

BOARD MEETING MINUTES WASHOE-STOREY CONSERVATION DISTRICT



Date: Monday, July 13, 2026
Time: 3:30 PM

Location: Keep Truckee Meadows Beautiful, 2601 Plumas St., Reno, NV 89509

Link: <https://teams.microsoft.com/meet/218681594012239?p=nDLNapfBTrfVcLFew2>

Meeting ID: 218 681 594 012 239

Passcode: bX9u9Uj6

Call in information: 775-321-6111 PIN: 964 239 577#

The Washoe-Storey Conservation District (WSCD) Board considered possible action on the attached agenda items. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more items, remove items or delay discussion relating to item(s) on the agenda. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Contact the Washoe-Storey Conservation District Administrative & Conservation Technician for additional meeting information. Alisa Kim (562) 400-0885, alisa.wscd@gmail.com.

Public Comment*

If you wish to make a public comment, you may do so verbally in person or virtually. Public comment may be submitted via email to alisa.wscd@gmail.com or by written mail to the Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431. Public comment is for all matters, both on or off the agenda as designated on the agenda, and will be limited to three minutes per person. Public comment will also be heard during individual action items on the agenda prior to action taken. The Board may prohibit or limit comment of the content if the comments are a topic not relevant to, or within the authority of the Board, or if they are irrational or amounting to personal attacks or interfering with the rights of other speakers but will not restrict comments based on viewpoint only. The WSCD reserves the right to reduce the time or limit in writing on the agenda items and/or attend and make comments on that item at the meeting.

Note: **(For possible action)** denotes all items on which the Board may take action. Action will be taken according to open meeting law.

The meeting was called to order at 3:36 pm.

Agenda

The Conservation District will consider and act on the following items unless otherwise noted:

I. Call to Order

A. Introductions, determination of board quorum, and introduction of guests.

Present in-person were Chair Lyndsey Langsdale, Treasurer Jim Shaffer, Marlee Jenkins with Conservation District Program, and Alisa Kim with Washoe-Storey Conservation District. Present virtually or by phone was Storey County Representative Kathy Canfield and Supervisor Elena Larsen.

II. Public Comment* – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

III. Approval of today's agenda, July 13, 2026 with the inclusion of any emergency items and deletion of any items. – For Possible Action

Motion #07-2026-01: Jim Shaffer makes a motion to move IV. External Agency Items and Reports to after District Staff Reports and add approval of May 11th and 26th meeting minutes in Internal District Issues, Elena Larsen seconds. Motion passes unanimously with 4 ayes.

Any items that need to be taken out of order, edited, or removed may be proposed for consideration at this time.

V. District Projects and Local Planning – For Possible Action

A. Washoe County Planning Reviews – Updates from Jim Shaffer.

Jim Shaffer presented on three projects that were submitted to Washoe County, which included a cell tower in Vya, a cell tower in Gerlach, and a housing development. For the cell tower in Vya and Gerlach, the feedback was to include brown fencing materials to blend the infrastructure to the background and adding native seed mix to the vegetation.

B. Storey County Projects – Updates from Kathy Canfield.

Kathy Canfield presented on Storey County having its Planning Commission meeting this week, including the Greenlink Nevada project by NV Energy to expand the power grid.

C. Reno Food Systems Back 40 Project – Updates on project planning and funding opportunities.

Lyndsey Langsdale did not have any pertinent updates on the project besides weeding of noxious weeds and prepping the fields for squirreltail in fall. She is looking for a rancher to cut to hay and bale the field but have not found anyone to do so. There are also no current updates on the NACD website about the Urban Agriculture Conservation Grant.

- D. **Canepa Ranch** – Update on current status of Nevada Department of Wildlife funding proposal for Canepa Ranch work, starting fiscal year 2027.

Alisa Kim presented on still waiting for funding decisions from Nevada Department of Wildlife and next steps including Ryan Magara from Nevada Department of Agriculture monitoring the existing treatment and possible future treatment areas. Marlee Jenkins presented on monitoring that happened in mid-May and the spotty treatment in certain areas from drone treatment, as well as future spot-treating of other noxious species like thistles and in areas not previously treated, like the City of Reno land.

- E. **Palomino Valley** – Updates on status of Nevada Department of Wildlife funding proposal for Palomino Valley work.

Marlee Jenkins presented on waiting on Nevada Department of Wildlife funding decisions before proceeding with fencing and other work at Palomino Valley.

- F. **Nevada Division of Forestry, Conservation Education & Outreach Grant** – Updates on the grant application.

Alisa Kim presented on Nevada Division of Forestry sending an email letting us know that the decision for the grant will be delayed, so we are also waiting on the grant decision.

- G. **Discussion of other funding opportunities** – Reviewing various avenues for grant opportunities for projects.

The most pertinent funding opportunity is the Truckee River Fund, but that still may be difficult for the Canepa Ranch project. The board will look into applying for funding in the next funding cycle.

1. **Truckee River Fund** to fund weed control/eradication that affect the Truckee River and its watershed for projects needing funding at \$5,000-\$100,000, due July 24th.

