



NEVADA DIVISION OF FORESTRY

NOTICE OF SUBGRANT AWARD

Sub-Grantee's Name and Payment Address (Must match UEI registered name and address): Washoe Storey County Conservation District 405 S 21 st Street Sparks, Nevada 89431 Fed. Tax ID or ETIN: Vendor #: T-80994836/VEN19892 SAM Expiration Date: April 17, 2027 UEI: FLB6CK81HVM4 NOTE: All sub-grantees must establish a vendor number before payment can be made. If vendor registration is needed, please visit controller.nv.gov/VendorDB/VendorRegistrationReq/ to complete the vendor registration. Call the vendor desk at 702-486-3810 or 702-486-3856 if you have any questions on how to complete the vendor registration process.	Sub-Grant Number: Sub-Grant Project Title: Tom Cooke Trail Goatgrass Removal and Signage Federal funds obligated by this action: <u>\$8,000.00</u> Sub-Award Period of Performance: Effective Date: <u>Date of last signature (State Forester)</u> Expiration Date: September 30, 2028 Final report & reimbursement request: Due no later than 30 days after project completion or date of expiration, whichever occurs first.
Sub-Grantee Primary Contact: Alisa Kim (562) 400-0885 Alisa.wscd@gmail.com Lyndsey Langsdale (775) 815-1113 washoestoreycd@gmail.com	<i>This Sub-Award is granted pursuant to the following Federal Award:</i> <i>Federal Award ID name:</i> CPG25 Conservation Education <i>Federal Award ID # (FAIN):</i> 25-DG-11046013-641 <i>Federal Award Date:</i> 09/05/2025 <i>Total Amount of Federal Award:</i> \$15,000.00 <i>Federal Award Project Description per FFATA:</i> 2026 <i>CFDA Name:</i> Cooperative Forestry Assistance
Is this award for Research & Development? ☐ Yes ☒ No Federal Approved Indirect Cost Rate: <u>15</u> % ☒ No negotiated Indirect Cost Rate	Pass through entity and awarding official: Nevada Division of Forestry 901 S. Stewart Street, Suite 1001 Carson City, NV 89701 Kelcey Hein, Conservation Staff Specialist II Office Phone: 775-684-2517 E-mail: ndfstewardship@forestry.nv.gov
1. Description of Project: 1.1. The focus of this project is the public education of the identification and management of jointed goatgrass (<i>Aegilops cylindrica</i>), an EDRR noxious species that is spreading in the Tom Cooke trail area in Reno, Nevada. It is imperative that education begins now as this species is not yet found widely across the state. With early detection and rapid response through public education, treatment is more feasible and eradication may be more attainable. Washoe-Storey Conservation District (WSCD) will collaborate with community volunteers, non-profit partners (Keep Truckee Meadows Beautiful [KTMB]), corporate businesses (Patagonia), and government agencies (Nevada Department of Agriculture [NDA]) to host workday(s) to remove jointed goatgrass. Volunteers will be taught species identification, removal methods, and the importance of annual invasive grass management with regard to fire safety in the wildland-urban interface.	



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This project will install a permanent interpretive sign and boot brush station at the Tom Cooke trailhead to provide continued passive education to recreationalists with a designated area for boot cleaning. Grant funding will be used to produce educational materials that will be provided to community members at the volunteer workday and other outreach events. 1.2. Herein, Washoe-Storey Conservation District will be referred to as the Sub-Grantee.

2. Deliverables, reporting requirements and due dates:

- 2.1. Failure to complete any of the above-mentioned deliverables will result in non-compliance with the terms of this sub-award. In the event of non-compliance, NDF has the right to seek recompense of any funds paid to sub-awardee.
- 2.2. The work outlined above will be completed over a 2-year period beginning At the Date of Final Signature and ending September 30, 2028. The Sub-Grantee will provide to NDF quarterly performance reports for the previous quarter beginning in October 2026 and continuing through the life of the sub-award.
- 2.2.a. The quarterly performance reports will include:
- Status Summary
 - What was accomplished with the funds expended for the reporting period
 - A comparison of actual accomplishments with goals and objectives
 - Reasons why established goals were not met (if applicable)
 - Any changes Sub-Grantee plans to propose (if applicable)
 - Other pertinent information such as an analysis of cost overruns or high unit costs
- 2.2.b. Quarters are defined as:
- January to March, April 15th
 - April to June, July 15th
 - July to September, October 15th
 - October to December, January 15th
- 2.2.c. The final report will be exempt from the quarterly schedule and is due 30 days after project completion, termination, or expiration. Based on the date of expiration Sub-Grantee will provide a final project report and RFR to NDF no later than **October 30, 2028**.
- 2.2.d. Sub-Grantee is required to provide proof of work including but not limited to:
- Before and after photos
 - Signed rosters
 - Surveys
 - Quizzes
 - GIS shapefiles and maps
- 2.3. Sub-Grantee will also be required to submit Request for Reimbursement reports annually at minimum. In the RFR document, Sub-Grantee is required to provide financial backup documentation with each RFR including but not limited to
- Copies of receipts/zero'd out or paid invoices
 - Financial Explanation Reports
 - Payroll documentation
 - Proof of work via the quarterly progress report
 - Mileage information, copies of printed materials
 - Copies of the 3 bid/quote for every purchase
 - Any other pertinent financial records
- 2.3.a. The Financial Explanation Reports will explain what the funds were used for and how the costs contributed to the deliverables of the grant.
- 2.3.b. Detailed Time & Effort logs will need to be submitted for any expenses claimed under Personnel/Labor in accordance with 2 CFR 200.43.
- 2.4. **All deliverables must be completed prior to the award expiration date.** The deliverables for this subgrant award include:
- Design, purchase, and install an educational sign with boot brush to provide passive information to community members using the Tom Cooke Trail
 - Recognition of the NDF and United States Forest Service for providing funding to support the project on all publicly distributed printed material and signage. This requires the inclusion of the Non-Discrimination Statement from USDA: <https://www.usda.gov/non-discrimination-statement>
 - Distribution of educational materials, in both English and Spanish, created by WSCD or sourced from other entities and provided at the workday and other outreach events.



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- Host volunteer days to teach community members how to identify jointed goatgrass along with proper removal and disposal techniques. This would also include education on the NDA's Early Detection and Distribution Mapping System (EDDMapS)
- Collaborate with project stakeholders and partners including KTMB, NDA, Patagonia, and the City of Reno.

3. Measurements of project success:

3.1 Project success will be determined by the:

- The design and installation of an educational sign with boot brush. Documentation may include photos, receipts, and GIS coordinates.
- Display of the NDF and United States Forest Service Logos, and Non-Discrimination Statement on all publicly distributed printed material and signage. Photos and design specifications must be provided to NDF.
- The number of educational materials printed. Examples of such materials distributed must be submitted to NDF.
- Host at minimum one (1) volunteer day education and implementation of jointed goatgrass removal. Documentation must be through event advertisement, rosters, and event photos.
- The number of volunteers that engage in the removal workday(s).
- Collaborate with project stakeholders and partners including KTMB, NDA, Patagonia, and the City of Reno. Documentation must be through rosters and event photos.



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ASSURANCES

BY ACCEPTING THESE SUB-GRANT FUNDS, SUB-GRANTEE AGREES TO:

- Provide the above referenced deliverables to the Division of Forestry by the due date specified.
- Understand and comply with all local, state, and federal statutes, regulations, and requirements, including OMB and 2 CFR 200 guidance regarding federal awards and sub-awards.
- Provide proof of an active SAM.gov registration for each year of the sub-award on or before the current expiration.
- Understand and comply with the terms and conditions of the Federal award to ensure proper planning, management and completion of the project described in the original application and *Notice of Sub-Grant Award*. The grant application is hereby incorporated as an appendix to this Notice of Sub-Grant Award.
- Comply with the attached Financial and Program Assurances and Certification Regarding Debarment and Suspension, and the Approved Budget.
- Ensure expenditures are in accordance with the specific categories as they appear in the Approved Budget.
- Ensure expenditures are in accordance with the 2 CFR 200 guidelines and rules. Sub-Grantees are considered independent contractors of the State of Nevada and therefore are only allowed reimbursement of allowed expenses and rates allowed for State Officers and employees.
- Ensure Procurement Procedures are consistent with State and Local Laws and Regulations per 2 CFR 200.318.
- Permit NDF and auditors to have access to records and financial statements as necessary to ascertain compliance with this agreement and federal regulations regarding awards.
- Comply with the State of Nevada ethical standards, including but not limited to [NRS 281A](#) and [Executive Order 2011-02](#).
- Comply with all applicable policies and procedures as outlined in 2 CFR 200.
- It is the policy of the Board of Examiners and NDF to restrict contractors to the same travel rates allowed by State employees.
- The Nevada Division of Forestry shall retain the right to recover an appropriate amount from the subaward recipient after fully considering any findings of noncompliance or disallowed costs on the federal award.

The signature below indicates acceptance of this sub-grant award and all terms and conditions stated herein inclusive of attachments A through F and exhibits incorporated herein.

