

NOTICE OF BOARD MEETING AND AGENDA WASHOE-STOREY CONSERVATION DISTRICT



Date: Monday, February 9th, 2026
Time: 3:30 PM

The Washoe-Storey Conservation District (WSCD) Board will consider possible action on the attached agenda items. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more items, remove items or delay discussion relating to item(s) on the agenda. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Contact the Washoe-Storey Conservation District Administrative & Conservation Technician for additional meeting information. Alisa Kim (562) 400-0885, alisa.wscd@gmail.com.

Public Comment*

If you wish to make a public comment, you may do so verbally in person or virtually. Public comment may be submitted via email to alisa.wscd@gmail.com or by written mail to the Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431. Public comment is for all matters, both on or off the agenda as designated on the agenda, and will be limited to three minutes per person. Public comment will also be heard during individual action items on the agenda prior to action taken. The Board may prohibit or limit comment of the content if the comments are a topic not relevant to, or within the authority of the Board, or if they are irrational or amounting to personal attacks or interfering with the rights of other speakers but will not restrict comments based on viewpoint only. The WSCD reserves the right to reduce the time or limit in writing on the agenda items and/or attend and make comments on that item at the meeting.

Note: **(For possible action)** denotes all items on which the Board may take action. Action will be taken according to open meeting law.

Minutes

The Conservation District considered and acted on the following items unless otherwise noted:

The meeting was called to order at 3:43 PM.

I. Call to Order

A. Introductions, determination of board quorum, and introduction of guests.

Present in-person were Chair Lyndsey Langsdale, Treasurer Jim Shaffer, Supervisor Elena Larsen, and Alisa Kim with Washoe-Storey Conservation District. Present virtually or by phone was Storey County Representative Kathy Canfield, Supervisor Darcy Phillips, Kelcey Hein from Nevada Division of Forestry, Carson Hicks from Natural Resources Conservation Service, and Marlee Jenkins from Department of Conservation and Natural Resources.

II. Public Comment* – Not for Possible Action

No public comments.

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

III. Approval of today's agenda, February 9, 2026 with the inclusion of any emergency items and deletion of any items. – For Possible Action

Any items that need to be taken out of order, edited, or removed may be proposed for consideration at this time.

Motion #2026-02-01: Jim Shaffer makes a motion to move V. District Projects G. Palomino Valley after IV. External Agency Items and Reports in the agenda, Lyndsey Langsdale seconds. Motion passes unanimously with 5 ayes.

IV. External Agency Items and Reports – Not for Possible Action

A. Natural Resources Conservation Service – Carson Hicks – Updates

Carson Hicks presented on the new regenerative agriculture program, with a deadline of March 6th. Caveats to the program include having soil health testing done.

B. Department of Conservation and Natural Resources – Marlee Jenkins – Updates

Marlee Jenkins presented on the following for:

1. Districts have been receiving their state funding so WSCD should be receiving the \$5,500 soon.
2. The State Conservation Commission will be meeting in March with the Sage-grouse grant opportunity due in June.
3. There is an opportunity attend a Fire Adapted Nevada Summit on February 23 & 24 hosted by Living With Fire about community defense against fire and wildfire resilience.

4. Nevada Association of Conservation Districts – Updates

Nevada Association of Conservation Districts was not present.

5. Nevada Department of Wildlife – Graham Mills – Updates

Nevada Department of Wildlife was not present.

6. Nevada Department of Agriculture – Jake Dick – Updates

Nevada Department of Agriculture was not present.

G. Palomino Valley – Introduction of possible project treating vegetation for wildfire abatement on private land, with grant funding through the Wildfire Risk Reduction Program run by the Nevada Fire Chiefs Association and the Bureau of Land Management.

Alisa Kim presented on an email WSCD received from Kelcey Hein from Nevada of Forestry about private landowner Diane Mercier's daughter Andrea Moe's land, which is 870 acres in Palomino Valley. She would like to apply for funding from the Nevada Fire Chiefs Association Wildfire Risk Reduction Program Grant or other funding for biomass removal by treating cheatgrass on her property. This would entail working with a Conservation District such as Washoe-Storey Conservation District. Kelcey Hein presented maps of the parcels and area as well as other possible considerations, including the presence of a heritage tree and a possible

cultural site. Although the Wildfire Risk Reduction Program Grant is a great opportunity of funding, there was discussion about if this would be the best avenue to pursue funding as it can be highly competitive, require a match to have a competitive grant advantage, and be a larger commitment than the District can currently tackle given staffing and board constraints.

Motion #2026-02-02: Elena Larsen makes a motion to commit to pursuing funding from the Nevada Department of Wildlife, Jim Shaffer seconds. Motion passes unanimously with 5 ayes.

V. District Projects – For Possible Action

A. **Washoe County Planning Reviews** – Updates from Jim Shaffer.

Jim Shaffer did not receive any Washoe County Planning Reviews.

B. **Storey County Projects** – Updates from Kathy Canfield.

Kathy Canfield does not have any projects to update.

C. **Reno Food Systems Back 40 Project** – Updates on project planning and funding opportunities.

Lyndsey Langsdale presented on visits to the farm from National Resource Conservation Service (NRCS) representatives to familiarize themselves with the project. This was initially the Western Region Chief, but then the Chief visited the property as well, which is a great way to showcase the project!

D. **Canepa Ranch** – Consideration of approval for Nevada Department of Wildlife funding proposal for Canepa Ranch work, starting fiscal year 2027.