There was discussion about how this grant is not weed eradication focused, and possibly requires letters of support and a close relationship to the Truckee River, so it may be a better candidate for applying at the next funding cycle in January.

2. **Nevada Dream Tags** fund to improve big game, wildlife, and habitat, due July 24th.

There was discussion about how this grant is very focused on hunting lands, so our current projects would not apply.

3. **Conservation Partners Program** through National Fish and Wildlife Foundation for Western Working Lands, due July 22nd.

This grant would be to hire for technical assistance, which can also be achieved through the agreement between USDA-NRCS and NvACD.

4. **Conservation Innovation Grants** Classic and On-Farm Conservation Innovation Trials through USDA-NRCS, due July 27th.

Marlee Jenkins presented on what these grants entail, and there was discussion of its application to the Back 40. Lyndsey Langsdale noted they might require work on private lands.

- H. **Vista Narrows** – Discussion to schedule a presentation by the Truckee River Flood Management Authority on the Vista Narrows river terracing project.

VI. District Supervisor Reports – Not for Possible Action

A. District Supervisor Reports

Kathy Canfield presented on the Storey County Community Project Grant of up to \$20,000 to fund community projects in their neighborhood, with project applications due August 31st. There was discussion about providing noxious weed resources and conservation books at community centers in Lockwood, Virginia City, and the Highlands. Alisa Kim will prepare a draft application to present at the August meeting

VII. Internal District Issues – For Possible Action (unless otherwise noted)

- A. Approval of May 11th and May 26th meeting minutes.

Jim Shaffer would like to amend the spelling of “ventenata” in both meeting minutes and Marlere Jenkins would like to update Ryan Magera’s name in the May 11 meeting minutes.

Motion #07-2026-02: Lyndsey Langsdale makes a motion to approve the May 11th and May 26th meeting minutes with amendments as presented, Jim Shaffer seconds. Motion passes unanimously with 4 ayes.

- B. **Financial Reports** – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.

1. **Review of FY26 spending** at end of fiscal year, including credit card charges and cashed checks.

Treasurer Jim Shaffer presented on renewing the Certificate of Deposit and Alisa Kim reviewed the expenses for spending down the budget for the end of FY26.

Motion #07-2026-03: Lyndsey Langsdale makes a motion to approve the Treasurer’s Report and Alisa Kim’s wages as presented, Elena Larsen seconds. Motion passes unanimously with 4 ayes.

2. **PACT Certificate of Participation** and free HR, Risk Management, and Risk Management Grant resources.

Alisa Kim presented on receiving the PACT Certificate of Participation and paying the POOL insurance which should be cashed soon. They also provide

free HR and Risk Management resources, as well as small grant funding for training and expertise.

- C. **Consideration and approval of a Letter of Support** for the California Honey Lake Valley Resource Conservation District's grant proposal for the National Fish and Wildlife Foundation's Conservation Partners Program.

Marlee Jenkins presented on the California Honey Lake Valley Resource Conservation District applying for the Conservation Partners Program, which would fund technical assistance staffing in areas in California near Susanville, as well as Vya Conservation District lands and larger Washoe County. Some of the project priorities include juniper encroachment, invasive annual grasses, and wildfire risk management. The Honey Lake Valley RCD is looking for a letter of support from the Washoe-Storey Conservation District to assist in applying for this funding.

Motion #07-2026-04: Elena Larsen makes a motion to approve the letter of support for the California Honey Lake Valley Resource Conservation District in applying for the Conservation Partners Program, Jim Shaffer seconds. Motion passes unanimously with 4 ayes.

- D. **Obtaining funds from Washoe County and Storey County** – Updates on request of funding from Washoe County.

There was discussion about when to reach out to Washoe County about sending a commissioner or representative to the Conservation Districts meetings and potential funding.

E. **General Correspondence Updates**

1. **Review and delegate tasks** to be completed by the next meeting.
2. **Freedom of Information Act Request** for vendor purchases from The Data Branch.

F. **Outreach planning and opportunities for tabling**

1. **Review of State Fair tabling** at the Conservation Districts booth in Reno.

Marlee Jenkins presented on a successful tabling at the State Fair with NvACD, with general interest in Conservation Districts and some funds raised through raffling native plants and selling sage grouse patches. There were also a few people interested in joining the board and/or becoming more involved with Conservation Districts!

2. **Sheriff's Night Out events**, including Lockwood on Tues. 8/25 from 5-8 pm and Virginia City on Tues. 9/1 from 5-8 pm.

Alisa Kim presented on both opportunities, and would be able to attend both. Tabling in the past has been fairly successful and it is a great opportunity to reach people in Storey County. More specific details will be flushed out at the August meeting.

Motion #07-2026-05: Lyndsey Langsdale makes a motion to purchase a wagon to transport tabling materials, Jim Shaffer seconds. Motion passes unanimously with 4 ayes.

3. Washoe Storey Conservation District is seeking one new member to join the board of supervisors (elected volunteers).

G. Annual Survey of Local Government Finances – Updates from Alisa Kim on submittal of financial census data.

Alisa Kim presented on the Annual Survey of Local Government Finances survey, which has had notifications emailed to us but we have been unable to log in. A previous board member finally reached out with an access code, so it was filled out as best as possible about general WSCD finances.