Typed Name/Title of Subgrantee Authorizing Official: _____
Signature: _____ Date: _____

Name/Title, Nevada Division of Forestry Program Authorization: Kelcey Hein, Conservation Staff Specialist II
Signature: _____ Date: _____

Name/Title, Nevada Division of Forestry Fiscal Authorization: Stephanie Weston, Management Analyst III
Signature: _____ Date: _____

Name/Title, Nevada Division of Forestry Administrator: Ryan Shane, State Forester/Firewarden
Signature: _____ Date: _____

(Grant Period Start Date)

Federal Grant Title:
B/A 4195 Cat: Org: Sub-Org: CFDA: Job #: Amount: \$



**Nevada Division of Forestry
Approved Subgrant Budget
Attachment A**

Sub-Grant Project Title: Tom Cooke Trail Goatgrass Removal and Signage

Sub-Grant #:

Category	Sub-Grant Award	+	Sub-Grantee Match*	=	Total
<u>Personnel/Labor*</u>	\$2,800		\$3,042		\$5,842
Travel*	\$4,100		\$0		\$0
<u>Equipment*</u>	\$0		\$0		\$0
Operating/Supplies	\$0		\$0		\$0
Contractual (Subcontractor)* Grantee must supply NDF with one copy of each contract.	\$0		\$0		\$0
Other	\$0		\$0		\$0
<u>Indirect Charges</u>	\$1,035		\$0		\$1,035
TOTAL	\$7,935		\$3,042		\$10,977

- * Any program income earned from activities supported by this award shall be reported and subject to 2 CFR 200.80
- * The Sub-Grantee shall obtain prior approval to transfer funds between budget categories if the funds to be transferred are greater than ten percent (10%) cumulative of the total Sub-Grant amount.
- * All match or cost sharing claims must be supported in the same manner as reimbursable expenses.
- * Any approved travel will be reimbursed at the current GSA/State of NV rates and will comply with all State of Nevada travel policies.
- * The equipment category is reserved for the purchase of equipment and prior approval must be obtained for any equipment purchase. Equipment is defined as tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of more than \$10,000 per unit.
- * Detailed Time & Effort logs will need to be submitted with any expenses claimed under Personnel/Labor in accordance with 2 CFR 200.430.
- * All contracts must follow the 2 CFR 200 and State of Nevada competitive procurement rules and regulations.



**NEVADA DIVISION OF FORESTRY
FINANCIAL TERMS AND CONDITIONS
ATTACHMENT B**

Sub-Grant Project Title: Tom Cooke Trail Goatgrass Removal and Signage

Sub-Grant #:

1. Federal Requirements

Sub-Grantees must comply with the following: (Available online at: [eCFR — Code of Federal Regulations](#))

Nonprofit Organizations 2 CFR 200.33; 2 CFR 200.70; 2 CFR 200.104; 2 CFR 200.216; 2 CFR 200.308; 2 CFR 200.313; 2 CFR 200.317 -327; 2 CFR 200.430

State and Local Governments, Indian Tribes 2 CFR 200.33; 2 CFR 200.54; 2 CFR 200.64; 2 CFR 200.90; 2 CFR 200.104; 2 CFR 200.313; 2 CFR 200.308; 2 CFR 200.216; 2 CFR 200.317 - 327; 2 CFR 200.430

Educational Institutions 2 CFR 200.33; 2 CFR 200.55, 2 CFR 200.104; 2 CFR 200.308; 2 CFR 200.313; 2 CFR 200.216; 2 CFR 200.317 -327; 2 CFR 200.430

2. Procurement

All Sub-Grantees must comply with 2 CFR 200 and State of Nevada procurement policies and procedures. Sub-Grantee must obtain a minimum of 3 bids/quotes for all applicable purchases (both goods and services) in the approved Sub-Grant Budget. **Sub-Grantee must make all bids and documentation of the selection of vendors and contracts/sub-contracts available to NDF for the effective period of the grant as well as the six-year storage period.**

3. Equipment Purchases

For the purposes of this sub-grant, equipment per the federal rule means tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of more than \$10,000 per unit. **Equipment purchases may not be allowable in all programs and must be pre-approved by the NDF grant program administrator.** Sub-Grantees awarded equipment must follow all rules regarding use, management, and disposal as stated in the Code of Federal Regulations (2 CFR 200.33, 200.313 Equipment).

4. Payment Methods

All Sub-Grantees must establish a vendor number with the State of Nevada's Controller's Office before payment can be made. All Requests for Reimbursement or Advance Forms must be submitted with an original or electronic signature and on the approved form sent by the NDF grant program administrator. All project expenditures (grant share and matching share) must be in accordance with items 1 through 3, as identified above, and within the approved sub-grant budget categories as they appear on page 2 of this document. Grantee may expect payment within thirty (30) days after sufficient documentation is submitted to NDF. Payment is in the form of:

a. Reimbursement Requests

Reimbursement requests must be accompanied by documentation showing proof of payment (receipts, copy of invoice and check paying the invoice, voucher, or other proof of payment). Expenditures must be described in enough detail to determine allowability and reasonableness in accordance with the purpose of this sub-award. Please note on each document whether it applies to the sub-grant share or the matching share, and percentage of each allocation, if necessary. Final reimbursement request must be submitted to NDF no later than 30 days after expiration of the sub-grant.

b. Advance Payments

Advance payments are not allowable in all programs and must be pre-approved by the awarding NDF grant program administrator. Advance payments are based on actual costs or known estimated costs and cannot exceed the maximum amount needed for a 30-day period. **Sub-Grantee must supply NDF with proof of purchase for any funds advanced within 30 days of receipt of advance, and any unexpended funds must be immediately refunded to the Nevada Division of Forestry.**

5. Matching Share

Documentation of matching share must be included with each advance reconciliation or reimbursement request. All items applied to matching share must be eligible, as identified in the Approved Sub-grant Budget and the applicable items 1 through 3, as listed above. Requirements for documentation of matching share are the same as the grant share, listed above.

a. Volunteer labor rates may be valued at the current rate on <https://independentsector.org/wp-content/uploads/2025/04/vovt-report-2025.pdf> for skilled labor if there is no other justifiable rate to base pay on.

b. Volunteer equipment hours may be valued at the fair market value for the sub-grantees local area or at the current FEMA rates which can be found at <https://www.fema.gov/assistance/public/tools-resources/schedule-equipment-rates>

6. Audits

Sub-Grantees who expend over \$1,000,000.00 in federal funds in a year are required to comply with the Single Audit Act. Sub-grantees must send NDF a copy of any audit conducted in compliance with OMB Circular A-133 ([Circulars | The White House](#)) within



60 days of receipt of the audit report. NDF will respond to the audit within 90 days. If applicable, it is the sub-grantees responsibility to ensure that NDF is a recipient of a copy of the audit findings.

7. **Records Retention**

Sub-Grantee must maintain records which adequately identify grant receipts and expenditures. **All records must be kept by sub-grantee for six years after the expiration of the sub-grant or pending matters are closed, whichever is later.** The books, records, documents and accounting procedures and practices of the sub-grantee relevant to this award shall be subject to inspection, examination and audit by the Grant Awarding Agency, the State of Nevada, the Nevada Division of Forestry, the Attorney General of Nevada, the State Legislative Auditor or any other designated agent.



**NEVADA DIVISION OF FORESTRY
PROGRAM TERMS AND CONDITIONS
ATTACHMENT C**

Sub-Grant Project Title: **Tom Cooke Trail Goatgrass Removal and Signage**

Sub-Grant #:

This sub-grant is awarded under the terms of Public Law 95-313, [Grant Name and Year], and accepted for the purpose described in the enclosed narratives. This sub-grant agreement shall become effective when the "Notice of Sub-Grant Award" is approved by the Nevada Division of Forestry (NDF) and signed by the Nevada State Forester. NDF retains the right to terminate this sub-grant at any time before completion of the program.

Sub-Grantee certifies that grant funds for this project shall not be used to substitute for existing state, Tribal, or local government budgets.

1. Sub-Grant associated changes requiring prior approval from NDF

The Sub-Grantee shall neither assign, transfer, nor delegate any rights, obligations, or duties under this "Notice of Sub-grant Award" without the prior written consent from the Nevada Division of Forestry. Sub-Grantee must notify NDF program administrator in ample time to give proper approval or complete any necessary paperwork well before the grant expires or the change is set to occur. **If any of the conditions listed occur or are imminent, sub-grantee shall notify the NDF grant administrator immediately:**

- ☐ Change to scope of work
- ☐ Change in key personnel
- ☐ Change or substantially new systems
- ☐ Substantive change in financial condition
- ☐ Disengagement from the project for more than 3 months (unless contemplated in the grant application)
- ☐ Change to budget
- ☐ Change in completion date of project (must be requested 30 days prior to current expiration)
- ☐ Audit findings that result in enforcement action by a governmental entity

2. Printed Material

All printed material shall contain an Equal Opportunity Statement in compliance with Title IV of the Civil Rights Act of 1964 (P.L. 88-352). All printed material shall also contain a declaration of Federal and Nevada Division of Forestry assistance. Printed materials include but are not limited to: brochures, booklets, television segments, billboards, signs, videos, professional reports, and maps. Sub-Grantee must supply NDF with two copies of all printed materials developed with funding in this sub-grant upon completion, termination, or cancellation of this sub-grant.

3. Clearances and Permits

The Sub-Grantee is responsible for obtaining all necessary permits and clearances, and for completing all plans associated with this project. This includes but is not limited to archaeological reports and clearances, timber harvest permits, landowner permission, stream environment zone clearances, threatened and endangered species clearances. In applicable projects, it is also the sub-grantees responsibility to ensure property boundaries are clearly marked and all affected property owners have signed an agreement prior to the onset of work.

