the Tom Cooke Trail, and the Hunter Creek Trail, where the annual invasive grasses jointed goatgrass (*Aegilops cylindrica*) and medusahead (*Taeniatherum caput-medusae*) have been identified. These invasive grass populations have been mapped across land managed and owned by multiple agencies. In 2025, the USFS treated these populations on approximately 38 acres of trails in the area occurring on USFS lands. WSCD concurrently hired an aerial drone applicator to treat 111 acres near the Hunter Creek Trailhead (USFS lands) and 17 acres at Canepa ranch (USFS, State, and Washoe County lands) with the pre-emergent herbicide, Plateau, at a rate of 8 oz/acre. See attached map for project area.

The goal of this project is to reduce the occurrence of jointed goatgrass and medusahead through the application of herbicide treatments to reduce germination and thus the production and spread of seed by these species. Seeding treatments may be considered in areas that may be appropriate and ready for restoration applications. Collaboration with multiple landowners/stakeholders will serve to maximize efficiency for this project and allow cross-boundary treatments necessary for noxious weed control.

WSCD requests \$10,000 in funding from NDOW to continue work at the Canepa Ranch Project in FY27. This funding would contribute to surveying, treatment, and photo monitoring of these annual invasive grass populations. Other noxious weed species which occur onsite and may be treated include Scotch thistle, musk thistle, Canada thistle, perennial pepperweed, hoary cress and Russian knapweed. NDOW funds would be applied towards operating expenses, supplies purchases (herbicide, field equipment, seed, etc.), project administration, staff labor, and contracting costs. Herbicide treatment methods may include aerial drone applications as well as ground applications.

Canepa Ranch Project 2026  
Washoe Storey Conservation District

Legend

- 2025 Drone treatment results
- Project target treatments areas
- City of Reno
- State of Nevada
- USFS
- Washoe County
- Land Ownership
- FS
- PVT