VIII. District Staff Reports – Not For Possible Action (unless otherwise noted) –
Alisa Kim – Updates

A. Training or meeting requests – For Possible Action

Alisa Kim presented on priorities being rebuilding the website and creating a new logo, as well as selling NvACD raffle tickets. Some options including asking Kathy about selling raffle tickets at National Night Out, and possibly putting flyers up around town as well.

IV. External Agency Items and Reports – Not for Possible Action

A. Natural Resources Conservation Service – Updates

Alisa Kim presented on behalf of Elsie Childress for NRCS. Carson Hicks will be leaving the agency in August, and the position has not yet been filled. Programs may change depending on the passage of a new Farm Bill. FY27 application deadlines have not been announced yet, but it is recommended to submit before October 1. Virtual fence collars for livestock and combustion system improvements can now be contracted under EQIP. The first year of the Regenerative Pilot Program was implemented but it is not known if this program will continue in 2027. NRCS Nevada also has very limited engineering capacity, so the wait time for engineering designs is 2 years and they accept external designs as long as they are stamped by a PE or CID (standalone pivots, sprinkler systems, and pumps only need documentation from the vendor).

B. Department of Conservation and Natural Resources – Marlee Jenkins – Updates

Marlee Jenkins presented on attending the NvACD annual meeting in Eureka, NV. She reviewed the highlighted projects at Diamond Valley, including a juniper removal

project, mosaicking grasslands and sagebrush, center pivot technology for farmlands to conserve water with reviewing their Water Management Plan to bank water saving resources. Other updates included the State Conservation Commission meeting and the actual annual work plan and budget due at the end of September. The Conservation Districts Program is working on a micro-purchase policy for Conservation Districts

C. Nevada Association of Conservation Districts – Updates

Nevada Association of Conservation Districts was not present.

D. Nevada Department of Wildlife – Graham Mills – Updates

E. Nevada Department of Agriculture – Jake Dick – Updates

IX. Public Comments – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

X. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action

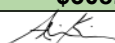
Typically the second Monday of each month: August 10th, 2026, at 3:30pm.

XI. Adjourn

The meeting was adjourned at 5:05 PM.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify our office by writing to the Washoe-Storey Conservation District Administrative & Conservation Technician Alisa Kim by email at alisa.wscd@gmail.com or calling (562) 400-0885 no later than two (2) working days prior to the scheduled meeting.

Full Meeting Link: https://teams.microsoft.com/meet/253368870408121?p=hOPhrEfXVuWpBkwCAi
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Washoe-Storey Conservation District - August 2025 Timesheet						
Employee:		Alisa Kim				7/10/2026 - 8/4/2026
Title:	Conservation & Adminstrative Technician					
Date	Time In	Time Out	Hours Worked	Mileage	Task	Total
7/13/2026	3:30 PM	5:00 PM	1.5		July meeting	
7/22/2026	10:00 AM	11:00 AM	1		Check emails	
7/28/2026	8:30 AM	10:00 AM	1.5		General admin: reply to emails, submit Sheriff's Nights Out registration form	
8/1/2026	9:30 AM	10:30 AM	1		Work on agenda and meeting minutes	
8/2/2026	6:00 PM	8:00 AM	2		Work on annual work plan, finalize draft agenda, troubleshoot recorders	
8/3/2026	9:00 AM	10:00 AM	1		Work with Marlee on SAM number notary letter and necessity	
8/5/2026	8:00 AM	9:00 AM	1		Send out meeting notification, update websites, work on work plan	
8/6/2026	8:00 AM	9:00 AM	1		Work on financial report	
8/6/2026	9:30 AM	10:30 AM	1		Meet with Marlee to go over SAM number entity and financial report	
8/6/2026	3:00 PM	4:00 PM	1		Work on work plan	
8/7/2026	7:00 AM	9:00 AM	2		Work on meeting materials	
					Total regular hours	14
					Hourly rate	\$22.00
					Total wages	\$308.00
					Total travel distance (miles)	0
					GSA mileage rate	\$0.70
					Total mileage reimbursement	\$0.00
					Monthly Total	\$308.00
					Employee signature:	
					Date:	8/7/2026
					Check #:	

Washoe-Storey Conservation District

August 2026 Monthly Treasurer's Report

Beginning Balance:

Savings

Date: 7/31/2026 Balance: \$ 3,461.61

Checkings

Date: 7/31/2026 Balance: \$ 9,049.27

Certificate of Deposit

Date: 6/10/2026 Balance: \$ 16,884.12

Notes: Renewed 6/10/2026, next matures 9/8/2026

Checkings Received:

None received

Checkings Expenses:

Amount \$ 30.00 for what purpose: 7/7/2026 – Registration for Alisa Kim to attend NvACD annual meeting in Eureka, NV

Amount \$ 18.28 for what purpose: 7/15/2026 – Payment to Ionos for website

Amount \$ 517.00. for what purpose: 7/20/2026 – Payment to Alisa Kim for July's wages