4. Project Maintenance

Sub-Grantee agrees to provide required maintenance as specified in the scope of work on page 1 of this document to sub-grant funded projects and equipment.

5. Cultural & Historic Properties

Per the Code of Federal Regulations- 36 CFR 800.13(b)(3) (<https://www.ecfr.gov/current/title-36/chapter-VIII/part-800/subpart-B/section-800.13>) if buried or previously unidentified historic, pre-historic or Native American artifacts are discovered during project activities; the sub-grantee shall cease all work immediately and notify the Nevada Division of Forestry within 48 hours of discovery.

6. Reports Required

Sub-Grantee is required to submit quarterly progress reports which outline project accomplishments and milestones. Financial Progress Reports are required to accompany every RFR Sub-Grantee shall submit a final report within 30



days of expiration of this sub-grant outlining financial status and project accomplishments and milestones. **Sub-grantees who have not submitted a final reimbursement request and final project report within the 30 day period or have not requested an extension to the expiration date at least 30 days prior to the original expiration may forfeit their sub-grant award and the ability to seek reimbursement from the Nevada Division of Forestry.** Sub-grantee shall have no claim to unexpended funds after completion, expiration, termination, or cancellation of this sub-grant.

7. Public Relations

Sub-Grantee agrees to connect with DCNR's Public Information Officer (PIO) or NDF's Education Information Officer (EIO) with updates on project implementation to share on social media, the NDF website, and with stakeholders.

8. NDF Logo

Sub-Grantee agrees to include the Nevada Division of Forestry logo on any printed materials as a result of work produced during the sub-award as requested.

9. Indemnification

To the fullest extent permitted by the law, the sub-grantee shall indemnify, hold harmless and defend, not excluding the State's right to participate, the State from and against all liability, claims, actions, damages, losses, and expenses, including, without limitation, reasonable attorney's fees and costs, arising out of any alleged negligent or willful acts or omissions of Sub-Grantee, its officers, employees and agents.

10. Trafficking in Persons

1. Provisions applicable to a Recipient that is a private entity.
 - a. You as the Recipient, your employees, contractors under this award, and contractors' employees may not—
 - i. Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - ii. Procure a commercial sex act during the period of time that the award is in effect; or
 - iii. Use forced labor in the performance of the award or contracts under the award.
 - b. We as the State awarding agency may unilaterally terminate this award, without penalty, if you or a contractor that is a private entity —
 - i. Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - ii. Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either—
 - A. Associated with performance under this award; or
 - B. Imputed to you or the contractor using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government wide Debarment and Suspension (Non-procurement)," as implemented by our agency at 7 CFR 3017.
2. Provision applicable to a Recipient other than a private entity. We as the State awarding agency may unilaterally terminate this award, without penalty, if a contractor that is a private entity—
 - a. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - i. Associated with performance under this award; or
 - ii. Imputed to the contractor using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, "OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-procurement)," as implemented by our agency at 7 CFR 3017.
3. Provisions applicable to any recipient.
 - a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - i. Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - ii. Is in addition to all other remedies for noncompliance that are available to us under this award.



4. You must include the requirements of paragraph a.1 of this award term in any contract you make to a private entity.
 - a. Definitions. For purposes of this award term:
 1. "Employee" means either:
 - i. An individual employed by you or a contractor who is engaged in the performance of the project or program under this award; or
 - ii. Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
5. "Forced labor" means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
 - a. "Private entity":
 - i. Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
 - ii. Includes:
 - A. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - B. A for-profit organization.
 - b. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).



**ATTACHMENT D
U.S. DEPARTMENT OF AGRICULTURE**

**Certification Regarding Debarment, Suspension, Ineligibility
And Voluntary Exclusion - Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Nevada Division of Forestry.

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the next page in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," without modification, in all lower tier covered transaction and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.



Organization Name	Sub-Grant Project Title or Number
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Name(s) and Title(s) of Sub-Grantee Authorizing Official(s)

Signature(s)	Date
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**Nevada Division of Forestry
Certification of Subgrantee Authorizing Official(s)
ATTACHMENT E**

Sub-Grant Project Title: Tom Cooke Trail Goatgrass Removal and Signage

Sub-Grant #: _____

OTHER PERSONNEL AUTHORIZED WITH SIGNATURE AUTHORITY:

(Completion of this section is optional. This section is to be used if someone other than the Authorizing Official is authorized to make changes to the subgrant or complete any grant functions as mentioned below.)

I, _____ (name of Authorizing Sub-Grantee Official) certify that in addition to myself, the following are representatives of my organization authorized to sign the Request For Reimbursement or Advance Form, to submit the progress and/or final reports, and to request a change to the scope of work or approved budget.

(a) _____
(Signature of Sub-Grantee Organization Representative) (Typed/Printed Name& Title)

(b) _____
(Signature of Sub-Grantee Organization Representative) (Typed/Printed Name& Title)

(c) _____
(Signature of Sub-Grantee Organization Representative) (Typed/Printed Name& Title)

AUTHORIZED SIGNATURE:

(a) _____
Typed Name and title of Sub-Grantee Authorizing Official

(b) _____
Signature of Sub-Grantee Authorizing Official



**Nevada Division of Forestry
Acknowledgement of Receipt
ATTACHMENT F**

Sub-Grant Project Title: **Tom Cooke Trail Goatgrass Removal and Signage**

Sub-Grant #:

By signing below, I hereby acknowledge that I have received a copy of and understand the following:

- OMB Circular Uniform Grants Guidance, 2 CFR Part 200
- OMB Frequently Asked Questions for 2 CFR Part 200
- United States Department of Agriculture Forest Service Circular FS-850 "Complying with Civil Rights Requirements"
- S.A.M – State Administrative Manual

(Signature of Sub-Grantee Organization Representative)

(Typed/Printed Name & Title)

BOARD MEETING MINUTES WASHOE-STOREY CONSERVATION DISTRICT



Date: Monday, July 13, 2026
Time: 3:30 PM

Location: Keep Truckee Meadows Beautiful, 2601 Plumas St., Reno, NV 89509

Link: <https://teams.microsoft.com/meet/218681594012239?p=nDLNapfBTrfVcLFew2>

Meeting ID: 218 681 594 012 239

Passcode: bX9u9Uj6

Call in information: 775-321-6111 PIN: 964 239 577#

The Washoe-Storey Conservation District (WSCD) Board considered possible action on the attached agenda items. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more items, remove items or delay discussion relating to item(s) on the agenda. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Contact the Washoe-Storey Conservation District Administrative & Conservation Technician for additional meeting information. Alisa Kim (562) 400-0885, alisa.wscd@gmail.com.

Public Comment*

If you wish to make a public comment, you may do so verbally in person or virtually. Public comment may be submitted via email to alisa.wscd@gmail.com or by written mail to the Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431. Public comment is for all matters, both on or off the agenda as designated on the agenda, and will be limited to three minutes per person. Public comment will also be heard during individual action items on the agenda prior to action taken. The Board may prohibit or limit comment of the content if the comments are a topic not relevant to, or within the authority of the Board, or if they are irrational or amounting to personal attacks or interfering with the rights of other speakers but will not restrict comments based on viewpoint only. The WSCD reserves the right to reduce the time or limit in writing on the agenda items and/or attend and make comments on that item at the meeting.

Note: **(For possible action)** denotes all items on which the Board may take action. Action will be taken according to open meeting law.

The meeting was called to order at 3:36 pm.

Agenda

The Conservation District will consider and act on the following items unless otherwise noted:

I. Call to Order

A. Introductions, determination of board quorum, and introduction of guests.

Present in-person were Chair Lyndsey Langsdale, Treasurer Jim Shaffer, Marlee Jenkins with Conservation District Program, and Alisa Kim with Washoe-Storey Conservation District. Present virtually or by phone was Storey County Representative Kathy Canfield and Supervisor Elena Larsen.

II. Public Comment* – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

III. Approval of today's agenda, July 13, 2026 with the inclusion of any emergency items and deletion of any items. – For Possible Action

Motion #07-2026-01: Jim Shaffer makes a motion to move IV. External Agency Items and Reports to after District Staff Reports and add approval of May 11th and 26th meeting minutes in Internal District Issues, Elena Larsen seconds. Motion passes unanimously with 4 ayes.

Any items that need to be taken out of order, edited, or removed may be proposed for consideration at this time.

V. District Projects and Local Planning – For Possible Action

A. Washoe County Planning Reviews – Updates from Jim Shaffer.

Jim Shaffer presented on three projects that were submitted to Washoe County, which included a cell tower in Vya, a cell tower in Gerlach, and a housing development. For the cell tower in Vya and Gerlach, the feedback was to include brown fencing materials to blend the infrastructure to the background and adding native seed mix to the vegetation.

B. Storey County Projects – Updates from Kathy Canfield.

Kathy Canfield presented on Storey County having its Planning Commission meeting this week, including the Greenlink Nevada project by NV Energy to expand the power grid.

C. Reno Food Systems Back 40 Project – Updates on project planning and funding opportunities.

Lyndsey Langsdale did not have any pertinent updates on the project besides weeding of noxious weeds and prepping the fields for squirreltail in fall. She is looking for a rancher to cut to hay and bale the field but have not found anyone to do so. There are also no current updates on the NACD website about the Urban Agriculture Conservation Grant.