Marlee Jenkins presented the proposal for future Canepa Ranch work to be done and presented to the Nevada Department of Wildlife, including a review on drone herbicide application done thus far and areas that have yet to be treated.

Motion #2026-02-03: Lyndsey Langsdale makes a motion to approve the Canepa Ranch proposal with edits, Elena seconds. Motion passes unanimously with 5 ayes.

E. **Nevada Division of Forestry, Conservation Education & Outreach Grant** – Review of grant application for 2026, due March 1, 2026.

Elena Larsen presented the draft intent for application form to submit before being invited to apply for the grant. The board reviewed the form and discussed any edits.

Motion #2026-02-04: Lyndsey Langsdale makes a motion to move forward with the Nevada Division of Forestry intent to apply, Jim Shaffer seconds. Motion passes unanimously with 5 ayes.

F. **Keep Truckee Meadows Beautiful Great Community Cleanup** – Discussion of participation in the Great Community Cleanup on May 2nd at Carcione/Canepa Ranch.

Darcy Phillips presented on WSCD's possible involvement in leading a community clean-up location with Keep Truckee Meadows Beautiful at Carcione/Canepa Ranch. Alisa Kim is available that day so WSCD would be able to lead a location.

VI. District Supervisor Reports – Not for Possible Action

VII. Internal District Issues – For Possible Action (unless otherwise noted)

- A. **Review, Amendment, and Approval** of Minutes from previous meeting, conducted 1/12/26.

Motion #2026-02-05: Jim Shaffer makes a motion to approve the meeting minutes from 1/12/26 with edits, Kathy Canfield seconds. Motion passes unanimously with 5 ayes.

- B. **Financial Reports** – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.

Jim Shaffer presented the Treasurer's report, which included \$7,605 in the Checkings account and hopefully another \$5,500 reflected from the annual state funding. The Savings account is currently \$3,551.61. Alisa Kim reported 5.5 hours in wages for a total of \$121.00. Lastly the Certificate of Deposit is currently at \$16,601.32 and will be maturing in March.

Motion #2026-02-06: Lyndsey Langdale makes a motion to approve the Treasurer's report, Elena Larsen seconds. Motion passes unanimously with 5 ayes.

- C. **Obtaining funds from Washoe County and Storey County** (for discussion only) – Discussion of methods to request funding opportunities from Washoe County and Storey County to support the Conservation District.

1. Updates on request of funding from Washoe County and discussions with Dave Solaro, Assistant County Manager of Washoe County.

Lyndsey Langsdale reached out to Dave Solaro via email and phone and has not yet heard back. She will follow up shortly.

2. Updates of request of funding from Storey County.

There was discussion about whether to request funding from Storey County, with Storey County representative Kathy Canfield confirming that some of her annual budget could be utilized to fund WSCD with any planned projects or equipment that would benefit Storey County.

- D. **Update on enrollment of online banking** (for discussion only) – Discussion of opening online banking with Chair Langsdale and staff Alisa Kim alongside Treasurer Jim Shaffer.

Lyndsey Langsdale will be opening online banking soon.

- E. **General Correspondence Updates**

1. **Review and delegate tasks** to be completed by the next meeting.
Tasks were reviewed and delegated.

- F. **Outreach planning and opportunities for tabling**

1. Washoe Storey Conservation District is seeking one new member to join the board of supervisors (elected volunteers).

VIII. District Staff Reports – Not For Possible Action (unless otherwise noted) –

Alisa Kim – Updates

Alisa Kim did not have any District staff reports.

IX. Public Comments – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

X. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action

Typically the second Monday of each month: March 9th, 2026, at 3:30pm.

XI. Adjourn

Meeting was adjourned at 5:33 pm.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify our office by writing to the Washoe-Storey Conservation District Administrative & Conservation Technician Alisa Kim by email at alisa.wscd@gmail.com or calling (562) 400-0885 no later than two (2) working days prior to the scheduled meeting.

Virtual Access

Full Meeting Link:

<https://teams.microsoft.com/meet/2158386337762?p=rwv0GpiqCw5aQMFMdG>

Washoe-Storey Conservation District - March 2025 Timesheet

Employee:		Alisa Kim				
Title:	Conservation & Administrative Technician					2/9/2026-3/3/2026
Date	Time In	Time Out	Hours Worked	Mileage	Task	Total
2/9/2026	12:00 PM	12:30 PM	0.5		Check USPS reimbursement amount for Lyndsey	
2/9/2026	3:30 PM	5:00 PM	1.5		Feburary meeting	
2/17/2026	11:00 AM	11:30 AM	0.5		Check emails	
2/23/2026	9:30 AM	10:30 AM	1		Check and reply to emails	
2/23/2026	1:00 PM	1:30 PM	0.5		Reach out to Palomino Valley landowners	
2/24/2026	8:00 AM	8:30 AM	0.5		Respond to emails about agenda and Palomino Valley	
2/24/2026	8:00 PM	8:30 PM	0.5		Review NDF intent to apply form	
2/25/2026	8:00 AM	8:30 AM	0.5		Work on NDF form: registering SAM number and looking up state vendor	
3/2/2026	8:30 AM	9:00 AM	0.5		Draft agenda and send for review	
3/3/2026	6:00 PM	7:30 PM	1.5		Finalize agenda, prepare meeting materials, check emails	
					Total regular hours	7.5
					Hourly rate	\$22.00
					Total wages	\$165.00
					Total travel distance (miles)	0
					GSA mileage rate	\$0.70
					Total mileage reimbursement	\$0.00
					Monthly Total	\$165.00
					Employee signature:	
					Date:	3/4/2026
					Check #:	