Amount \$ 15.00 for what purpose: 7/31/2026 – Bank fees

Savings Received:

None received

Savings Expenses:

Amount \$ 15.00 for what purpose: 7/31/2026 – Bank fees

Closing Balance:

Date: 7/31/2026 Closing Balance: \$ 29,395.00

Washoe-Storey Conservation District

August 2026 Monthly Treasurer's Report

Submitted by:

Alisa Kim / Marlee Jenkins

**WSCD Conservation & Administrative Technician / Conservation District
Programs**

Annual Report

Washoe-Storey Conservation District

FY26' (July 1, 2025 – June 30, 2026)

Date Signed for Submission to the SCC

Instructions: Please leave all text in place and submit your answers below each bullet point. If the bullet point is not something the Conservation District board can answer or is not relevant to your Conservation District, please note that with NA. Please remember to SIGN and DATE.

NOTE: you may attach pictures, PDFs, or any additional information the board would like submitted to the SCC at the end of the document. You may use the excel or word version.

Please email to convprogram@dcnr.nv.gov you may also cc maten@dcnr.nv.gov

CONSERVATION DISTRICT INFORMATION:

- *Please identify the Conservation District board members, their positions, and seated terms.*

Name	Seat (Supervisor/ Chair/ Appointed)	Term
Lyndsey Langsdale	Chair	Jan. 1, 2025 - Dec. 31, 2028
Jim Shaffer	Treasurer	Jan. 1, 2023 - Dec. 31, 2026
Kathy Canfield	Storey County Representative	2025-2026
Jeanne Herman	Washoe County Representative	2025-2026
Elena Larsen	Supervisor	April 7, 2025 - Dec. 31, 2026. Supervisor Larsen was appointed to fill the vacant seat left by Spencer Scott..
Darcy Phillips	Supervisor	April 7, 2025 - Dec. 31, 2026. Supervisor Phillips was appointed to fill the vacant seat left by Tory Friedman.
One vacant seat.		

- *Briefly describe your Conservation Districts mission:*

The Washoe-Storey Conservation District (WSCD) creates an understanding of the interrelationships between people and our environment through educating our citizens and building opportunities and partnerships to foster conservation and restoration efforts on all lands and to aid urban growth in an environmentally responsible manner, identify environmental needs and facilitate aid.

- *Describe the Conservation Districts major achievements for the FY.*

WSCD has consistently held monthly meetings at the Nevada Department of Agriculture Office, their official physical address. Lyndsey Langsdale with Reno Food Systems continues to lead WSCD as the Chair since January 2025. Newer Supervisors Darcy Phillips with Keep Truckee Meadows Beautiful and Elena Larsen continue to serve in their roles, as well as longstanding board members Kathy Canfield with Storey County and Jim Shaffer as Treasurer. The District continues to review development plans for new construction and development projects for Washoe County. The District also continues to sell sage-grouse fence markers at cost to individuals and agencies interested in increasing species protection on their property.

One main objective from the last fiscal year was to apply for more grants to support agencies and landowners in conservation and restoration projects. Details of this are outlined below under Projects/Grants. Another main objective was to increase educational outreach and branding. Details of this are outlined below under Outreach and Education. The last ongoing objective is to fill the last remaining open board member position.

MEETINGS:

- *Please list all meetings dates for the Conservation Districts of the last fiscal year:*

- July 14, 2025
- August 4, 2025
- September 8, 2025
- October 13, 2025
- December 8, 2025
- January 12, 2026
- February 9, 2026
- March 9, 2026
- April 13, 2026
- May 11, 2026
- May 26, 2026

Minutes & Agendas can be found at nevadaconservation.com.

- *List meeting guest speakers or guest presentations which helped the Conservation District meet its goals and mission statement.*

The District did not have any specific guest speakers or presentations at its public meetings. However, agency partners and members of the public have attended various meetings to provide insight, feedback, and ask questions. Agency partners include Jake Dick from Nevada Department of Agriculture, Kelcey Hein with Nevada Division of Forestry, Carson Hicks from National Resources Conservation Services, Graham Mills with Nevada Department of Wildlife, and more. Members of the public have included Ryan Magera, a member of the public interested in drone applied restoration, and Gayle Bowers, a concerned member of the Sierra Reflections development.

- *Did the CD complete any training? Please list any training provided.*

Alisa Kim attended the Ventenata workshop hosted by Nevada Department of Agriculture on June 4, 2026.

GOALS:

- *Briefly describe your Conservation Districts goals:*
 - Maintain a healthy, viable conservation District organization.
 - Restore and enhance natural resources.
 - Implement conservation practices emphasizing water quantity and quality, fish and wildlife habitat, stream and wetland restoration, Sage Grouse habitat restoration, rangeland management, and flood control.
 - Identify, map, and control noxious weeds.
 - Encourage environmentally responsible urban land use.
 - Assist in the development of recreation opportunities.
 - Emphasize fire fuel reduction in urban-rural interface lands.
 - Work with elected officials and others in the private sector to attain our goals.
 - To connect local residents with support to eradicate invasive species along the Truckee River in Washoe and Storey County and maintain native species on public and private land, as well as presenting important information to residents.
 - Support urban agriculture and food systems education and volunteer engagement.
 - Spread awareness of the existence of the Washoe-Storey Conservation District as a community resource and liaison to government agencies.
- *What goals did your Conservation District accomplish this year?*

Maintain a healthy, viable conservation District organization.