- D. **Canepa Ranch** – Update on current status of Nevada Department of Wildlife funding proposal for Canepa Ranch work, starting fiscal year 2027.

Alisa Kim presented on still waiting for funding decisions from Nevada Department of Wildlife and next steps including Ryan Magara from Nevada Department of Agriculture monitoring the existing treatment and possible future treatment areas. Marlee Jenkins presented on monitoring that happened in mid-May and the spotty treatment in certain areas from drone treatment, as well as future spot-treating of other noxious species like thistles and in areas not previously treated, like the City of Reno land.

- E. **Palomino Valley** – Updates on status of Nevada Department of Wildlife funding proposal for Palomino Valley work.

Marlee Jenkins presented on waiting on Nevada Department of Wildlife funding decisions before proceeding with fencing and other work at Palomino Valley.

- F. **Nevada Division of Forestry, Conservation Education & Outreach Grant** – Updates on the grant application.

Alisa Kim presented on Nevada Division of Forestry sending an email letting us know that the decision for the grant will be delayed, so we are also waiting on the grant decision.

- G. **Discussion of other funding opportunities** – Reviewing various avenues for grant opportunities for projects.

The most pertinent funding opportunity is the Truckee River Fund, but that still may be difficult for the Canepa Ranch project. The board will look into applying for funding in the next funding cycle.

1. **Truckee River Fund** to fund weed control/eradication that affect the Truckee River and its watershed for projects needing funding at \$5,000-\$100,000, due July 24th.

There was discussion about how this grant is not weed eradication focused, and possibly requires letters of support and a close relationship to the Truckee River, so it may be a better candidate for applying at the next funding cycle in January.

2. **Nevada Dream Tags** fund to improve big game, wildlife, and habitat, due July 24th.

There was discussion about how this grant is very focused on hunting lands, so our current projects would not apply.

3. **Conservation Partners Program** through National Fish and Wildlife Foundation for Western Working Lands, due July 22nd.

This grant would be to hire for technical assistance, which can also be achieved through the agreement between USDA-NRCS and NvACD.

4. **Conservation Innovation Grants** Classic and On-Farm Conservation Innovation Trials through USDA-NRCS, due July 27th.

Marlee Jenkins presented on what these grants entail, and there was discussion of its application to the Back 40. Lyndsey Langsdale noted they might require work on private lands.

- H. **Vista Narrows** – Discussion to schedule a presentation by the Truckee River Flood Management Authority on the Vista Narrows river terracing project.

VI. District Supervisor Reports – Not for Possible Action

A. District Supervisor Reports

Kathy Canfield presented on the Storey County Community Project Grant of up to \$20,000 to fund community projects in their neighborhood, with project applications due August 31st. There was discussion about providing noxious weed resources and conservation books at community centers in Lockwood, Virginia City, and the Highlands. Alisa Kim will prepare a draft application to present at the August meeting

VII. Internal District Issues – For Possible Action (unless otherwise noted)

- A. Approval of May 11th and May 26th meeting minutes.

Jim Shaffer would like to amend the spelling of “ventenata” in both meeting minutes and Marlere Jenkins would like to update Ryan Magera’s name in the May 11 meeting minutes.

Motion #07-2026-02: Lyndsey Langsdale makes a motion to approve the May 11th and May 26th meeting minutes with amendments as presented, Jim Shaffer seconds. Motion passes unanimously with 4 ayes.

- B. **Financial Reports** – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.

1. **Review of FY26 spending** at end of fiscal year, including credit card charges and cashed checks.

Treasurer Jim Shaffer presented on renewing the Certificate of Deposit and Alisa Kim reviewed the expenses for spending down the budget for the end of FY26.

Motion #07-2026-03: Lyndsey Langsdale makes a motion to approve the Treasurer’s Report and Alisa Kim’s wages as presented, Elena Larsen seconds. Motion passes unanimously with 4 ayes.

2. **PACT Certificate of Participation** and free HR, Risk Management, and Risk Management Grant resources.

Alisa Kim presented on receiving the PACT Certificate of Participation and paying the POOL insurance which should be cashed soon. They also provide

free HR and Risk Management resources, as well as small grant funding for training and expertise.

- C. **Consideration and approval of a Letter of Support** for the California Honey Lake Valley Resource Conservation District's grant proposal for the National Fish and Wildlife Foundation's Conservation Partners Program.

Marlee Jenkins presented on the California Honey Lake Valley Resource Conservation District applying for the Conservation Partners Program, which would fund technical assistance staffing in areas in California near Susanville, as well as Vya Conservation District lands and larger Washoe County. Some of the project priorities include juniper encroachment, invasive annual grasses, and wildfire risk management. The Honey Lake Valley RCD is looking for a letter of support from the Washoe-Storey Conservation District to assist in applying for this funding.

Motion #07-2026-04: Elena Larsen makes a motion to approve the letter of support for the California Honey Lake Valley Resource Conservation District in applying for the Conservation Partners Program, Jim Shaffer seconds. Motion passes unanimously with 4 ayes.

- D. **Obtaining funds from Washoe County and Storey County** – Updates on request of funding from Washoe County.

There was discussion about when to reach out to Washoe County about sending a commissioner or representative to the Conservation Districts meetings and potential funding.

E. **General Correspondence Updates**

1. **Review and delegate tasks** to be completed by the next meeting.
2. **Freedom of Information Act Request** for vendor purchases from The Data Branch.

F. **Outreach planning and opportunities for tabling**

1. **Review of State Fair tabling** at the Conservation Districts booth in Reno.

Marlee Jenkins presented on a successful tabling at the State Fair with NvACD, with general interest in Conservation Districts and some funds raised through raffling native plants and selling sage grouse patches. There were also a few people interested in joining the board and/or becoming more involved with Conservation Districts!

2. **Sheriff's Night Out events**, including Lockwood on Tues. 8/25 from 5-8 pm and Virginia City on Tues. 9/1 from 5-8 pm.

Alisa Kim presented on both opportunities, and would be able to attend both. Tabling in the past has been fairly successful and it is a great opportunity to reach people in Storey County. More specific details will be flushed out at the August meeting.

Motion #07-2026-05: Lyndsey Langsdale makes a motion to purchase a wagon to transport tabling materials, Jim Shaffer seconds. Motion passes unanimously with 4 ayes.

3. Washoe Storey Conservation District is seeking one new member to join the board of supervisors (elected volunteers).

G. Annual Survey of Local Government Finances – Updates from Alisa Kim on submittal of financial census data.

Alisa Kim presented on the Annual Survey of Local Government Finances survey, which has had notifications emailed to us but we have been unable to log in. A previous board member finally reached out with an access code, so it was filled out as best as possible about general WSCD finances.

VIII. District Staff Reports – Not For Possible Action (unless otherwise noted) –
Alisa Kim – Updates

A. Training or meeting requests – For Possible Action

Alisa Kim presented on priorities being rebuilding the website and creating a new logo, as well as selling NvACD raffle tickets. Some options including asking Kathy about selling raffle tickets at National Night Out, and possibly putting flyers up around town as well.

IV. External Agency Items and Reports – Not for Possible Action

A. Natural Resources Conservation Service – Updates

Alisa Kim presented on behalf of Elsie Childress for NRCS. Carson Hicks will be leaving the agency in August, and the position has not yet been filled. Programs may change depending on the passage of a new Farm Bill. FY27 application deadlines have not been announced yet, but it is recommended to submit before October 1. Virtual fence collars for livestock and combustion system improvements can now be contracted under EQIP. The first year of the Regenerative Pilot Program was implemented but it is not known if this program will continue in 2027. NRCS Nevada also has very limited engineering capacity, so the wait time for engineering designs is 2 years and they accept external designs as long as they are stamped by a PE or CID (standalone pivots, sprinkler systems, and pumps only need documentation from the vendor).

B. Department of Conservation and Natural Resources – Marlee Jenkins – Updates

Marlee Jenkins presented on attending the NvACD annual meeting in Eureka, NV. She reviewed the highlighted projects at Diamond Valley, including a juniper removal

project, mosaicking grasslands and sagebrush, center pivot technology for farmlands to conserve water with reviewing their Water Management Plan to bank water saving resources. Other updates included the State Conservation Commission meeting and the actuals annual work plan and budget due at the end of September. The Conservation Districts Program is working on a micro-purchase policy for Conservation Districts

C. Nevada Association of Conservation Districts – Updates

Nevada Association of Conservation Districts was not present.

D. Nevada Department of Wildlife – Graham Mills – Updates

E. Nevada Department of Agriculture – Jake Dick – Updates

IX. Public Comments – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

X. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action

Typically the second Monday of each month: August 10th, 2026, at 3:30pm.

XI. Adjourn

The meeting was adjourned at 5:05 PM.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify our office by writing to the Washoe-Storey Conservation District Administrative & Conservation Technician Alisa Kim by email at alisa.wscd@gmail.com or calling (562) 400-0885 no later than two (2) working days prior to the scheduled meeting.