The CD has retained all board members in filled positions from FY25. We are still working to fill a final board member position as well as find a Washoe County

representative to attend meetings and be engaged on the board. We also were able to log in to online banking, making Treasurer's Reports easier to compile and increasing financial transparency.

Identify, map, and control noxious weeds.

The District partnered with the U.S. Forest Service (USFS), Nevada Department of Agriculture (NDA), Nevada Department of Wildlife (NDOW), and Washoe County to map and execute the first herbicide drone application to treat noxious Medusahead and other annual grasses at Hunter Creek and Canepa Ranch on October 23, 2025. This was a historic project as it was the first drone treatment done on any Humboldt-Toiyabe National Forest land and would not have been possible with the immense assistance from Marlee Jenkins of Conservation District Programs. The CD hired Denis Gibbons for the drone application with NDOW-provided funds. Future work involves photomonitoring and visual monitoring of the effects of the pre-emergent herbicide on the weeds as well as follow-up herbicide applications in future years. The CD applied for another year of funding through NDOW and is waiting to hear back.

Implement conservation practices emphasizing water quantity and quality, fish and wildlife habitat, stream and wetland restoration, Sage Grouse habitat restoration, rangeland management, and flood control.

The CD was contacted by a private landowner, Diane Mercer, in Palomino Valley along Pyramid Highway, who was interested in restoring her land after the 2018 Perry Fire burned through her property. Some of the parcels were degraded to mostly cheatgrass, with other native plant stands starting to see increasing cheatgrass and other invasive annual species encroachment after 8 years. This property is home to the Nevada State Champion Single Leaf Pinyon Pine, as well as a few natural springs and large swathes of desert peach and other native plants. After touring the property, it was decided that a large spring central to the property that fed a small stream and lower down, ponds for frogs, would be a great opportunity for restoration. This would include fencing from errant cattle that wandered onto the property from neighboring ranchers and degraded the spring head walls and subsequent banks. The property owner already has some possible funding through NRCS (Natural Resources Conservation Service) to add fencing around the spring head wall to reduce cattle impact. The CD is interested in acquiring additional fencing to increase the conserved area as well as use low-tech methods for stream bank re-stabilization, such as re-grading, willow staking, and re-vegetation along the banks. The CD applied for funding through NDOW and is waiting to hear back.

To connect local residents with support to eradicate invasive species along the Truckee River in Washoe and Storey County and maintain native species on public and private land, as well as presenting important information to residents.

After the initial event in April 2025 to pull barbed goatgrass with Patagonia and NDA at Tom Cooke Trail, there was interest to continue working at this location to host future volunteer workdays and install educational signage at the trailhead about noxious weeds. The project scope entails volunteer workdays focused on removing jointed goatgrass, installing boot brushes at a few trailhead entrances, and designing and installing an educational interpretive board with pamphlets about invasive annual grasses and land stewardship. Unfortunately, the CD was unable to apply for the NDF Conservation Education and Outreach Grant in 2025 to support continuing work because we did not have an active SAM number. After working on acquiring and activating a SAM number, we applied again in 2026 and are waiting to hear back from NDF.

Encourage and assist with environmentally responsible urban land use.

Board Supervisor Jim Shaffer continues to provide feedback and ask for amendments to development plans submitted to Washoe County.

Support urban agriculture and food systems education and volunteer engagement.

Board Chair Lyndsey Langsdale is working on finding a hay baler to start management of the 15 acres behind Reno Food Systems slotted for a grazing demonstration, as well as managing weeds for a native seed production in the fall with a grant from the Nevada Department of Agriculture. A second year of bindweed mites were also released as a biocontrol with the help of Nevada Department of Agriculture to reduce bindweed's expansion on farmland.

Spread awareness of the existence of the Washoe-Storey Conservation District as a community resource and liaison to government agencies.

The District continued its focus on tabling and increasing its presence at community events, further outlined in the Outreach and Education section below.

- *What goals did the CD struggle to accomplish and why?*

The District struggled to accomplish some of its project goals from prolonged response times for funding decisions, in particular for the Canepa Ranch, Palomino Valley, and Tom Cooke Trail projects. The CD also struggled to accomplish goals from not having a full-time employee focused on applying to more grants and working towards pushing projects along.

OUTREACH AND EDUCATION:

- *What outreach methods did the Conservation District use in the fiscal year?*

The Conservation District continued its outreach efforts by tabling at Sheriff's Nights Out in both Lockwood and Virginia City, as well as tabling with the Nevada Association of Conservation Districts at the State Fair. This was an excellent way to increase visibility in the local community. The CD also hosted a volunteer location to remove trash and pull weeds along the Truckee River in Riverbend Park as part of Keep Truckee Meadows Beautiful's Great Community Cleanup.

- *What education or outreach opportunities did the Conservation District participate in?*

See above.

- *What is needed for the Conservation District to provide more outreach and education?*

A few more supplies such as a collapsible wagon, swag to hand out, and some kind of interactive simulation or demo would be wonderful to better engage the public. Further, a new logo and an updated website as well as social media presence would provide

WSCD with a better sense of organizational identity and more easily reach a broader audience.

- *Did your district offer a scholarship?*

The District did not offer a scholarship.

- *Did your district sponsor any kids for Range Camp this year?*

While WSCD was not able to find a specific kid to sponsor for Range Camp, we donated \$100 to general funds to support Range Camp.

NATURAL RESOURCES:

- *What natural resource concerns did the Conservation District address?*

The District has addressed invasive plant species such as barbed goatgrass, medusahead, and thistles. Jim Shaffer reviewed development plans for Washoe County that affected water quality, urban aesthetics, and restoration utilizing invasive species removal. The District continued to address responsible wildlife habitat management by providing sage-grouse fence markers at cost to landowners.

- *What natural resource concerns does the Conservation District need more information on?*

The Conservation District would like to continue working on expanding into natural resource concerns of urban agriculture and education including community gardens, school gardens, and other public open spaces in more urban areas. This would involve partnering with organizations already doing some of this work, such as Soulful Seeds and Urban Roots, as well as our continued partnership with Reno Food Systems.

LOCAL WORK GROUP:

- *What natural resource concerns did the Conservation Districts Local Work Group with NRCS identify as the top priority?*

Unfortunately, the Minden NRCS Local Working Group did not hold a meeting this year. The priority resource concerns identified last year include: 1) Plant Pest Pressure, 2) Water Quality, 3) Water Quantity, 4) Inadequate Livestock Water, and 5) Concentrated Erosion (Floodplain/Floodway Protection).

- *What technical assistance did the Conservation District or staff provide for NRCS?*

PROJECTS/ GRANTS:

- *What new grant/s were awarded to the CD?*
 - *Describe the grant work and goals, the amount awarded and any partners on the grant.*

The CD was awarded a grant of up to \$10,000 by NDOW to hire a contractor to apply a pre-emergent herbicide using a drone at Hunter Creek and Canepa Ranch, targeting jointed goatgrass, medusahead, thistles, and other invasive annual grasses and forbs. The money used to hire the contractor was reimbursed with the grant. This funded the first year of herbicide application, with the hope of continuing the herbicide application in subsequent years and following up with monitoring and possible restoration.

- *What grant/s were closed out this fiscal year?*
 - *Describe the grant work and goals accomplished.*
 - *What was the final amount of grant money spent?*
 - *What monetary and/or in-kind match was provided by the CD?*

The above mentioned grant from NDOW was closed in this fiscal year, with the amount paid for the contractor being reimbursed through the grant.

- *What grant/s are ongoing, and describe the work done this year?*

There are currently no ongoing grants, but the CD is waiting to hear back from NDOW to fund the projects at Palomino Valley and Canepa Ranch, as well as from NDF to fund the project at Tom Cooke Trail.

- *What overall grant needs were identified by the Conservation District?*

One grant challenge is the modest amount of beginning baseline funding the District holds to spend up front on a project, as most grants are reimbursable. Another grant need is being able to fund a full-time staff member working as a Conservation Specialist or District Manager would benefit scoping and applying to further grants as well as overseeing projects.

PARTNERS:

- *What Partners did the Conservation District work within the FY?*

Partners included the National Resources Conservation Services, the United States Forest Service, Storey County, Washoe County, City of Reno, Reno Food Systems, Keep Truckee Meadows Beautiful, Nevada Association of Conservation Districts, Nevada Department of Agriculture, Nevada Department of Wildlife, Nevada Division of Forestry, Lockwood Homeowners Association, Highland Homeowners Association, Storey County Sheriff's Department, and other Conservation Districts such as Dayton Valley.

- *What Partners would the Conservation District like to collaborate with in the future?*

Future potential partners include River Justice, Soulful Seeds, Urban Roots, and the University of Nevada Reno Cooperative Extension.

NEEDS:

- *Identify some of the needs that came up for the CD in the fiscal year.*

Some of the needs that came up for the CD include increasing coordination and outreach with nearby agencies, particularly with Washoe County and City of Reno, applying for more grants to fund particular projects in mind as well as a full-time staff member, and filling the last remaining board position opening.

Please add any information, photos, questions and or concerns identified as part of the fiscal year close-out process.



Drone herbicide application at Canepa Ranch.



Site visit to Palomino Valley.



Hosting a volunteer program at Riverbend Park with Keep Truckee Meadows Beautiful and Washoe County.