Full Meeting Link: https://teams.microsoft.com/meet/253368870408121?p=hOPhrEfXVuWpBkwCAi
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BOARD MEETING MINUTES WASHOE-STOREY CONSERVATION DISTRICT



Date: Monday, August 10, 2026
Time: 3:30 PM

Location: Nevada Department of Agriculture, 405 21st St, Sparks, NV 89431

Link: <https://teams.microsoft.com/meet/299777101293052?p=KQ8ETq39RkRWSomseL>

Meeting ID: 299 777 101 293 052

Passcode: gk6FJ667

Call in information: 775-321-6111 PIN: 556 154 200#

The Washoe-Storey Conservation District (WSCD) Board considered possible action on the attached agenda items. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more items, remove items or delay discussion relating to item(s) on the agenda. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. Contact the Washoe-Storey Conservation District Administrative & Conservation Technician for additional meeting information. Alisa Kim (562) 400-0885, alisa.wscd@gmail.com.

Public Comment*

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Note: **(For possible action)** denotes all items on which the Board may take action. Action will be taken according to open meeting law.

The meeting was called to order.

Agenda

The Conservation District will consider and act on the following items unless otherwise noted:

Agenda

The Conservation District will consider and act on the following items unless otherwise noted:

I. Call to Order

- A. Introductions, determination of board quorum, and introduction of guests.

Present in-person were Chair Lyndsey Langsdale and Marlee Jenkins with Conservation District Program. Present virtually or by phone was Treasurer Jim Shaffer, Storey County Representative Kathy Canfield, Supervisor Elena Larsen, and Carson Hicks with Natural Resources Conservation Service.

II. Public Comment* – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comment.

III. Approval of today's agenda, August 10, 2026 with the inclusion of any emergency items and deletion of any items. – For Possible Action

Any items that need to be taken out of order, edited, or removed may be proposed for consideration at this time.

Motion #08-2026-01: Lyndsey Langsdale makes a motion approve the agenda as presented, Elena Larsen seconds. Motion passes unanimously with 4 ayes.

IV. External Agency Items and Reports – Not for Possible Action

- A. **Natural Resources Conservation Service** – Updates

Carson Hicks made an update that they are leaving Natural Resources Conservation Service this upcoming Friday. They do not know who will be filling in the position. The agency also received their re-organization plan, which mainly means reducing the proportion of supervisors compared to field staff. However, the Reno and Minden offices will not have many staff changes, mostly structural.

- B. **Department of Conservation and Natural Resources** – Marlee Jenkins – Updates

Marlee Jenkins presented on the next State Conservation Committee meeting happening sometime in mid-September, which will include a possible new

procurement policy for Conservation Districts including a micro-purchase limit. The meeting after will be reviewing the annual reports from all the Conservation Districts and determining who is in good standing. The overall Conservation Districts program was also looking into which Nevada CDs work with California CDs and the unique issues facing cross-state lands. The Conservation Districts program is also onboarding the new southern Nevada position and will fly the Elko position later this year. Nevada Division of Forestry will be releasing their Landscape-Scale Restoration Grant funding opportunity, but it is a large scale of work. Marlee will also be out of the office August 26 to September 9. The Nevada Weed Management Agency will be hosting their conference on October 20-21st.

C. Nevada Association of Conservation Districts – Updates

No updates from the Nevada Association of Conservation Districts.

D. Nevada Department of Wildlife – Graham Mills – Updates

No updates from the Nevada Department of Wildlife.

E. Nevada Department of Agriculture – Jake Dick – Updates

No updates from the Nevada Department of Agriculture, but they will be hosting their Early Detection & Rapid Response meeting soon.

V. District Projects and Local Planning – For Possible Action

A. Washoe County Planning Reviews – Updates from Jim Shaffer.

Jim Shaffer presented on receiving one planning review for a battery storage facility outside of Fish Springs. The main feedback was to paint the shipping facilities and substation brown as well as add wooden slats in their chain-link fencing. He also asked for their vegetation plan so we can review. They included mowing and herbicide application, but Jim suggested a soil sterilant instead to reduce the use of herbicides. The developer will also be transferring soil, so he asked for a noxious weeds management plan as well as using an infiltration trench in the retention basin.

B. Storey County Projects – Updates from Kathy Canfield.

Kathy Canfield reported on the approval of the Green Link West project in Storey County, but are having eminent domain issues with Washoe County. They also approved two natural gas plants for the Tahoe-Reno Industrial Complex since Nevada Energy will not have the power for the data centers there in time. Dayton Valley Conservation District has been spraying herbicides on vegetation in Storey County but Kathy asked them to contact her in advance as well as contact Marlee to check jurisdictional issues. There has been history of Dayton Valley Conservation District receiving funding from Storey County, so this could open a possibility of a MOU or agreement for work in Storey County with Dayton Valley CD.

C. Reno Food Systems Back 40 Project – Updates on project planning and funding opportunities.

Lyndsey Langsdale applied for Truckee River Fund and the pasture looks beautiful! She is potentially looking for balers but is also looking for a small grazer.

- D. **Canepa Ranch** – Update on status of Nevada Department of Wildlife funding proposal for Canepa Ranch work, starting fiscal year 2027.

Marlee Jenkins presented on the requested funding from Nevada Department of Wildlife, and while we have not yet officially heard back, it seems like it is not very likely to be re-funded. Dan Harmon from United States Department of Agriculture also had feedback about changes for future applications, which include an earlier treatment in September and a slightly stronger concentration because of the thatch layer, and a possibly different pre-emergent herbicide because of the existence of large noxious forbs. He was also uncertain about the droplet application with the drone application. Other funding opportunities can include Nevada Department of Agriculture's Shared Stewardship Funding or Nevada Division of Forestry but the turnaround is very tight if we want to apply herbicides in September. Marlee proposed reaching out to agency members involved with the project to propose pursuing other funding avenues

- E. **Palomino Valley** – Updates on status of Nevada Department of Wildlife funding proposal for Palomino Valley work.

Marlee Jenkins presented on not yet hearing back on requested funding from Nevada Department of Wildlife, and Shared Stewardship Funding will likely not apply. The work is not as time-sensitive as well, since the fencing can be worked on later and reducing fuels can also happen at a later time.

- F. **Nevada Division of Forestry, Conservation Education & Outreach Grant** – Updates on status of grant application for Tom Cooke Trail.

The Nevada Division of Forestry awarded Washoe-Storey Conservation District the Conservation Education & Outreach Grant! Marlee Jenkins presented the award letter but had a few clarifying questions to answer beforehand.

- G. **Vista Narrows** – Presentation scheduled for September 14th meeting by the Truckee River Flood Management Authority on the Vista Narrows river terracing project.

Kathy Canfield updated that Danielle Henderson will be giving a presentation at the October board meeting.

VI. District Supervisor Reports – Not for Possible Action

A. District Supervisor Reports

No District Supervisor reports.

VII. Internal District Issues – For Possible Action (unless otherwise noted)

- A. **Financial Reports** – Treasurer Jim Shaffer – Balances, financial reports, and delegation of funds from Washoe and Storey Counties and the State of Nevada.

Marlee Jenkins presented the August Treasurer's report as included in the meeting materials. The total for all accounts on 7/31/2026 was \$29,395.00. Jim Shaffer updated the Checkings account balance to \$8,636.46 when including outstanding checks and the \$55 in cash donated at the State Fair.

Motion #08-2026-02: Lyndsey Langsdale makes the motion to approve the Treasurer's report as presented, Elena Larsen seconds. Motion passes unanimously with 4 ayes.

- B. **Obtaining funds from Washoe County and Storey County** – Updates on request of funding from Washoe and Storey County.

1. **Washoe County funding request update** – Update on correspondence with Commissioner Jeanne Herman.

Marlee Jenkins updated on a correspondence from Jeanne Herman possibly donating \$5,000 from her leftover budget but it has not been confirmed.

2. **Storey County Community Project Grant** – Application review for grant.

Marlee Jenkins presented on the Storey County Community Project Grant application to install a conservation resource library. Some feedback included increasing the budget, which would include staff time, printing resources, and purchasing books. Kathy Canfield made suggestions about reaching out to Community Chest who runs the Storey County library to get buy-in from the community and an example list of possible books to supply for the resources corner.

Kathy Canfield leaves the meeting. The board still holds quorum with 3 voting members.

- C. **Annual Report and Financial Report** – Review of draft District annual report and financial report for actuals.

Supervisor Elena Genovese nee Larsen had one edit to her last name.

Motion #08-2026-03: Elena Genovese makes a motion to table the annual report and financial report until the September meeting, Jim Shaffer seconds. Motion passes unanimously with 3 ayes.

- D. **General Correspondence Updates**

1. **Review and delegate tasks** to be completed by the next meeting.

No general correspondence.

- E. **Outreach planning and opportunities for tabling**

1. **Sheriff's Night Out events** – Update on tabling events at Lockwood on Tues. 8/25 from 5-8 pm and Virginia City on Tues. 9/1 from 5-8 pm.

Marlee Jenkins will check with Alisa Kim that she can table at both events.

2. Washoe Storey Conservation District is seeking one new member to join the board of supervisors (elected volunteers).

VIII. District Staff Reports – Not For Possible Action (unless otherwise noted) – Alisa Kim – Updates

A. SAM number registration update – For Possible Action

Marlee Jenkins presented on the SAM number requiring an entity administrator, but then the SAM process made Alisa an entity administrator, so then Alisa also sent an invite to Lyndsey Langsdale to also be an entity administrator so both can hold the position in SAM.

B. Training or meeting requests – For Possible Action

Marlee presented on the Nevada Association of Conservation Districts scholarship raffle where you can win a prize every day in October or a \$500 gift card to Cal Ranch, with \$10 of every raffle ticket sold going towards the local Conservation District.