Signed by:

Date:

State Funds	\$5,500.00	1,115.87 from CDs not in good standing
Additional State Funds	\$1,115.87	
County Funds	\$0.00	
City Funds	\$0.00	
Other Government Funds (specify)	\$0.00	
Administrative Income (specify)	\$0.00	Interest from CD account between 6/25/2025 and 6/18/2026
Interest – CD, Savings and Checking	\$600.94	
TOTAL (all)	\$7,216.81	
Grants Income (optional on this form)	\$0.00	
Reimbursement from NDOW for Canepa Ranch	\$4,633.69	Reimbursement from USPS for closing PO Box early
Total (grants)	\$4,633.69	
Other Sources of Income-Reimbursement		
Donations		
Other	\$52.50	
Total (other)	\$52.50	
TOTAL INCOME	\$11,903.00	

WASHOE-STOREY CONSERVATION DISTRICT
SUMMARY OF EXPENDITURES
Fiscal Year Ending June 30, 2026

<u>EXPENDITURE</u>	<u>AMOUNT</u>	
Spending Categories		
Telephone		
Website	\$432.36	\$234.48 annual charge and \$18.28 monthly charge (went from \$15.62 to \$18.28 in 3/2026)
Postage		
Copying Expense	\$75.79	Copying materials for state fair tabling; could not troubleshoot the printer card
Office Supplies	\$224.49	\$124.49 for a new recorder, \$100 on a pre-paid printing card
Education-Higher Ed Scholarships & Range Camp	\$200.00	\$100 for NvACD, \$100 for Range Camp
Outreach-		
Equipment Purchase-Hardware/Software	\$77.88	\$77.88 for annual Quicken charge
Equipment Expenses (maintenance, repair, operation)		
Dues – NvACD	\$600.00	
Dues – NACD		
Annual dinner		
Bond and Insurance Expenses	\$1,629.81	\$1132.00 for PACT, \$497.81 for POOL
Donations- <i>(list who)</i>		
Admin payment - Alisa Kim wages	\$3,523.91	
Bank charges	\$360.00	\$15.00 a month for credit and savings accounts
Total (all)	\$7,124.24	
Grant expenditures (OPTIONAL on this form)		
NDOW Canepa Ranch drone application - payment to Denis Gibbons	\$4,212.45	
Total (grants)	\$4,212.45	
TRAVEL Expenditures		
Registrations		
Hotel/Motel		
Mileage/Airfare		
Per Diem		
Total (travel)	\$0.00	
TOTAL EXPENSES	\$11,336.69	

WASHOE-STOREY CONSERVATION DISTRICT

FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2026

BEGINNING OF YEAR FUND BALANCE:

List all bank accounts: FOR INFORMATION ONLY NOT ADDED TO TOTAL

Total Income from last fiscal report	\$5,735.77
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Total Expenditures from last Fiscal report	\$ 6,964.35
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FOR INFORMATION ONLY NOT ADDED TO TOTAL

Checking Account.....(6/30/26)	\$ 9,629.55
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Savings Account.....(6/30/26)	\$ 3,461.61
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Certificate of Deposit.....(6/18/2026)	\$ 16,884.12
--	--------------

END OF YEAR INCOME:

Total from receipts page (automatically populates)	\$11,903.00
--	-------------

Any pending payments	
----------------------	--

Total Income..... This is all income and pending payments for the year	\$11,903.00
--	-------------

END OF YEAR EXPENDITURES:

Total from expenditures page (automatically populates)	\$11,336.69
--	-------------

Any Pending expenditures	
--------------------------	--

Total expenditures..... This is all expenditures and pending payments for the year	\$11,336.69
--	-------------

SUMMARY: (these will populate as you fill out sheets)

Total of INCOME from above	\$11,903.00
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Total of Expenditures from above	\$11,336.69
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Summary for the year	\$566.31
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This summary number can be positive or negative depending on the CDs spending. Please just report the actual number.	
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WASHOE-STOREY CONSERVATION DISTRICT**USE OF STATE APPROPRIATED FUNDS****For the Fiscal Year Ending June 30, 2026**

Amount State Appropriated Funds	\$5,500.00
ROA:	
	\$1,115.87
Funds Expended:	
Admin payment - Alisa Kim wages	\$3,523.91
Memberships Dues	\$600.00
Insurance	\$1,629.81
Outreach & Office Supplies	\$300.28
Website cost	\$432.36
Bank account charges	\$360.00
TOTAL	\$6,846.36
Balance Remaining:	(\$230.49)
Matching Funds Spent:	\$4,720.82
Authorized Signature:	

All other expenditures not covered by state funding



NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources
Joe Lombardo, *Governor*
Vinson Guthreau, *Director*
Ryan Shane, *State Forester/Firewarden*

2026 Conservation Education and Outreach Grant

August 01, 2026

Alisa Kim

Applicant 01

Washoe-Storey Conservation District

405 S 21st Street

Sparks, NV 89431

Dear Alisa Kim,

Thank you for applying to the 2026 Nevada Division of Forestry Conservation Education and Outreach Grant. This grant opportunity comes from funding from the United States Forest Service to provide Conservation Education opportunities to various nonprofits, school districts, municipalities, and other organizations to connect and engage the community with natural spaces and natural resource conservation. This grant follows the guidelines listed in the Code of Federal Regulations Title 2, Subtitle A, Chapter II, Part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200).