IX. Public Comments – Not for Possible Action

Public comment will be allowed at the beginning, after each item on the agenda and prior to the adjournment of every meeting. Public comment may be limited to three (3) minutes per comment.

No public comments.

X. Next Scheduled Washoe Storey Conservation District Board Meeting – For Possible Action

Typically the second Monday of each month: September 14th, 2026, at 3:30pm.

XI. Adjourn

The meeting was adjourned.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify our office by writing to the Washoe-Storey Conservation District Administrative & Conservation Technician Alisa Kim by email at alisa.wscd@gmail.com or calling (562) 400-0885 no later than two (2) working days prior to the scheduled meeting.

Full Meeting Link: <https://teams.microsoft.com/meet/299777101293052?p=KQ8ETq39RkRWSomseL>

Washoe-Storey Conservation District

September 2026 Monthly Treasurer's Report

Beginning Balance:

Savings

Date: 8/31/2026 Balance: \$ 3,431.61

Checkings

Date: 8/31/2026 Balance: \$ 8,518.18

Certificate of Deposit

Date: 6/10/2026 Balance: \$ 16,884.12

Notes: Renewed 6/10/2026, next matures 9/8/2026

Checkings Received:

None received

Checkings Expenses:

Amount \$ 497.81 for what purpose: 8/7/2026 – Check cashed by Dolan & Edwards for POOL insurance

Amount \$ 18.28 for what purpose: 8/17/2026 – Payment to Ionos for website

Amount \$ 15.00 for what purpose: 8/31/2026 – Bank fees

Savings Received:

None received

Savings Expenses:

Amount \$ 15.00 for what purpose: 8/31/2026 – Bank fees

Closing Balance:

Date: 8/31/2026 Closing Balance: \$ 28,833.91

Washoe-Storey Conservation District

September 2026 Monthly Treasurer's Report

Submitted by:

Alisa Kim / Marlee Jenkins

**WSCD Conservation & Administrative Technician / Conservation District
Programs**

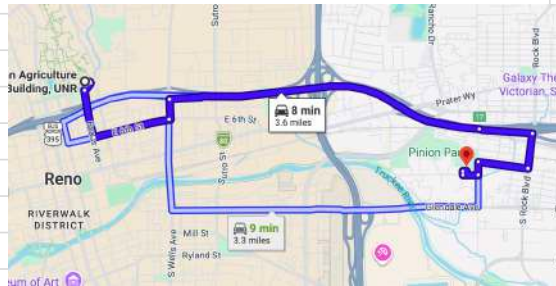
Washoe-Storey Conservation District - September 2026 Timesheet						
Employee:		Alisa Kim				8/4/2026 - 9/16/2026
Title:	Conservation & Adminstrative Technician					
Date	Time In	Time Out	Hours Worked	Mileage	Task	Total
8/20/2026	8:30 AM	9:30 AM	1		Meet with Marlee about Washoe funding, NDF funding, and Storey County grant, write emails	
8/21/2026	2:30 PM	3:30 PM	1		Respond to NDF request for clarification in proposal	
8/25/2026	9:30 AM	10:00 AM	0.5		Respond to emails	
8/31/2026	3:00 PM	4:30 PM	1.5		Edit and send in Storey County Community Grant application	
9/1/2026	11:30 AM	1:30 PM	2		Get bouquet from Ryan at NDA, go to Office Depot to make copies of coloring book, go to Walmart to buy wagon and candy for tabling	
9/1/2026				13.3	UNR to NDA to Office Depot and Walmart (can do one at Mccarran if better)	
9/1/2026	4:00 PM	8:30 PM	4.5		Tabling at Virginia City	
9/1/2026				58.8	UNR to Virginia City to home	
9/6/2026	4:30 PM	5:00 PM	0.5		Return tabling items to Lockwood	
9/6/2026				21.4	UNR to Lockwood and back	
9/7/2026	9:00 AM	9:30 AM	0.5		Send out draft agenda	
9/8/2026	5:00 PM	6:00 PM	1		Finalize agenda, work on meeting materials	
9/11/2026	7:30 AM	8:00 AM	0.5		Send out updated agenda and rescheduled meeting information	
9/15/2026	4:00 PM	5:00 PM	2		Work on meeting minutes	
9/16/2026	9:30 PM	11:30 PM	2		Work on remaining meeting materials including Treasurer's report, mileage, and additional documents	
					Total regular hours	17
					Hourly rate	\$22.00
					Total wages	\$374.00
					Total travel distance (miles)	93.5
					GSA mileage rate	\$0.70
					Total mileage reimbursement	\$65.45
					Monthly Total	\$439.45
					Employee signature:	
					Date:	9/16/2026
					Check #:	

Washoe-Storey Conservation District - September 2026 Timesheet

Employee:	Alisa Kim			
Title:	Conservation & Administrative Technician			8/4/2026 - 9/16/2026

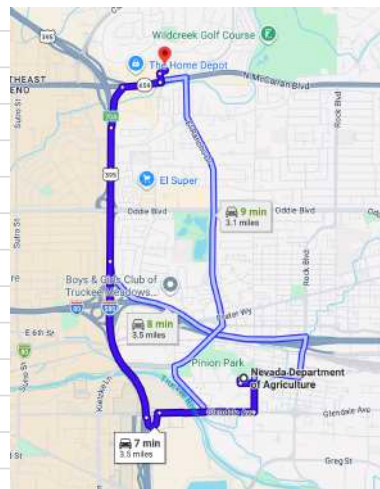
Trip 1a - 9/1/2026

Start location: UNR
End location: NDA office
Total Mileage (miles): 3.6



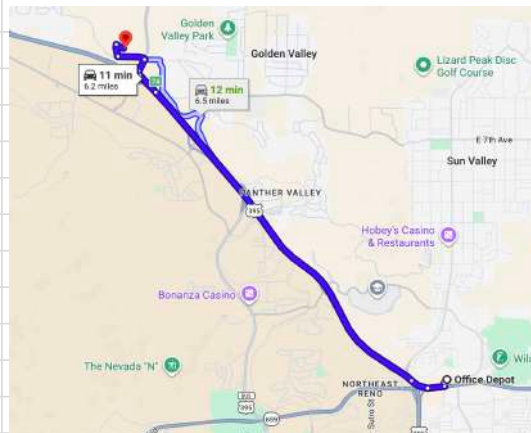
Trip 1b - 9/1/2026

Start location: NDA office
End location: Office Depot
Total Mileage (miles): 3.5



Trip 1c - 9/1/2026

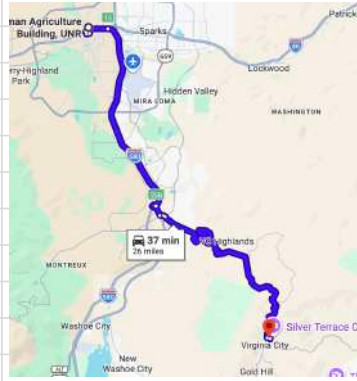
Start location: Office Depot
End location: Walmart
Total Mileage (miles): 6.2



Trip 1 Total Mileage: 13.3

Trip 2a - 9/1/2026

Start location: UNR
 End location: Virginia City Miner's Park
 Total Mileage (miles): 26



Trip 2b - 9/1/2026

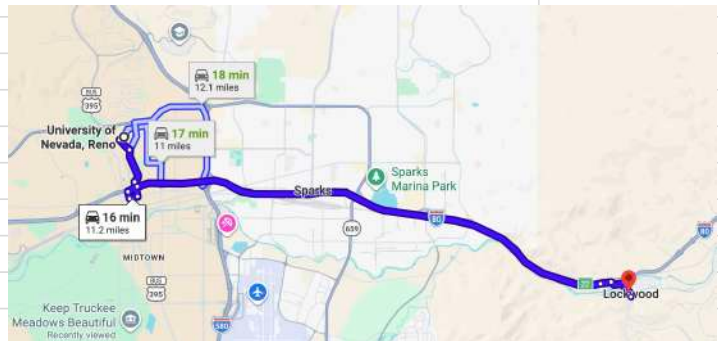
Start location: Virginia City Miner's Park
 End location: Alisa home (estimated for privacy)
 Total Mileage (miles): 32.8



Trip 2 Total Mileage: 58.8

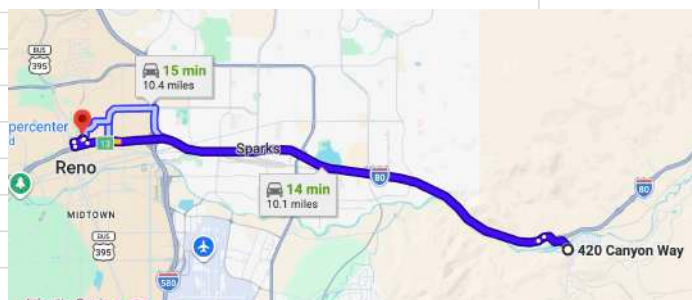
Trip 3a - 9/6/2026

Start location: UNR
 End location: Lockwood Storage
 Total Mileage (miles): 11



Trip 3b - 9/6/2026

Start location: Lockwood Storage
 End location: UNR
 Total Mileage (miles): 10.4



						
Trip 3 Total Mileage:		21.4				

Annual Report

Washoe-Storey Conservation District

FY26' (July 1, 2025 – June 30, 2026)

Date Signed for Submission to the SCC

Instructions: Please leave all text in place and submit your answers below each bullet point. If the bullet point is not something the Conservation District board can answer or is not relevant to your Conservation District, please note that with NA. Please remember to SIGN and DATE.

NOTE: you may attach pictures, PDFs, or any additional information the board would like submitted to the SCC at the end of the document. You may use the excel or word version.

Please email to convprogram@dcnr.nv.gov you may also cc maten@dcnr.nv.gov

CONSERVATION DISTRICT INFORMATION:

- *Please identify the Conservation District board members, their positions, and seated terms.*

Name	Seat (Supervisor/ Chair/ Appointed)	Term
Lyndsey Langsdale	Chair	Jan. 1, 2025 - Dec. 31, 2028
Jim Shaffer	Treasurer	Jan. 1, 2023 - Dec. 31, 2026
Kathy Canfield	Storey County Representative	2025-2026
Jeanne Herman	Washoe County Representative	2025-2026
Elena Genovese	Supervisor	April 7, 2025 - Dec. 31, 2026. Supervisor Larsen was appointed to fill the vacant seat left by Spencer Scott..
Darcy Phillips	Supervisor	April 7, 2025 - Dec. 31, 2026. Supervisor Phillips was appointed to fill the vacant seat left by Tory Friedman.
One vacant seat.		

- *Briefly describe your Conservation Districts mission:*

The Washoe-Storey Conservation District (WSCD) creates an understanding of the interrelationships between people and our environment through educating our citizens and building opportunities and partnerships to foster conservation and restoration efforts on all lands and to aid urban growth in an environmentally responsible manner, identify environmental needs and facilitate aid.

- *Describe the Conservation Districts major achievements for the FY.*

WSCD has consistently held monthly meetings at the Nevada Department of Agriculture Office, their official physical address. Lyndsey Langsdale with Reno Food Systems continues to lead WSCD as the Chair since January 2025. Newer Supervisors Darcy Phillips with Keep Truckee Meadows Beautiful and Elena Larsen continue to serve in their roles, as well as longstanding board members Kathy Canfield with Storey County and Jim Shaffer as Treasurer. The District continues to review development plans for new construction and development projects for Washoe County. The District also continues to sell sage-grouse fence markers at cost to individuals and agencies interested in increasing species protection on their property.

One main objective from the last fiscal year was to apply for more grants to support agencies and landowners in conservation and restoration projects. Details of this are outlined below under Projects/Grants. Another main objective was to increase educational outreach and branding. Details of this are outlined below under Outreach and Education. The last ongoing objective is to fill the last remaining open board member position.

MEETINGS:

- *Please list all meetings dates for the Conservation Districts of the last fiscal year:*

- July 14, 2025
- August 4, 2025
- September 8, 2025
- October 13, 2025
- December 8, 2025
- January 12, 2026
- February 9, 2026
- March 9, 2026
- April 13, 2026
- May 11, 2026
- May 26, 2026

Minutes & Agendas can be found at nevadaconservation.com.

- *List meeting guest speakers or guest presentations which helped the Conservation District meet its goals and mission statement.*

The District did not have any specific guest speakers or presentations at its public meetings. However, agency partners and members of the public have attended various meetings to provide insight, feedback, and ask questions. Agency partners include Jake Dick from Nevada Department of Agriculture, Kelcey Hein with Nevada Division of Forestry, Carson Hicks from National Resources Conservation Services, Graham Mills with Nevada Department of Wildlife, and more. Members of the public have included Ryan Magera, a member of the public interested in drone applied restoration, and Gayle Bowers, a concerned member of the Sierra Reflections development.

- *Did the CD complete any training? Please list any training provided.*

Alisa Kim attended the Ventenata workshop hosted by Nevada Department of Agriculture on June 4, 2026.

GOALS:

- *Briefly describe your Conservation Districts goals:*
 - Maintain a healthy, viable conservation District organization.
 - Restore and enhance natural resources.
 - Implement conservation practices emphasizing water quantity and quality, fish and wildlife habitat, stream and wetland restoration, Sage Grouse habitat restoration, rangeland management, and flood control.
 - Identify, map, and control noxious weeds.
 - Encourage environmentally responsible urban land use.
 - Assist in the development of recreation opportunities.
 - Emphasize fire fuel reduction in urban-rural interface lands.
 - Work with elected officials and others in the private sector to attain our goals.
 - To connect local residents with support to eradicate invasive species along the Truckee River in Washoe and Storey County and maintain native species on public and private land, as well as presenting important information to residents.
 - Support urban agriculture and food systems education and volunteer engagement.
 - Spread awareness of the existence of the Washoe-Storey Conservation District as a community resource and liaison to government agencies.
- *What goals did your Conservation District accomplish this year?*

Maintain a healthy, viable conservation District organization.

The CD has retained all board members in filled positions from FY25. We are still working to fill a final board member position as well as find a Washoe County

representative to attend meetings and be engaged on the board. We also were able to log in to online banking, making Treasurer's Reports easier to compile and increasing financial transparency.

Identify, map, and control noxious weeds.

The District partnered with the U.S. Forest Service (USFS), Nevada Department of Agriculture (NDA), Nevada Department of Wildlife (NDOW), and Washoe County to map and execute the first herbicide drone application to treat noxious Medusahead and other annual grasses at Hunter Creek and Canepa Ranch on October 23, 2025. This was a historic project as it was the first drone treatment done on any Humboldt-Toiyabe National Forest land and would not have been possible with the immense assistance from Marlee Jenkins of Conservation District Programs. The CD hired Denis Gibbons for the drone application with NDOW-provided funds. Future work involves photomonitoring and visual monitoring of the effects of the pre-emergent herbicide on the weeds as well as follow-up herbicide applications in future years. The CD applied for another year of funding through NDOW and is waiting to hear back.

Implement conservation practices emphasizing water quantity and quality, fish and wildlife habitat, stream and wetland restoration, Sage Grouse habitat restoration, rangeland management, and flood control.

The CD was contacted by a private landowner, Diane Mercer, in Palomino Valley along Pyramid Highway, who was interested in restoring her land after the 2018 Perry Fire burned through her property. Some of the parcels were degraded to mostly cheatgrass, with other native plant stands starting to see increasing cheatgrass and other invasive annual species encroachment after 8 years. This property is home to the Nevada State Champion Single Leaf Pinyon Pine, as well as a few natural springs and large swathes of desert peach and other native plants. After touring the property, it was decided that a large spring central to the property that fed a small stream and lower down, ponds for frogs, would be a great opportunity for restoration. This would include fencing from errant cattle that wandered onto the property from neighboring ranchers and degraded the spring head walls and subsequent banks. The property owner already has some possible funding through NRCS (Natural Resources Conservation Service) to add fencing around the spring head wall to reduce cattle impact. The CD is interested in acquiring additional fencing to increase the conserved area as well as use low-tech methods for stream bank re-stabilization, such as re-grading, willow staking, and re-vegetation along the banks. The CD applied for funding through NDOW and is waiting to hear back.

To connect local residents with support to eradicate invasive species along the Truckee River in Washoe and Storey County and maintain native species on public and private land, as well as presenting important information to residents.

After the initial event in April 2025 to pull barbed goatgrass with Patagonia and NDA at Tom Cooke Trail, there was interest to continue working at this location to host future volunteer workdays and install educational signage at the trailhead about noxious weeds. The project scope entails volunteer workdays focused on removing jointed goatgrass, installing boot brushes at a few trailhead entrances, and designing and installing an educational interpretive board with pamphlets about invasive annual grasses and land stewardship. Unfortunately, the CD was unable to apply for the NDF Conservation Education and Outreach Grant in 2025 to support continuing work because we did not have an active SAM number. After working on acquiring and activating a SAM number, we applied again in 2026 and are waiting to hear back from NDF.

Encourage and assist with environmentally responsible urban land use.

Board Supervisor Jim Shaffer continues to provide feedback and ask for amendments to development plans submitted to Washoe County.

Support urban agriculture and food systems education and volunteer engagement.

Board Chair Lyndsey Langsdale is working on finding a hay baler to start management of the 15 acres behind Reno Food Systems slotted for a grazing demonstration, as well as managing weeds for a native seed production in the fall with a grant from the Nevada Department of Agriculture. A second year of bindweed mites were also released as a biocontrol with the help of Nevada Department of Agriculture to reduce bindweed's expansion on farmland.

Spread awareness of the existence of the Washoe-Storey Conservation District as a community resource and liaison to government agencies.

The District continued its focus on tabling and increasing its presence at community events, further outlined in the Outreach and Education section below.

- *What goals did the CD struggle to accomplish and why?*

The District struggled to accomplish some of its project goals from prolonged response times for funding decisions, in particular for the Canepa Ranch, Palomino Valley, and Tom Cooke Trail projects. The CD also struggled to accomplish goals from not having a full-time employee focused on applying to more grants and working towards pushing projects along.

OUTREACH AND EDUCATION:

- *What outreach methods did the Conservation District use in the fiscal year?*

The Conservation District continued its outreach efforts by tabling at Sheriff's Nights Out in both Lockwood and Virginia City, as well as tabling with the Nevada Association of Conservation Districts at the State Fair. This was an excellent way to increase visibility in the local community. The CD also hosted a volunteer location to remove trash and pull weeds along the Truckee River in Riverbend Park as part of Keep Truckee Meadows Beautiful's Great Community Cleanup.