Congratulations! Nevada Division of Forestry is excited to inform you that your project was selected to receive funding from the FY2025 Conservation Education and Outreach Grant. Prior to receiving the Notice of Grant Award, the following steps need to be completed:

- Please clarify who owns property that the boot brush and signage will be installed on. Will any permits need to be acquired?
- Please clarify the planned printed materials for this project.
- Subgrant awardees will have to attend a Kickoff Meeting to review the Notice of Grant Award terms and conditions, understand state reporting process, and meet the grant administrative staff. Please specify your team's availability for a 1-1.5 hour virtual meeting after August 10th.
- According to 2 CFR 200 § 200.306 (e) Volunteer services furnished by third-party professional and technical personnel, consultants, and other labor may be counted as cost sharing if the service is necessary for the program. *Rates for third-party volunteer services must be consistent with those paid for similar work by the recipient or subrecipient. When the required skills are not found in the recipient's or subrecipient's workforce, rates must be consistent with those paid for similar work in the labor market*

where the recipient or subrecipient competes for the services involved. In either case, fringe benefits that are allowable, allocable, and reasonable may be included in the valuation.

Per the USFS, we can no longer use the Private Sector Volunteer Rate as this is public funding. Using the statistics, from the [US Bureau of Labor Statistics - Occupational Employment and Wage Statistics Query System](#) for Nevada, the most similar position is the Environmental Science and Protection Technician (19-4042) at the average hourly rate of \$30.42. Please revise your budget accordingly.

- On the sign, NDF and the Forest Service will need to be credited with their logos displayed and a QR code to the USDA nondiscrimination statement on the sign. We will discuss this during our Kickoff Meeting with our PIO.

Thank you again for your application. We are looking forward to our next steps forward.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kelcey Hein', with a long horizontal flourish extending to the right.

Kelcey Hein

Program Coordinator - Stewardship, Forest Legacy, Conservation Education, Landscape Scale Restoration

Email: ndfstewardship@forestry.nv.gov | Office: 775-684-2517 | Mobile: 775-461-6576



Storey County Business Development and Grant Management

10 South B. Street

PO Box 7 Virginia City, Nevada 89440

Phone: 775-350-9473

sssturtz@storeycounty.org

Storey County Community Project Grant Fiscal Year 2026/2027

The Storey County Community Project Grant was developed to assist our communities with projects that will benefit and enhance the lives of all community members. For this application and funding process, the County is divided into four areas and each area can apply for up to \$20,000 per year. We encourage the communities that are listed in each area to work together when applying for project funding.

The four areas are as follows:

- Area 1: Lockwood, Mustang, Painted Rock, and the Northeast
- Area 2: Lagomarsino and the Highlands
- Area 3: Gold Hill and Virginia City
- Area 4: Mark Twain

Each application requires a minimum of three people who live within their designated area to work together as a team. Multiple teams from each area may submit applications. Each funding request can either be for a single project totaling \$20,000 or multiple smaller projects totaling \$20,000.

The Community Project Grant Application is due by 5pm, Monday, August 31, 2026.

This is a competitive grant, and we encourage you to include as much information as possible. Applications **must** include the information requested on the following page.



Storey County Business Development and Grant Management

10 South B. Street

PO Box 7 Virginia City, Nevada 89440

Phone: 775-350-9473

ssturtz@storeycounty.org

Application Information

Team Member Names and Contact Information

Provide at least three names, email addresses, and phone numbers.

Project Description

Provide a narrative description of the project(s). Attach in a separate document any photographs, diagrams, sketches, or other supporting materials needed.

Community Benefit

Explain how the project will benefit the community as a whole.

Estimated Project Cost

Provide estimated costs and budget. Attach in a separate document supporting documentation, such as screenshots, quotes, or pricing information.

Future Maintenance Plan

*Explain how the community will maintain the project after completion. Storey County Public Works will **not** maintain approved projects.*



Storey County Business Development and Grant Management

10 South B. Street

PO Box 7 Virginia City, Nevada 89440

Phone: 775-350-9473

ssurtz@storeycounty.org

Submission Information

Completed applications may be emailed, mailed, or hand-delivered to:

Sara Sturtz

Grants Manager, Storey County

ssurtz@storeycounty.org

10 South B Street, P.O. Box 7

Virginia City, NV 89440

Each application will be reviewed by a committee comprised of County staff from multiple departments. Applications will be selected to move on to the next step based on the following:

- The project's overall benefit to the community
- Information that is submitted about the project such as photos, cost estimates, links to products online, or screenshots. Applications without supporting documentation may not be considered
- The committee will present the eligible projects to the County Commissioners at the Storey County Board of County Commissioners meeting on October 6, 2026
- The Commissioners will make the final decisions on which projects to award

Once final decisions are made, Storey County staff will manage the projects from start through completion, then responsibility transferred to the community members.

- Storey County will purchase and pay for all goods and services
- Storey County will directly pay retained contractors and associated invoices
- Vendors will be required to register with Storey County
- Storey County Public works will **not** work on community grant projects
- Storey County Public Works will **not** be responsible for maintaining the projects. Once projects are completed, it is up to each community for the ongoing maintenance and upkeep of the projects thereafter
- All projects must be completed by May 31, 2027

If you have any questions or need assistance, contact: Sara Sturtz, Grants Manager
775-350-9473, ssurtz@storeycounty.org.