- *What education or outreach opportunities did the Conservation District participate in?*

See above.

- *What is needed for the Conservation District to provide more outreach and education?*

A few more supplies such as a collapsible wagon, swag to hand out, and some kind of interactive simulation or demo would be wonderful to better engage the public. Further, a new logo and an updated website as well as social media presence would provide

WSCD with a better sense of organizational identity and more easily reach a broader audience.

- *Did your district offer a scholarship?*

The District did not offer a scholarship.

- *Did your district sponsor any kids for Range Camp this year?*

While WSCD was not able to find a specific kid to sponsor for Range Camp, we donated \$100 to general funds to support Range Camp.

NATURAL RESOURCES:

- *What natural resource concerns did the Conservation District address?*

The District has addressed invasive plant species such as barbed goatgrass, medusahead, and thistles. Jim Shaffer reviewed development plans for Washoe County that affected water quality, urban aesthetics, and restoration utilizing invasive species removal. The District continued to address responsible wildlife habitat management by providing sage-grouse fence markers at cost to landowners.

- *What natural resource concerns does the Conservation District need more information on?*

The Conservation District would like to continue working on expanding into natural resource concerns of urban agriculture and education including community gardens, school gardens, and other public open spaces in more urban areas. This would involve partnering with organizations already doing some of this work, such as Soulful Seeds and Urban Roots, as well as our continued partnership with Reno Food Systems.

LOCAL WORK GROUP:

- *What natural resource concerns did the Conservation Districts Local Work Group with NRCS identify as the top priority?*

Unfortunately, the Minden NRCS Local Working Group did not hold a meeting this year. The priority resource concerns identified last year include: 1) Plant Pest Pressure, 2) Water Quality, 3) Water Quantity, 4) Inadequate Livestock Water, and 5) Concentrated Erosion (Floodplain/Floodway Protection).

- *What technical assistance did the Conservation District or staff provide for NRCS?*

PROJECTS/ GRANTS:

- *What new grant/s were awarded to the CD?*
 - *Describe the grant work and goals, the amount awarded and any partners on the grant.*

The CD was awarded a grant of up to \$10,000 by NDOW to hire a contractor to apply a pre-emergent herbicide using a drone at Hunter Creek and Canepa Ranch, targeting jointed goatgrass, medusahead, thistles, and other invasive annual grasses and forbs. The money used to hire the contractor was reimbursed with the grant. This funded the first year of herbicide application, with the hope of continuing the herbicide application in subsequent years and following up with monitoring and possible restoration.

- *What grant/s were closed out this fiscal year?*
 - *Describe the grant work and goals accomplished.*
 - *What was the final amount of grant money spent?*
 - *What monetary and/or in-kind match was provided by the CD?*

The above mentioned grant from NDOW was closed in this fiscal year, with the amount paid for the contractor being reimbursed through the grant.

- *What grant/s are ongoing, and describe the work done this year?*

There are currently no ongoing grants, but the CD is waiting to hear back from NDOW to fund the projects at Palomino Valley and Canepa Ranch, as well as from NDF to fund the project at Tom Cooke Trail.

- *What overall grant needs were identified by the Conservation District?*

One grant challenge is the modest amount of beginning baseline funding the District holds to spend up front on a project, as most grants are reimbursable. Another grant need is being able to fund a full-time staff member working as a Conservation Specialist or District Manager would benefit scoping and applying to further grants as well as overseeing projects.

PARTNERS:

- *What Partners did the Conservation District work within the FY?*

Partners included the National Resources Conservation Services, the United States Forest Service, Storey County, Washoe County, City of Reno, Reno Food Systems, Keep Truckee Meadows Beautiful, Nevada Association of Conservation Districts, Nevada Department of Agriculture, Nevada Department of Wildlife, Nevada Division of Forestry, Lockwood Homeowners Association, Highland Homeowners Association, Storey County Sheriff's Department, and other Conservation Districts such as Dayton Valley.

- *What Partners would the Conservation District like to collaborate with in the future?*

Future potential partners include River Justice, Soulful Seeds, Urban Roots, and the University of Nevada Reno Cooperative Extension.

NEEDS:

- *Identify some of the needs that came up for the CD in the fiscal year.*

Some of the needs that came up for the CD include increasing coordination and outreach with nearby agencies, particularly with Washoe County and City of Reno, applying for more grants to fund particular projects in mind as well as a full-time staff member, and filling the last remaining board position opening.

Please add any information, photos, questions and or concerns identified as part of the fiscal year close-out process.



Drone herbicide application at Canepa Ranch.



Site visit to Palomino Valley.



Hosting a volunteer program at Riverbend Park with Keep Truckee Meadows Beautiful and Washoe County.

Signed by:

Date:

<u>RECEIPT SOURCE</u>	<u>AMOUNT</u>	
State Funds	\$5,500.00	
Additional State Funds	\$1,115.87	1,115.87 from CDs not in good standing
County Funds	\$0.00	
City Funds	\$0.00	
Other Government Funds (specify)	\$0.00	
Administrative Income (specify)	\$0.00	
Interest – CD, Savings and Checking	\$600.94	Interest from CD account between 6/25/2025 and 6/18/2026
TOTAL (all)	\$7,216.81	
Grants Income (optional on this form)	\$0.00	
Reimbursement from NDOW for Canepa Ranch	\$4,633.69	
Total (grants)	\$4,633.69	
Other Sources of Income-Reimbursement		
Donations		
Other	\$52.50	Reimbursement from USPS for closing PO Box early
Total (other)	\$52.50	
TOTAL INCOME	\$11,903.00	

WASHOE-STOREY CONSERVATION DISTRICT
SUMMARY OF EXPENDITURES
Fiscal Year Ending June 30, 2026

<u>EXPENDITURE</u>	<u>AMOUNT</u>	
Spending Categories		
Telephone		
Website	\$432.36	\$234.48 annual charge and \$18.28 monthly charge (went from \$15.62 to \$18.28 in 3/2026)
Postage		
Copying Expense	\$75.79	Copying materials for state fair tabling; could not troubleshoot the printer card
Office Supplies	\$224.49	\$124.49 for a new recorder, \$100 on a pre-paid printing card
Education-Higher Ed Scholarships & Range Camp	\$200.00	\$100 for NvACD, \$100 for Range Camp
Outreach-		
Equipment Purchase-Hardware/Software	\$77.88	\$77.88 for annual Quicken charge
Equipment Expenses (maintenance, repair, operation)		
Dues – NvACD	\$600.00	
Dues – NACD		
Annual dinner		
Bond and Insurance Expenses	\$1,629.81	\$1132.00 for PACT, \$497.81 for POOL
Donations- <i>(list who)</i>		
Admin payment - Alisa Kim wages	\$3,523.91	
Bank charges	\$360.00	\$15.00 a month for credit and savings accounts
Total (all)	\$7,124.24	
Grant expenditures (OPTIONAL on this form)		
NDOW Canepa Ranch drone application - payment to Denis Gibbons	\$4,212.45	
Total (grants)	\$4,212.45	
TRAVEL Expenditures		
Registrations		
Hotel/Motel		
Mileage/Airfare		
Per Diem		
Total (travel)	\$0.00	
TOTAL EXPENSES	\$11,336.69	

WASHOE-STOREY CONSERVATION DISTRICT

FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2026

BEGINNING OF YEAR FUND BALANCE:

List all bank accounts: FOR INFORMATION ONLY NOT ADDED TO TOTAL

Total Income from last fiscal report	\$5,735.77
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Total Expenditures from last Fiscal report	\$ 6,964.35
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FOR INFORMATION ONLY NOT ADDED TO TOTAL

Checking Account.....(6/30/26)	\$ 9,629.55
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Savings Account.....(6/30/26)	\$ 3,461.61
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Certificate of Deposit.....(6/18/2026)	\$ 16,884.12
--	--------------

END OF YEAR INCOME:

Total from receipts page (automatically populates)	\$11,903.00
--	-------------

Any pending payments	
----------------------	--

Total Income..... This is all income and pending payments for the year	\$11,903.00
--	-------------

END OF YEAR EXPENDITURES:

Total from expenditures page (automatically populates)	\$11,336.69
--	-------------

Any Pending expenditures	
--------------------------	--

Total expenditures..... This is all expenditures and pending payments for the year	\$11,336.69
--	-------------

SUMMARY: (these will populate as you fill out sheets)

Total of INCOME from above	\$11,903.00
----------------------------	-------------

Total of Expenditures from above	\$11,336.69
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Summary for the year	\$566.31
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This summary number can be positive or negative depending on the CDs spending.
Please just report the actual number.

WASHOE-STOREY CONSERVATION DISTRICT**USE OF STATE APPROPRIATED FUNDS****For the Fiscal Year Ending June 30, 2026**

Amount State Appropriated Funds	\$5,500.00
ROA:	
	\$1,115.87
Funds Expended:	
Admin payment - Alisa Kim wages	\$3,523.91
Memberships Dues	\$600.00
Insurance	\$1,629.81
Outreach & Office Supplies	\$300.28
Website cost	\$432.36
Bank account charges	\$360.00
TOTAL	\$6,846.36
Balance Remaining:	(\$230.49)
Matching Funds Spent:	\$4,720.82
Authorized Signature:	

All other expenditures not covered by state funding